

|| Aagu Aniketana ||



## SELF STUDY REPORT: CYCLE - 2

2014

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**KAMALA NEHRU MEMORIAL NATIONAL COLLEGE FOR WOMEN,**

**AFFILIATED TO KUVEMPU UNIVERSITY,**

**K.T.SHAMAIHA GOWDA ROAD,**

**SHIMOGA - 577201.**

**KARNATAKA**

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## **ACKNOWLEDGEMENTS**

We express our sincere thanks to the following institutions and persons :

- NAAC for their guidance and co-operation.
- Department of Collegiate Education, Government of Karnataka, Bangalore.
- University Grants Commission, New Delhi.
- College Development Council for Encouragement and Guidance.
- National Education Society (R)., Shimoga.
- IQAC members, Teaching and Non-Teaching Staff Members.
- Stake holders, Students, Parents and Alumni.
- Our Ex-Principals - Prof. S. Panchakshari, Prof. L. K. Padmanabha, Prof. H. N. Deshpande and Prof. R. Krishnaveni.
- Non-governmental organizations such as Rotract Club, Scouts and Guides, Chamber of commerce, Family Planning Association of India, Karnataka Sangha and others for their assistance in organizing various activities.
- The Governing Council Members, KNMNC.

## **SECTION-A**

### **Introduction**

#### **Background :**

Shimoga City, one of the District Headquarters in Karnataka State, is at an equi-distance of about 260 Kms. from other important Cities in the state like Bangalore, Mysore and Dharward. Shimoga with a population of about 3,00,000 is an important city in this Malnad region. The entire region in and around the district is predominantly rural, the main produce being paddy, Sugarcane and Arecanut. The neighboring city Bhadravathi [20 Kms., away] is known for Vishweswaraya Iron and Steel Factory (Now managed by the Steel Authority of India) has also a population of about 2,50,000. The places like Jog falls (World famous waterfalls) is located. Within a radius of about 200 Kms. Thus, the region is known for its natural, religious and cultural richness. Somehow because of its interior location and predominantly agrarian nature the educational needs of the area were not fully met with till recently.

#### **National Education Society, (R.), :**

National Education Society (R.), Shimoga was established in 1946 by the leading citizens of Shimoga, consisting of many freedom fighters with the main objective of serving the cause of education for the children of this Malnad District. The Society is a Registered body which is managed by an Executive Committee elected by the General Body. Late Mr. H.S. Rudrappa, Ex-Minister of Karnataka Government was the founder President and Late Mr. S.V.Krishnamurthy Rao, Ex-Chairman of Rajya Sabha and Deputy Speaker of Lok Sabha, Late Mr. S.R. Nagappa Shetty, Ex-MLA, were the founder Secretaries who had rendered yeoman service in the field of education. Late Mr. Jayathirthachar, an eminent educationist and a leading advocate, Late Mr. P.Murudappa, a true Gandhian and a leading advocate served as Presidents after Mr. H.S.Rudrappa.

National Education Society started its educational activity by starting a High School in 1946 and now it is managing 42 Educational Institutions of various discipline including Post Graduate Course in Computer Application, Business Administration and Computer Science and Engineering.

**Brief History of the College :**

**About Our College:**

Kamala Nehru Memorial National College of Arts, Science and Commerce for Women, first College for women in the entire District at the Degree level, was started in 1965 with just 38 students studying in B.A. The foundation stone of the college was laid by Sri. Lal Bahadur Shastri (Former Prime Minister) in the year 1965 and the new building was inaugurated by 'RASHRTRA KAVI KUVEMPU', poet laureate of Karnataka- in the year 1975. Since then during the course of last 30 years, the college has grown to its present position. Today the college has a total strength of nearly 1300 students, studying in different degree courses such as B.A and B.Com. The college is in the heart of the City, has beautiful garden and open space ideally suited for Women's Education. It is affiliated to the Kuvempu University.

Academically the college has been putting on a good record throughout. Our Students have been doing well in the University examinations and putting up a fine show in extracurricular activities and sports. The college has been rewriting records. The college has been designing student center unique programmes, interactive sessions with achievers, Seminars and workshops for updating both learning and teaching skills.

Much sought- after job oriented courses are successfully functioning in the college. To add one more feather to the cap, The College started English as an optional subject in 2005 for the Arts students.

We are proud to say that the college has secured four university ranks (B.Com.) in 2012-13 examinations securing ranks has become a routine affair which is the reflection of our commitment to academic excellence. The college went for the first accreditation in 2004 and it was accredited at the 'B' Grade level. The HRD ministry was very much impressed by the curricular and co curricular activities. As a result the HRD sanctioned us a multi gym worth of Rs. 2.20 Lakhs only.

Now the college is fully equipped with enough class rooms, ICT tools and well established library. But we are planning to increase the infrastructure facilities. The institution is going to celebrate its golden jubilee during the academic year 2014-15. The

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institution has applied for golden jubilee grants from the UGC. The golden jubilee memorial hall will be constructed at the cost of Rs. 25 Lakhs only on the second floor of the college library. It is a matter of pride for the institute that the institute is going for second cycle of accreditation during the golden jubilee year.

**Internal Quality Assurance Cell (IQAC) :**

1. **Prof. Sathyanarayana** - Principal and Chairperson.
2. **Mr. N. T. Narayana Rao** - Member  
Secretary, NES
3. **Prof. Ganeshmurthy** - Member  
Registrar, NES
4. **Prof. D. S. Manjunatha** - Member - Secretary  
HOD, Department of English
5. **Prof. S. B. Ramesh** - Member  
HOD, Department of History
6. **Prof.K. C. Dakshayini** - Member  
HOD, Department of Kannada
7. **Dr. H. K. Ramaswamy** - Member  
HOD, Department of Political Science
8. **Prof. V. Shalini** - Member  
HOD, Department of Commerce
9. **Prof. N. Ujjinappa** - Member  
HOD, Department of Economics
10. **Prof. V. Umesh** - Member  
HOD, Department of Sociology
11. **Prof. Jagadish Kamalakar** - Member  
Librarian
12. **Prof. Rudramma A L** - Member  
Department of Physical Education
13. **Prof. Fareeda Begum** - Member  
Department of Urdu
14. **Prof. S. H. Vijayalaxmi** - Member  
Department of Hindi
15. **Prof. Manjunatha Bhatt** - Member  
Department of Sanskrit
16. **Ms. Bhagyashree** - Member  
Alumni.

**Declaration by the Head of the Institution**

I certify that data included in this Self Study Report are true to the best of any knowledge.

This SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am sure that the peer team will validate the information provided in this SSR during the peer team visit.

Signature of the  
Head of the institution

Place: Shimoga

Date:



## **PREFACE**

“If you educate a boy, you educate an individual but if you educate a girl you educate a family”. True to this saying Kamala Nehru College for Women was the first institution of its kind in the entire district at the degree level when it was established in 1965. With just 26 students in the beginning, the college has grown today to a total strength of nearly 1300 students. The college which is in the heart of the city is affiliated to Kuvempu University.

Both at the curricular and extracurricular front the institution has been enriching and empowering its beneficiaries through quality education. Students’ achievements in sports NCC and NSS at the national level and regular university ranks bear testimony to this fact.

Our commitment to women empowerment through quality education is reflected in the students’ passion to join our college in spite of the fact that a government’s women’s college is opened this year in the city.

The institution strongly believes in self audit of its academic and other programmes. Hence it went for first accreditation in 2004 and the college was accredited at the ‘B’ grade level. Since then, the institution has implemented quality initiative programmes and now we are ready for the second cycle of accreditation.

The college knows that it has many miles to go in our journey towards pursuit of excellence. Attempts are being made continually in this direction. A bird’s eye view is given here. We assure you that we are committed to quality enhancement. Hence we most humbly submit ourselves before NAAC:

- For an objective analysis of our achievements, our strength and our contribution to the stake holders.
- For receiving guidelines from NAAC for further improvement of quality and for sustenance measures.

Prof. Sathyanarayana  
Principal

**Emblem And Motto :**



The emblem consists of a woman's hands in Natya Bhangi (Dancing Position), the light at the center (deepa) and an open book below. These three are positioned in the circle. The inner space of the circle contains the name of the institute in Kannada, the outer space has the motto statement of the college – 'Aagu Aniketana'.

Dance form and women are equated here as in the ancient temple architecture of India. The college intends to encourage art and culture as the women are more expressive through them than any other media. The light or deepa above the dancing position of the hands and the open book below represent knowledge and enlightenment – the basic purpose of education. The circle is the symbol of completeness. The whole emblem also symbolises blooming of a flower. Like that the inheritent talent of the girls is expected to bloom.

The motto statement '*Aagu Aniketana*' is a famous line from the poet laurette Kuvempu. The translation of the line is given below "*Be un housed, o my soul !*".

The motto statement has the message of universal man. Every child at birth, is the universal man. But as it grows, we turn it into a "petty man". It should be the function of education to turn it again into the original "universal man". The variation statement of this motto can be summed up through the words of great English poet William wordsworth "*Child is the father of man.*"

The child who by birth was the universal man is fettered by us with such constraints as country, language, religion, caste, race and color. To free it from all these limitations and transform it into "the enlightened soul", that is to say, the universal man, - this should become the first and foremost function of our education, culture, civilization, and what not. All children of the world should become "un housed" beings, if the world should survive, should continue to live, and advance.

**Vision :**

**To prepare students to :**

- Cope with the technological and social transformations that are taking place at break neck speed.
- Empower women students with entrepreneurial skills, rational and divergent thinking and creativity in all walks of life.
- Be builders of the family and nation on the strong foundations of moral, spiritual, ethical and cultural values.
- Make them responsible world citizens with a global outlook.
- Make the institution a trend setter in women's education.

**Mission :**

**Towards realizing our noble Vision, our Mission is to :**

- Combine competence and virtue.
- Prepare skilled and intellectually equipped students who are able to contribute solidly to the progress of the nation.
- Provide academic and research environment and extension services in the pursuit of excellence.
- Create a supporting system for a bold and dynamic leadership.
- Make students innovative, creative and versatile.
- Create awareness and employment opportunities.

## **SECTION – B**

### **SELF STUDY REPORT**

#### **The Executive Summary**

#### **Evaluative Report**

#### **Criteria-I : Curricular Aspects :**

Though curricular design and development are made by the affiliating university, the institution plays a significant role in it. Every year, five or six senior faculty members will be in Board of studies or Board of Examinations and they take active part in designing the syllabus, in preparing the question paper pattern or in preparing the text book. At present HOD's of English, Kannada and Urdu are in text book committee. The English HOD has been preparing English work book for the first year degree students for the past ten years. In the past, our principals had been in the academic council of the university, and had expressed their voice in the decision making process of the academic matters. The English department also conducted one day workshop in the current academic year for the college English teachers about new English text books (12.09.13). UGC sponsored seminars are conducted every year. In the current academic year two seminars were conducted

- Negotiating Women Autobiographies.
- National seminar on department of Kannada 'Human Resource Development and Employment Pattern In India' on 22.03.2014

The new combination History, Economics and English was opened during 2011-12. This course is well sought after combination in BA course as it has job potential. The institution also obtains feed back form students, employers and other stake holders to review and redesign of curriculum. The skill development work book for BCOM students has proved fruitful. There is some academic flexibility for commerce teachers with regard to skill development projects.

Each combination in BA course has English medium and Kannada medium. The institution has continued the certificate course in Tailoring and Fashion Designing course in self finance scheme. The institution had an opportunity to offer a certificate course in French language three years ago.

**Criteria-II : Teaching Learning and Evaluation :**

The institution has a transparent admission process. Admission committee will be constituted in the beginning of academic year. The committee discusses the norms of the admission as per the reservation policy of government of Karnataka and Kuvempu University. The college governing council also discusses the fee-structure of the management and admission is made purely on the basis of merit cum reservation. However all will be given admission to BA course as the number of application will be within the prescribed limit.

The time table committee prepares the academic calendar, the time table for classes and tests in each semester. Advanced learners Remedial classes for slow learners and SC/ST had been conducted in the past four years. be given additional library books and they will be involved in organizing departmental seminars, workshops and programme.

Advanced learners will also be deputed to various academic programmes in and around the city. In the past three years interested students from all the courses were identified and sent to Rabindranath Tagore seminar, Dr. Shivarama Karanth literature study course and two day workshop on ‘Drama’ held in the city. Those students were asked to submit the report of the above programmes. Advanced learners in the department of Kannada and English run a weekly wall magazine on their own initiative. Visits to historical places, field surveys, text related film shows are conducted to enhance the learning experience.

The college has a good faculty who are sincere and committed. Six professors have doctoral degree and seven have M.Phil degree. Apart from chalk-talk method, audio visual tools are used. Group discussion, interactions, student seminars and project works are done to make the teaching effective and fruitful. As a result our students secure ranks regularly in the university examinations. The institution has secured four ranks in B.com degree during 2012-13. (Including the first and the second ranks) Students appraisal of teachers is done annually.

**Criteria-III : Research, Consultancy and Extension Service :**

The institution knows that a lot more has to be done in the area of Research and consultancy. However, enough has been done in the area of extension activity. As already stated six professors have PhD degree and seven have M Phil degree. All most all guest

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lecturers have appeared for NET or SLET exam. One guest lecturer is a PhD holder. Four professors have completed their Minor Research Projects.

A Research committee has been constituted and an appeal has been made to Kuvempu University to recognize the college as the research center. Some teachers have presented research oriented papers in National and State level seminars. Commerce teachers keep on giving field survey projects to students as a part of academic activity. Dr. Narendra Naik, Dept. of sociology has published his thesis in the book form. (Sociological study of Lambanis) Dr. Onkarappa Dept. of Political Science published two text books and one book has ISBN recognition. The articles of many others have appeared in regional language newspapers and journals.

Prof. D. S. Manjunath, HOD, Dept. of English has edited a number of books in English including William Shakespeare.

Kamala Nehru Memorial College for Women is known for extension activities. Apart from NSS, NCC and Sports activities, YRC, Rotaract club and the Rangers Club have done commendable achievements. Karnataka Red Cross Society has admired our YRC as the best in the University. In the past three years, two students have represented the college in the Republic Day parade at New Delhi. Two from sports section attended National Level Championship competitions.

Our students have shown deep interest in the culture study programmes conducted by Karnataka Sangha- a cultural association of Shimoga with eighty years of history. In the recent two day workshop on drama, fifty students from our college had the opportunity to participate out of 150, the prescribed limit. The second year BA optional students are producing a documentary film which is under completion.

### **Criteria IV: Infrastructure and Learning Resources**

The institution has adequate infrastructure facilities to run the academic and administrative programmes. There are twenty class rooms which are well ventilated, spacious and adequately furnished. There is one big hall with multi media facility to conduct regular programmes. New library building and computer lab have been constructed recently and they

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are furnished with ICT tools. The hostel is three storeyed which can accommodate two hundred twenty students. Parking facility, canteen, separate room for IQAC, Ladies waiting room, multigym are other facilities to the benefit of students and the staff. As security measures to women, the height of the compound wall has been increased and eight CCTV cameras have been installed at sensitive places. Green active boards, biometric system and new generator are new additions to the physical infrastructure.

There are forty two computers in the computer lab, eight in the library and eight in the office with LAN facility. NSS and Tailoring class have separate rooms. The college office, principal's chamber and the staff room are housed in the ground floor of the building. Building committee and library committee are constituted to monitor and advise the management to fulfill the infrastructure needs. Library has Open Access system and it is fully automated. More than thirty two thousand volumes and sixty journals are available for the use. The institution has developed infrastructure utilizing the UGC grants, and the management fund.

### **Criteria- V : Student Support and Progression :**

We are proud to say that the college has been producing excellent results both in BA and BCOM degrees. The percentage ranges from 80% to 95% and in some combinations 100%. The financial assistance is provided to reservation category students by means of scholarships and free ships. Other category students benefit from poor boys fund. Career guidance Cell, women empowerment cell and Grievance Redressal cell address the various needs of students.

Remedial classes for SC/ST students were conducted in the past four years. The management offers **Rs. One thousand** only to university players and achievers at the state level and the national level.

'Annapoorna' free mid day meal to poor students who commute every day from distant villages is worth mentioning. One hundred twenty students are beneficiaries. The career guidance cell in association with other colleges of the management arranges programmes and interviews. Six students have been selected in Infosys campus selection on

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21/01/14. The institution has the tradition of deputing students to various student centric workshops which are being conducted in the city.

The girls are encouraged to participate in NSS and NCC activities. Two students have participated in the state and national level R.D.Parade. ‘Nudisiri’, Kannada wall magazine and ‘litwrite’, English wall magazine are the forums for students to develop their literary and intellectual qualities. ‘Arogya path’, works well towards the general health and counseling needs of the students.

The Youth Red Cross (YRC) the Rotaract Club and the Rangers (Unit of Scouts and Guides) which are working well, provide exposure to students to varied experience and opportunities.

### **Criteria- VI : Governance And Leadership**

The institution is fortunate indeed to have the supportive management and the governing council. The management provides the leadership to the faculty by involving the staff members in academic and administrative bodies. The principal and the senior faculty member will be the members of the College Governing Council. The management also includes the senior staff members whenever there are programmes conducted by the management. University level and state level sports meet or cultural competitions are conducted with the financial assistance and other helps from the management. Since our management has forty two institutions in the district, each institution hosts programmes with the help of other institutions. The buses, cars, the building and other infrastructure facilities and the human resource are provided by the management. The management takes personal interest in maintaining the college campus. Free-Mid-Day meal is solely funded by the management. The management is committed to transparency in all matters. The UGC funds, the college fund and the management funds are spent after following all the norms. There are two level audits :

- a) The management audit of all grants and
- b) The Government department audit.

The management’s concern for quality can be seen in its mechanism of monitoring the administrative process. A member of the executive committee has been nominated to look



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after the day to day administration. This is in addition to the registrar of the management. Mini SSR is obtained by the management annually to check the progress of the institution in all matters. This process is done before its general body meeting. Thus, the institution has the participative management which is committed to quality and excellence.

### **Criteria-VII : Innovation and Best Practices :**

The institution is committed to all round development of students. Annapoorna free mid day meal is the latest scheme introduced during the last four years. It has created a positive impact on the functioning of the college. Poor students who might have become drop outs continue their education. Introduction of eight CCTV cameras in the current academic year has boosted the self confidence of the students. Now they feel comfortable and secure without the fear of theft and intruders. Formation of garden committee to maintain the campus has a positive impact. The committee members monitor the cleaning of the campus every day.

**SWOC Analysis :** The institution strongly believes in the concept of self audit. Pursuit of excellence and constant renewal are our objectives. Hence, we make SWOC analysis honestly to our own advantage and further improvement.

#### **a. Strength of the College :**

The college was established in the year 1965 and has now completed fifty ears. The college is going to celebrate its Golden Jubilee in the next academic year. During these fifty years the college has earned good reputation as a secure place for women's education. Hence women from all sections, particularly, the women of minority group seek admission in our college. The married women, the widows who want to continue their education find our college to be suitable in every sense of the word.

Location of the college at the center of the city is another strength. without conveyance, a large number of girls from different areas of the city come to the college.

The management and the institution are committed to women empowerment through education. Hence affordable fee structure is introduced and in some cases, no management fee is collected from the deserving students. Hence a large number of

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students from economically backward classes join our institution. The experienced and committed faculty members have created a positive impact on the minds of students. The seniors pass on the message to the juniors and advice them to seek admission in our college. As a result, the first choice of the toppers in PUC is our college. B.com course in particular has become very popular in our college.

Varied cultural activities, free mid day meal and good ambience are the other strengths of the college.

### **b. Weakness :**

The campus area is limited to 4175.06 Sqmts. Hence, there is no scope for further expansion of the institution. Space provided for sports and NCC parade is not enough. The institution has to utilize the other sports fields of the management or hire the government stadium. The institution has to think of only vertical growth in terms of building expansion. Noise pollution has to be checked to create quiet atmosphere.

### **c. Opportunities :**

In the academic front, some opportunities can be explored and exploited to the optimal level. Both the teachers and the management can think of utilizing the UGC grants available under various heading, particularly to start add on courses. The college can apply for the status of 'College with Potential' for excellence.

Since the location of the college provides easy access to all, self financed certificate courses can be started, in the areas such as fine arts, performing arts, auditing, HRM etc.

P.G. courses like M.Com and MA may be started for which present library and sister institution building are adequate. Self financing new combinations with journalism, creative writing and fine arts can be started in BA.

### **d. Challenges :**

The institution is facing some challenges or threats owing to the pressures of the society and the latest trends in the job market. There is general apathy to BA course in the state itself. BA course is now not sought after course. There is gradual decline in the admission to BA course. In addition to this, a number of government colleges are being

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opened every year even in the remote areas of the district. Hence the catchment area to admission becomes narrow and limited. The government is opening a women's college from the next academic year which will be housed in the vicinity of our institution. This is a big threat to our college.

The Grant-in-aid appointment both for teaching and non teaching vacant posts or for the new vacancies is not made. The government has step motherly attitude to the aided college. In course of time, it may be difficult to run the college on self finance basis. However, the institution responds to these challenges in a positive way so that our vision and mission can be accomplished.

## INSTITUTIONAL DATA

### 1. Name and Address of the College:

<b>Name :</b>	Kamala Nehru Memorial National College of Arts & Science For Women		
<b>Address :</b>	K.T. Shamaiah Gowda Road,		
<b>City :</b>	Shimoga	<b>Pin :</b> 577201	<b>State :</b> Karnataka
<b>Website :</b>	www.knmnc.edu.in		

### 2. For Communication :

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Prof. Sathyanarayan	O:08182-272164 R:08182-220057	9900793985	08182-272164	snknmc@yahoo.co.in
Vice Principal	Prof. D.S. Manjunatha	O: 08182-272164 R:	9480394244	08182-272164	aseema@ gmail.com
Steering Committee coordinator	Prof. D.S. Manjunatha	O: 08182-272164 R:	9480394244	08182-272164	aseema@ gmail.com

### 3. Status of the Institution:

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

### 4. Type of Institution :

#### a. By Gender

i. For Men	<input type="checkbox"/>
ii. For Women	<input checked="" type="checkbox"/>
iii. Co-education	<input type="checkbox"/>

#### b. By Shift

i. Regular	<input type="checkbox"/>
ii. Day	<input checked="" type="checkbox"/>
iii. Evening	<input type="checkbox"/>

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**5. It is a recognized minority institution?**

Yes

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

**6. Sources of funding:**

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input type="checkbox"/>
Any other	<input type="checkbox"/>

**7. a. Date of establishment of the college:** 01//06/1965 (dd/mm/yyyy)

**b. University to which the college is affiliated /or which governs the college (If it is a constituent college)**

**c. Details of UGC recognition :**

Under Section	Date, Month & Year (dd/mm/yyyy)	Remarks (If any)
i. 2 (f)	01/12/1974	
ii. 12 (B)	01/12/1974	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

*Please refer Annexure C – 7*

**d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section / clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	– Not Applicable –			
ii.				
iii.				
iv.				

(Enclose the recognition / approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges ?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: .....

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency .....

Date of recognition: .....

10. Location of the campus and area in sq.mts:

Location – Urban	Urban
Campus area in sq. mts.	4175.06
Built up area in sq. mts.	2612.47 smts

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium / Seminar Complex with infrastructural facilities : 1 No.
- Sports Facilities :
  - ✓ Play Ground : Yes
  - ✓ Swimming Pool : Nil
  - ✓ Gymnasium : One gymnasium available in the college campus.

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• **Hostel :**

✓ **Boys' Hostel :** Yes  No

- **Number of Hostels**
- **Number of inmates**
- **Facilities (mention available facilities)**

✓ **Girl's Hostel** Yes  No

- **Number of Hostels : 01**
- **Number of inmates : 275**
- **Facilities (mention available facilities) : Mess, Computer with Internet Facility, TV with Cable Connection, Sports Materials, Prayer Hall.**

○

✓ **Working Women's Hostel** Yes  No

- **Number of Hostels**
- **Number of inmates**
- **Facilities (mention available facilities)**

• **Residential facilities for teaching and non - teaching staff (give numbers available – cadre wise)** Yes  No

• **Cafeteria** Yes  No

• **Health Centre –**

<b>First aid</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Inpatient</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Outpatient</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Emergency Care Facility</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Ambulance</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

**Health Centre Staff –**

<b>Qualified Doctor</b>	<b>Full Time</b>	<input type="checkbox"/>	<b>Part – Time</b>	<input type="checkbox"/>
<b>Qualified Nurse</b>	<b>Full Time</b>	<input type="checkbox"/>	<b>Part – Time</b>	<input type="checkbox"/>

• **Facilities like banking, post office, book shops : Nil**

• **Transport facilities to cater to the needs of students and staff : Nil**

• **Animal house : Nil**

• **Biological waste disposal : Nil**

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- Generator or other facility for management / regulation of electricity and voltage : Yes
- Solid waste management facility : Nil
- Waste water management : Nil
- Water harvesting : Nil

**12. Details of programmes offered by the college (Give data for current academic year)**

Sl. No	Programme Level	Name of the programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / Approved student strength	No of Students admitted
1.	Under Graduate	UG	03 years	PUC	English / Kannada	840	414
2.	Certificate Course	Tailoring and Fashion Designing	10 Months	SSLC	English / Kannada	50	50

**13. Does the college offer self-financed Programmes ?**

Yes  No

If yes, How many ?  \*Fashion Designing and Tailoring.

**14. New programmes introduced in the college during the last five years if any?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01*
-----	-------------------------------------	----	--------------------------	--------	-----

\*History, Economics, English

**15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Faculty	UG Departments
Arts	History Economics Sociology Political Science English



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	Kannada
<b>Commerce</b>	Commerce and Management

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com)

a) Annual System	Nil	BA, BCom
b) Semester System	02	
c) Trimester System	Nil	

17. Number of Programmes with

a) Choice Based Credit System	
b) Inter / Multidisciplinary Approach	
c) Any Other (Specify and provide details)	

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme.

b. NCTE recognition details (if applicable) Notification No.: .....

Date:.....

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education? If Yes,

Yes  No

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable) Notification No. ....

Date:.....

Validity:.....

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- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

**20. Number of teaching and non-teaching positions in the Institution**

Sanctioned	Teaching	Non Teaching	Total
By Government	30	20	50

Positions	Teaching Faculty						Non – Teaching Faculty		Technical Staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Recruited by Government	NA	NA	10	07	02	02	09	04	Nil	Nil
Yet to recruit	NA	NA	Nil	Nil	09		07		Nil	Nil
Recruited by Management	NA	NA	Nil	Nil	05	12	02	07	Nil	01

**21. Qualifications of the teaching staff:**

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			04	01	01		06
M.Phil.			04	01	02		07
PG			02	06	00	01	09
Temporary teachers							
Ph.D.							
M.Phil.							
PG						02	02
Part-time teachers							
Ph.D.					01		01
M.Phil.							
P.G					04	11	15

**22. Number of Visiting Faculty /Guest Faculty engaged with the College.**

18

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**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		68		63		85		72
ST		08		17		25		15
OBC		282		266		222		251
General		93		103		116		76
Others*								

*\*Others includes Differently abled and in-service teachers.*

**24. Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M.Phil	Ph.D	Total
Students from the same state where the college is located	1201	NA	NA	NA	1201
Students from other states of India	Nil	NA	NA	NA	Nil
NRI students	Nil	NA	NA	NA	Nil
Foreign students	Nil	NA	NA	NA	Nil
<b>Total</b>	<b>1201</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>1201</b>

**25. Dropout rate in UG and PG (average of the last two batches)**

UG  PG

**26. Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )

(a) including the salary component   
 (b) excluding the salary component

**27. Does the college offer any programmes in distance education mode (DEP)? If yes,**

Yes  No

a. Is it a registered centre for offering distance education programmes of another University

Yes  No

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b. Name of the University which has granted such registration.

Mysore University

c. Number of programmes offered 02

d. Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

Sl. No.	Programme Name	No. of Teachers	No. of Students	Teacher - Students Ratio
1.	B.A.			1:47
2.	B.Com.			1:49

29. Is the college applying for

Accreditation : Cycle1  Cycle2  Cycle3  Cycle4

Re-Assessment :

(cycle1 refers to first accreditation and cycle2, cycle3 and cycle4 refers to re-accreditation)

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1 : 16/09/2004 Accreditation Outcome/Result : 'B' Grade.

Cycle 2 : \_\_\_\_\_ Accreditation Outcome/Result : \_\_\_\_\_

Cycle 3 : \_\_\_\_\_ Accreditation Outcome/Result : \_\_\_\_\_

*Annexure C – 30 a : NAAC Certificate*

*Annexure C – 30 b : Peer Team Report*

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

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**33. Date of establishment of Internal Quality Assurance Cell (IQAC)**

31/08/2005 (dd/mm/yyyy)

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i) 2004 – 05

AQAR (ii) 2005 – 06

AQAR (iii) 2006 – 07

AQAR (iv) 2007 – 08

AQAR (v) 2008 – 09

AQAR (vi) 2009 – 10

AQAR (vii) 2010 – 11

AQAR (viii) 2011 – 12

AQAR (ix) 2012 – 13

**35. Any other relevant data (not covered above) the college would like to include.**

**(Do not include explanatory / descriptive information)**

The institution has the following facilities for the benefit of the students.

Endowments and Scholarships, Multi – Gymnasium, NSS, NCC Units, Youth Red Cross, Rovers and Rangers, KSOU Study Centre, Value Added Programme, Literary Club, Film Club etc.

## **CRITERIA WISE ANALYSIS**

### **CRITERIA – I : CURRICULUM ASPECTS**

#### **1.1 Curriculum Planning and implementation :**

**1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

##### **VISION:**

##### **To prepare students to:**

- Cope with the technological and social transformations that are taking place at break neck speed.
- Empower women students with entrepreneurial skills, rational and divergent thinking and creativity in all walks of life.
- Be builders of the family and nation on the strong foundations of moral, spiritual, ethical and cultural values.
- Make them responsible world citizens with a global outlook.
- Make the institution a trend setter in women's education.

##### **MISSION AND OBJECTIVES:**

##### **Towards realizing our noble Vision, our Mission is to:**

- Combine competence and virtue.
- Prepare skilled and intellectually equipped students who are able to contribute solidly to the progress of the nation.
- Provide academic and research environment and extension services in the pursuit of excellence.
- Create a supporting system for a bold and dynamic leadership.
- Make students innovative, creative and versatile.
- Create awareness and employment opportunities.

The objectives are communicated by imparting knowledge and skills through traditional, nontraditional teaching methods and students' participation in the learning process.

## ***Self Study Report – Cycle 2***

By Creating opportunities for imbibing lasting values of discipline, leadership, scientific approach through service and questionnaires, human values by sensitizing the students to the special problems through programmes.

By creating guidance and a placement cell, we organize skill development and personality development programmes by inviting experts in the area to interact with the students. We also invite and associate ourselves with companies and organizations like Rotary to create awareness, to conduct Job interviews and to enhance employability.

Counseling the stakeholders in academic, personal and career matters by organizing programmes that would create dynamism and entrepreneurial initiatives in them.

Through evaluation and monitoring the quality of the students by assigning a section of stakeholders to the class mentors whose duty is to observe their performance, attendance, interest in the subjects of their study.

By organizing programmes that enhance and update the skills of the teachers and the students.

By encouraging students to actively participate and involve themselves in sports, literary, cultural activities and programmes that serve the larger community through NSS, Rotaract and NCC.

To convey the vision and mission of the institution, the stake holders are constantly made aware of them in the following manner.

1. By displaying them prominently at the entrance of the college and in the library.
2. By printing them in prospectus and wall magazine and in the college magazine '*Abhivyakthi*'.
3. By giving importance to it by printing it as the handouts or brochure whenever such an occasion arises.
4. Through website.

5. During the orientation programmes and reminding the students through interaction with the stakeholders.
6. Our college being the only women's college in the city special emphasis is laid on gender sensitivity issues. Programmes related to such issues are chalked out.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the Curriculum? Give details of the process and substantiate through specific example(s).**

Each department holds a department meeting in the beginning of the academic year. The faculty is given their time table and also the syllabus that they are expected to teach. Each teacher/lecturer prepares a plan of action to cover the syllabus. The same is mentioned in the dairy provided to them. The work is discharged as per the plan of action.

- a) The institution has a governing council and the members are from various fields such as industry, commerce, literature and social service, The governing council discusses and then frames broad guidelines for the implementation of curriculum. The honorable members suggest that plugging in values should be the criteria while teaching any subject, This idea has been kept in mind while teaching by the respective teacher.
- b) The head of the departments and the time table committee prepare an action plan for each semester as per the guide lines of the university.
- c) Each department chalks out programmes to use text only as a pretext to make the curriculum more effective and useful. Each department has a club such as literary club, History club, Economics forum, Political science association commerce forum, Sociology Club, Kannada & Urdu clubs. Co-curricular activities which are complementary to curriculum are designed, audio visual materials, films, documentaries related to texts are used to make learning process interesting and participatory. English and Kannada department have wall magazines where in co-curricular activities are reported.

Soon after the college re-opens, marathon staff meeting is conducted every year. Various committees are constituted by the principal. Time-table committee, the examination committee and the library committee and the HOD's develop an



action plan which is further discussed in the department wise meetings. Academic calendar of the university, number of working days available, and other local needs are kept in mind before preparing the plan for the academic year. Further, each department plans the UGC seminars workshops and conferences to be held during the academic year. Probable dates of these events will be finalized in the beginning of the academic year. In addition to these teachers are frequently informed and motivated to use Innovative teaching methods by using audio-visual tools.

**1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

- A detailed syllabus is given by the university
- Several departments conduct orientation programmes for teachers.
- The practicing teachers are often involved in the process of preparing the syllabus.
- Seminars/workshops are conducted / hosted by the university/college to impart the Technique of teaching whenever a new syllabus is framed.
- Teachers are sent to such seminars/workshops to take part.
- Required technical help like, internet, Xerox, reference books etc are extended to the faculty by the college.

**1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.**

Orientation programme for teachers on new syllabus is often hosted by our college. Being the first college for women in the entire district and, as expected, has been taking initiatives to make degree courses in arts and commerce more relevant. Workshops and seminars and conferences are being organized /sponsored by inviting practicing teachers to discuss and update syllabus, to make them socially relevant and forward-looking. Information about the course is obtained as feedback from the students. The governing council of the college has, as its members, highly qualified and esteemed lady members such as, psychiatrist,

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writers, social activist and members who have had industrial and business experience. Many senior teachers have contributed their expertise by being members of BOS and BOEs of not only the Kuvempu University but also external universities like Mysore University, KSOU and autonomous institutions.

Moreover, our former principal Prof. H.N. Deshpande was the member of the Academic Council of the University. A few years ago, former principal Prof. J. L. Padmanabha too had the distinction of being a Syndicate Member of Kuvempu University twice and Academic Council member once.

All these have given us enough opportunities to revitalize the syllabi to a possible extent. For, example, the English and Kannada depts., in association with KUCTA organized workshops to bring about changes. English Language study came to include Communication English as part of its component and Commercial Terminologies and workbook to train students in communicative skills. Kannada department has official commercial Kannada for B.Com to make the contents more relevant.

Following measures are initiated for effective curriculum delivery and transaction.

- a) Syllabus book is distributed to each first year student in the beginning of the academic year. This contains the syllabus of all the three years.
- b) Teachers are advised to provide the list of reference books to the students and this helps the students to prepare notes, assignments and project works.
- c) The articles related to the text in the subject wise and general magazines are used as the supporting study material. Such relevant articles are displayed in the library and the general notice boards to draw the attention of the students.
- d) Subject experts are invited for the special lectures and interaction seminars and workshops are being organized whenever new syllabus is introduced. For example the English department organized one day workshop during the current academic year to discuss the effective implementation of the new syllabus introduced this year (12.09.2013).

**1.1.5. How does the institution network interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

For a practical exposure the students are asked to visit the related industry, agency or association. A skill development activity is conducted for the commerce students wherein an activity related to industry/banking is asked to tackle, for eg., the students are asked to make a detailed analysis/study in a textiles industry about how a raw material ends in a fine final product. During carrier guidance and placement training and campus interview programmes feedback is obtained from the companies, students and other stake holders about the relevance of the curriculum. The employers felt that the students of our region are bright and talented. But they need training in soft skills, analytical skills and communication skills. Every year the management has been organizing training in soft skills and analytical skills.

**Industry :** The institution in collaboration with Infosys foundation has started graduate finishing school in the main campus. The services of this school is utilized, Whenever the campus placement interviews are held in the college campus or in the city. The staff members, the stake holders and the company representative interact and discuss the strengths and weakness of the curriculum. The faculty members particularly PhD and M.Phil holders are in constant touch with the parent university. They invite experts from the research bodies for special lecturer, and interactions. The college has career guidance and placement cell which looks after this aspect.

**1.1.6. What are the contributions of the institution and/ or its staff members to the development of the curriculum by the university? (number of staff members/departments represented on the board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc).**

Though the college is affiliated college, a large number of faculties represents the academic bodies of the university such as academic council, Board of studies, Board of examinations and the text book committees. On many occasions, the college sponsors the syllabus making workshop and the text book release programmes. Two instances are worth-mentioning, The English department and

the Kannada department faculty members are in the text book committee of the university. They contribute in the production of the text book. This year one day workshop on the texts prescribed was conducted by the English dept for all the English teachers of Kuvempu University.

Prof. D.S.Manjunath H.O.D department of English has been the co-author of English work book for the Past ten years. Prof. Onkarappa department of political science has authored a text book which has ISBN recognition. Besides the academic help, the college spares its building, ICT and library to the University academic bodies to conduct workshops and meetings for board of Studies as the college is located at the centre of the city.

**1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.**

Yes, the institution offers a course in spoken English which is also a part of the university curriculum. A separate bridge courses is conducted for the students from non commerce subjects to prepare them about the basics of the subject.

**1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- Regular internal exams are conducted
- Student seminars are conducted.
- Assignments are given on specific topics
- A separate preparatory exam is conducted.
- Student feedback forms are distributed to test the students’ level of understanding.
- Remedial classes are conducted.
- Personal interaction with the stake holders and the discussion in the staff meetings help us examine the implementation.

- The management has appointed one executive member to monitor all the activities of the college and he will look into these aspects periodically along with the registrar of the management.

## **1.2 ACADEMIC FLEXIBILITY**

### **1.2.1. What are the range of programmes options available to learners in terms of degrees, certificates and diploma?**

B.A and B.Com degree courses are offered at the college. In addition to the compulsory subjects, they have the freedom to opt for different electives in B.A and B.Com as well.

#### **a) The following choices are available to the students**

The stakeholders can choose any two of the following languages for study Kannada, English, Urdu, Hindi and Sanskrit and may change the languages if she so wants in first four semesters.

#### **The following electives can be chosen in B.A**

History, Economics and Sociology.

History, Economics and Political Science

History, Sociology and Kannada Optional

History, Sociology and English Optional

History, Economics and English (Opt)

#### **b) The third year B.Com students can study one of the following in addition to the compulsory**

##### **Commerce subjects.**

Quantitative Techniques

Marketing Management

E Commerce Programming in Language

Career Planning Development

#### **The College on its own offers the following certificate programmes.**

Spoken English Course of 3 months duration

French Language of 4 months

Fashion Designing and Tailoring of 9 months duration

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Tally Programme

D T P Programme of 9 months

These programmes are laudable efforts of the management to provide them basic professional training to make them employable and financially independent.

### **1.2.2. Does the institution offer programmes that facilitate twinning/dual degrees? if yes give details.**

There is no provision in our university for dual degree programme. However, any UG student can take the following examination as soon as he/she gets admission to the college.

- Chartered Accountant- Foundation course.
- I.C.C.S
- Company Secretary, Foundation course.
- Cost Accountant- Foundation course.
- Executive Foundation Course.
- Diploma Courses.

Though, the above courses are offered by various institutions in the country, the institution gives wide publicity to such courses and also arranges orientation lectures about them.

As a result many Bcom students have appeared for these courses. Two students have passed the preliminary in CA- Foundation, in the first attempt itself which is a rarity.

The institution also assists such students by subscribing to journals related to those courses.

- a. **Core options-** Bridge course is designed for non commerce students who join B.Com. This is to bring them on a level of understanding with those whose electives are commerce in P.U.C subjects. Basics of Accounting form the course of this 30 day programme which is conducted at the beginning of the course in the evenings, after the normal working hours.

**b. Add on Courses** – The college offers self financing, non formal vocational courses of short term duration to empower women students who could not pursue higher education due to failure in SSLC/PUC. The time gap left to the students to pass in supplementary exams is thus utilized by them. Tailoring and Fashion designing is one such course.

**1.2.3. Give details of the programme and other facilities available for international students. (If any)**

Not applicable.

**1.2.4. Does the institution offer any self financed programmes in the institution ? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.**

Yes, For example optional English which we started is a non grant subject and therefore self financing in nature. Qualified hands, even the retired faculty are appointed by the management. But the admission criterion is made in accordance with the government rules in force. And the combination HES is recognized by the university and Degrees are awarded by the university.

All the certificate courses mentioned in 1.2.1. are run by the management on cost effective basis just to promote empowerment and employability. The evaluation part is informal and flexible in the sense that if the students happen to discontinue for any reason, she will be allowed to do the course in subsequent year without any financial commitment. A course in tailoring and fashion designing which is self-financed programme, is conducted. This also leads to self employment opportunities and employment in garment factories which are now thriving in our city.

**1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

Yes, The College offers the following skill oriented programmes

- Spoken English
- Tailoring and Fashion Designing

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Apart from the tailoring and fashion designing as stated in 1.2.4 the college periodically conducts crash courses in soft skills and personality development. During this academic year, this course was conducted in the odd semester; thirty students sought benefit from this course. Further, the career guidance and placement cell conducts crash courses in soft skills and analytical reasoning a month before the campus placement programme. It was held on 11, 12 and 14th of September 13 this year.

**1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students ?**

Not applicable.

### **1.3.CURRICULUM ENRICHMENT**

**1.3.1. Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and institution’s goals and objectives are integrated?**

Curriculum oriented student seminars, workshops and special lecture programmes are organized. The college invites student scholars and academicians to exchange their views and opinions on the topics prescribed in the curriculum.

The Department of English has entered into an MOU with other 05 colleges for the purpose. Students are made into groups and asked to present assignments on the topics prescribed in the curriculum. Students are also asked to visit business organizations, industries and stock exchanges to gather information. Community visits are often conducted by the Dept. of Sociology to make the students to get the first hand experience.

The Dept. of History conducts educational visits to historical sites. The Dept. of Economics takes the students to Chamber of Commerce to learn more about budget sessions of the state and union government. Whenever literary appreciation courses are conducted by some organizations in the city, the students are deputed to that programme. For example last year literary association of the city called



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Karnataka sangha had organized one day workshop on ‘Shivarama karantha’s novels. Since the above author’s novel was a text, the students of Kannada major were deputed to the programme. The students had an opportunity to interact with the experts. The city has two film societies which organize film festivals. On many occasions films screened and discussed are related to the university curriculum. The college organise the films shows and discussions or depute students to such programmes. Shimoga is a cultural center. Innumerable cultural activities are conducted throughout the year. Students and teachers are deputed to such courses by the college. We also depute teachers and students whenever other colleges conduct study course on the topics in the curriculum. ATNC college of Shimoga, had conducted literary appreciation course during 10- 11 and 11-12. The literary texts prescribed for optional English were discussed along with the screening of the films based on the texts. Student and teachers were deputed to those courses.

Wall magazines run by different subjects carry articles on the curriculum related topics.

Text based films are screened and discussed presently. Students attention is drawn to articles/photos & news items published in the journals which are related to the curriculum. They are also Xeroxed and displayed on the notice boards. Texts and syllable based dramas are enacted by the students or watched by them when such performances are held. Each department has an association or a club. Special lectures by experts and other activities supplement the university’s curriculum. (Details are available in department profile)

### **1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

The semester system which is in vogue is a pattern followed by professional courses elsewhere. Continuous assessment through periodical tests and conducting one more test for improvement for genuine absentees has answered the needs of the day.

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Skill Development in Commerce subject and Commercial Correspondence in English in B.Com degree course have made B.Com more relevant and practical. Home assignments and mentoring system that the institution follows promote the quality and sustain it.

Many points described in 1.3.1 are applicable here also. However the teacher addresses this issue in the class-room using text as a pretext. Teachers discuss the job opportunities and career prospects in the related field. Arts students have restricted scope. Hence they are motivated to learn computer applications and analytical skills. Training in these areas are given to arts students during career guidance cell programmes. For instance, History, Economics, Political science and sociology students (Optional in arts fields) are oriented about various courses available in distance mode like IGNOU and KSOU. They are further introduced to courses such as MA in Fine Arts, Journalism and museology which have job potential. Students are further introduced to question paper patterns of competitive exams like IAS and KAS and they are oriented to study the curriculum keeping in mind these exams.

### **1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., in to the curriculum?**

Issues mentioned in the question are dealt in detail in the curriculum. Even then different depts. of the college conduct several programmes connected to the issues. The college has a separate Human Rights and Legal Awareness Cell to address the issue. Students of all streams study environmental issues in one of the semesters.

Indian constitution and environmental study are the two mandatory papers to be studied by our university students. Gender issues are discussed whenever there is an occasion. For example, while designing syllabus the BOS keeps in mind the gender issues and human rights. Some topics or texts are included in the syllabus which are used as pretext to discuss gender and other issues which are relevant to the present context. Board of studies of Kannada and English has made it mandatory to prescribe texts which contain the theme of gender issue and

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environmental issue. For instance the feminist writers such as Maya Angelo, Pratibha Nandakumar find a place in our syllabus. Other poems are used as a pretext to discuss gender issues.

Debates and essay competitions about these topics are held frequently. Kannada department conducted one day UGC sponsored workshop on 'Autobiographies by women' on 06/02/2014. This seminar dealt with Gender and Trans gender issues, during the discussions.

List of topics in the text which generate discussions on gender issues : Further details are given in 2.2.4.

***Debate conducted*** : Security of women in the light of Delhi 'Gand Rape' Essay competition was conducted this year 'Role of men in domestic work'.

### **1.3.4. What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

***Add-on-courses*** : The college offers self financing, non formal vocational courses of short term duration to empower women students. Those who could not pursue education due to failure in SSLS/PUC. The time gap left to the students to pass in supplementary exams is thus utilized by them.

The college offers a Certificate Course in Spoken English, Tailoring and Fashion Designing, Reasoning Skills. The college NSS gives a real exposure to students in interpreting the community in which they live.

The college has recognized the fact that the traditional and formal degree courses offered need value addition for holistic development of students. Though there are no specific value added courses value addition and enrichment programmes are integrated in the process of teaching and learning. Following are some of them.

- a. Tailoring and Fashion designing course and spoken English course add value to degrees and make them employable.

- b. Community orientation is done through NSS programmes, Youth Red cross and the Rotaract club.
- c. Group-discussion classes, presentation, club activities, career development programmes enrich the employment skills.

*(Appendix- II Feedback Formats)*

**1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum ?**

Feedback from the stakeholders is one of the main features of the college. They have been giving us several suggestions which help us to update the curriculum Their suggestions and needs are discussed in the BOS meetings and many a times implemented Several seminars and programmes are conducted based on their feed back.

Whenever the old students who are in the jobs or higher studies visit the college, the staff members interact with them about the curriculum. Their suggestions and proposal are considered during the meetings of academic bodies.

*Appendix II Feedback formats-*

**1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?**

Continuous assessment through periodical tests and conducting one more test for improvement for genuine absentees has answered the needs of the day. Skill development in Commerce subject and commercial communication in English in B.Com degree course have made B.Com more relevant and practical. Home assignments,. Mentoring system that the institution follows help to improve the quality and sustain it

**1.4.FEED BACK SYSTEM**

**1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the university?**

Three lecturers are on the BOS of the University. They discuss and design the curriculum based on the needs of the students. The feedback given by the student helps to design the curriculum.

## *Self Study Report – Cycle 2*

The institution is affiliated to Kuvempu University and is bound by university norms and regulations.

However, the staff members who are on board of studies of the university make proposals. The staff members of English and kannada departments are on the text book committee. Prof.D.S.Manjunatha HOD, Department of English has been preparing English work book (prescribed now) for the past ten years. Prof. Dakshayini, Department of Kannada is a member of text book committee.

Prof. Onkarappa has published a text book in political science in accordance with university syllabus. The same text holds good to other universities.

**1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum ? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes.**

Yes , the feed back which we receive in the form of suggestion is analysed and summarized. At an appropriate time and forum, the suggestions regarding syllabi in the curriculum are placed by the teachers in the BOS and BOE meetings. This will act as a pressure group to usher in changes or will at least raise issues of concern and relevance.

**1.4.3. How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?**

A new combination in arts faculty has been introduced from 2013-14

History, Economics, Optional English

This combination is started as students expressed their interest in learning Economics and Optional English.

## **CRITERION - 2 : TEACHING-LEARNING AND EVALUATION**

### **2.1. Student Enrolment and Profile**

#### **2.1.1. How does the college ensure publicity and transparency in the admission process ?**

The admission to the college is mainly advertised through the prospectus as the college is known in the entire district as a unique degree college for women. The profile and details of subjects and norms of admission and facilities available are provided in the prospectus. The courses offered are made known through the college website. Details of admission, mode of admission and fee structure are notified on the college notice board for the information of the general public and the students.

As far as transparency is concerned, the admission list of the eligible candidates is put on the college notice board. The list is announced as per the directions given by the govt. Reservation of seats for the students of different categories are maintained.

Thorough transparency is maintained by announcing the names of the selected students on the notice board. First, second and third lists are announced and lapses by oversight, if any, are immediately corrected. Sufficient time is given in between the lists of the selected students to complete the formalities. The list of applications received is open to the general public for information/ for enquiry.

#### **2.1.2. Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test of merit, entrance test and interview (iv) any other) to various programmes of the institution.**

No common entrance test or interview for UG programmes is in force. Anyhow, an entrance test is conducted for the students who opt for the English optional. Students who disqualify are advised to take other combinations. Admission for BA and BCOM are made by sorting out application that are received on the basis of categorizations like SC/ST/GM/BCM etc. and are made in accordance with government rules in force. Three lists, are announced giving enough time for the students to get admitted.

## *Self Study Report – Cycle 2*

Following is the mechanism

- The college governing council meeting is usually conducted in the beginning of the academic year. Norms of admission and fee structure are discussed, and revised if necessary.
- Kuvempu University sends its calendar for the academic year. The college adheres to this calendar strictly.
- The collegiate education, social welfare department and the university send circulars for their fee structure.

Keeping in mind all the above factors, the management finalises the fee structure and announces it on the notice board. To make higher education accessible to the poor students, the fee structure is strictly monitored by the department of collegiate education.

Applications are sorted out as per the Karnataka government reservation policy then the select list is published on the notice board. Admission is strictly made on the basis of that list.

### **2.1.3. Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

Any student who has passed 12<sup>th</sup> standard with minimum of 35% can apply percentage of marks at the entry level during the academic year 2013-14.

Kamala Nehru Memorial National College, Shimoga GM Category B.com Degree	Acharya Tulsi National College of Commerce, Shimoga Percentage
Maximum 93%	94%
Minimum 51%	53%
BA degree	
Maximum Minimum	Admission is given to all applicants

**2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually ? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process ?**

An admission committee is formed every year consisting of teachers and the office staff.

The committee goes through the application forms, scrutinizes and makes a list as per the govt. guidelines. As a result the deserving candidates get selected. Students’ performance in the examinations and semester wise attendance are reviewed and analysed periodically by the teachers of the respective subjects. As a result during the second year admission process, some students change their combination and complete their graduation, some students find English language or optional difficult. They are advised to opt for other languages or optional.

In case of poor attendance in the first two semesters the parents of such students are sent for discussion and counseling. As a result the attendance of such students has improved in the preceding years

**2.1.5. Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/ reflect the National commitment to diversity and inclusion**

- **SC/ST**
- **OBC**
- **Women**
- **Differently abled**
- **Economically weaker sections**
- **Minority Community**
- **Any other.**

The Karnataka State Government norms on admission are not only comprehensive but include these categories for reservation to ensure equity. In spite of this, highly talented and differently abled students are accommodated in the management quota where 20% is set aside by the Government itself.



**2.1.6. Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.**

<b>Programmes UG</b>	<b>Number of applications</b>	<b>Number of Students admitted</b>	<b>Demand Ratio</b>
<b>2010-11</b>			
<b>1. BA</b>	<b>266</b>	<b>266</b>	<b>1.1</b>
<b>2. BCOM</b>	<b>171</b>	<b>171</b>	<b>1.1</b>
<b>2011-12</b>			
<b>1. BA</b>	<b>282</b>	<b>282</b>	<b>1.1</b>
<b>2. BCOM</b>	<b>299</b>	<b>167</b>	<b>1.05</b>
<b>2012-13</b>			
<b>1. BA</b>	<b>276</b>	<b>276</b>	<b>1.1</b>
<b>2. BCOM</b>	<b>419</b>	<b>172</b>	<b>1.41</b>
<b>2013-14</b>			
<b>1. BA</b>	<b>245</b>	<b>245</b>	<b>1.1</b>
<b>2. BCOM</b>	<b>329</b>	<b>169</b>	<b>1.05</b>

There is heavy demand for B.com course as it has better job potential and utility value in day to day life.

BA course is on the decline in the state itself due to the societal pressures. However, the fact that our college is exclusively and only one women's college in the area, seats will be full. Free-mid day meal for poor rural students draws girl students especially for B.A. degree.

Demand for B.com degree is on the rise as it is more job oriented and utilitarian than traditional degrees such as BA, BSC and BCA. One more section can be opened for BCOM. But we are following "Wait and Watch Policy" whether the increasing trend will continue for some more years. Demand for BA is on the decline as there is general decreasing trend all over the state. Moreover, government first grade colleges are being opened in remote areas also, where there is no tuition fees for girls students. This is a main challenge to us. Fortunately, the present state government in its latest budget has extended free education to all girl students in the aided colleges also. We are expecting further rise in the admission for BA course.

## **2.2. Catering to Diverse Needs of Students**

### **2.2.1. How does the institution cater to the needs of differently – abled students and ensure adherence to government policies in this regard?**

The institution addresses itself seriously to this kind of problem. As the classes are held on the first and second floor of the building there is a ramp on one side which the differently abled students can utilize, where as the staircase can be used by the normal students. Separate Parking facility is provided for the students. So far no need has arisen for special toilets for the differently abled students. However, the rest room has a sitting commode on the ground floor. The disabled are given preference over others to avoid any strain.

They are also eligible for scholarships and reservations to pursue education. However at present there are no differently abled students.

### **2.2.2. Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the Process.**

Admission to Commerce course is open to students from science and arts streams as well. Therefore a bridge course for non – commerce students at the beginning is organized to make them come up to the level of PUC commerce students who join the degree course. The Dept. of English conducts an entrance test for the first degree English optional students to test their interest and ability. Students who lack in the basic aptitude are counseled to take other subjects.

Besides informal and oral counseling is also offered to students who are confident about the combination they would like to opt for. This depends on the students 'interest, ability (score in the subject) and their employability or future career options. If a Particular combination/elective is chosen, that is from the point of view of higher education, masters' degree and B.Ed. courses.

### **2.2.3. What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge /Remedial/Add-on/Enrichment) Courses, etc.**

## *Self Study Report – Cycle 2*

- a. Interactive sessions reveal the way the questions are answered and subtle differences between slow and advanced learners. Tests and assignments spell out the difference between slow and advanced learners. Special and individual attention is bestowed upon them by the mentors who keep in touch with the parents.
- b. Advanced learners who are quick of understanding and more articulate and better content oriented are extended facilities like keeping borrowed books for longer periods, till the last date of the examinations and are encouraged to write notes and articles which sharpen their written communication skill.
- c. Remedial classes are arranged for slow learners and differently abled students who have difficulties in reading and hearing.
- d. Spoken English and numerical Ability Courses are almost Add-on courses which help students to a greater extent.

Special tutorials as such are not designed. However, to a large extent Remedial and Bridge Courses meet the students' needs. Students are also free to clear doubts, discuss and understand the subjects in the staff room/or with the concerned teachers.

### **2.2.4. How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

Different departments of the college conduct several programmes connected to the issues. The college has a separate Human Rights and Legal Awareness Cell to address the issue. Students of all stream study environmental issues in one of the semesters.

We conduct several awareness programmes like Special Talks, Plantation, Eradication of Parthenium, Competitions, Jathas etc.

Text is used as a pretext to discuss such issues. Essay competition and debates are held on topics related to gender issues. For instance recently the college arranged a discussion of the topic security of women in the height of Delhi 'gang rape'. The girl students emotionally participated in the debate.

## *Self Study Report – Cycle 2*

Language and literature classes provide ample scope to discuss gender issues. Recently a UGC sponsored seminar was held on the topic ‘women autobiographies’. This seminar was an occasion to discuss gender issues.

Since, environmental studies’ is a compulsory subject the issue related to this are discussed here. Apart from this, NSS, NCC camps regular activities such as tree-planting, create awareness about environment.

The Board of studies in English as well as kannada has taken into consideration the objectives of the National Policy of Education(1986). Gender positive initiatives are introduced both in curricular aspects and teaching learning process. Following are the women related topics introduced in the curriculum.

- a. Henrik Ibsen’s drama – ‘A Doll’s house’, which is prescribed for IV semester BA is about the liberation of women. It provides ample scope for discussion of women related issues. Maya Angelou’s poems which are prescribed in English provide ample scope for gender issue debates.
- b. Kannada department conducted one day state level workshop on ‘Autobiographies of women’ on 06 Feb 2014.
- c. The youth Red Cross organized a symposium on ‘Women and Reasoning-need of the day’ on 08.03.2014, as part of the international women’s day celebration.
- d. The Women empowerment cell conducted an essay competition on the topic ‘Role of men in Domestic Work’.
- e. Kannada kavyagalalli mahile Drusti-Srusti [Women in Kannada poetry – a symposium was held on 07/03/2014]

### **2.2.5. How does the institution identify and respond to special educational/learning needs of advanced learners?**

Advanced learners who are quick of understanding and more articulate and better content oriented are extended facilities like keeping borrowed books for longer periods, till the last date of the examinations and are encouraged to write notes and articles which sharpen their written communication skill.

## ***Self Study Report – Cycle 2***

They are counseled and offered all the possible encouragement from the college. They are motivated through cash awards.

Such students are selected and sent to seminars to be held in other colleges also. They are given preference in co-curricular activities teachers also take personal interest and provide them books of their own benefit. Such students are specially counseled about career choice which is challenging and different from traditional courses. They are different from traditional courses. They are further motivated to take up IAS, IFS exams.

### **2.2.6. How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society Physically challenged, slow learners, economically weaker sections etc.)?**

By and large the dropout rate is almost nil. Even then, to avoid the dropouts, the college has been conducting tutorials, extra classes, extra attention and personal caring etc. As students have a good rapport with the teachers, the dropout rate is almost nil. Free mid-day meal – Annapoorna – is offered to the deserving students.

## **2.3. Teaching Learning Process**

### **2.3.1. How does the college plan and organize the teaching and evaluation schedules (Academic calendar, teaching plan, evaluation blue Print, etc.)**

Academic calendar announced by the university will be the basis for scheduling of tests and assignments for the purpose of assessment.

Schedule and content of the tests, seminars and skills will be discussed at the Principal's meeting and a common test schedule is drawn.

The students are provided answer papers in which they have to write answers of tests programme, which will be comprehensive as well as transparent.

Those who have scored extremely low marks will be given retests for improvement. A separate Skill Development note –book is prescribed for B.Com students. Further, the test committee monitors the entry of internal assessment

marks. At the end of each semester, IA marks will be announced on the notice board. If there are discrepancies, they will be set right before sending the list to the university.

Each department in its department meeting prepares a plan to complete the syllabus. It decides the topics to be covered before the first internal assessment test, and the second test and then before the end of the semester.

**2.3.2. How does IQAC contribute to improve the teaching – learning Process?**

All programmes and activities in the college are conducted under the IQAC. The IQAC Committee interferes if any problem arises. Meanwhile it chalks out several programmes to enhance the teaching learning process.

- a. The IQAC, the principal and the management motivate the teachers to adopt innovative methods in the class- rooms (other than chalk and talk methods). The information about innovative teaching methods available in NAAC publications and media are displayed in the staff-notice board for the benefit of the teachers.
- b. The IQAC members (All HODs) have become habituated to themselves to display the text related publication on the notice boards and wall magazines.
- c. Many IQAC members and staff members are also members of various cultural and intellectual forums in the city and the state. These members bring in their knowledge and experience to the class-rooms. For example,(a) Infosys Campus placement training was conducted on 12 and 13th Jan 14 by our management. The participants shared their experience in the class-rooms. Their experience provided new insights to teaching learning process.

Lessons are now being taught keeping in mind analytical skill, Logical reasoning and communication skill which are basic requirements to get entry in the Global Job market.

**2.3.3. How is learning made more students –centric? Give details on the support structures and system available for teachers to develop skills like interactive learning, collaborative Learning and independent learning among the student ?**

## *Self Study Report – Cycle 2*

Co-curricular activities like extension lecture programme are student – centered as the topics will invariably be on the subject which is related to them. Seminars for the students are conducted by the departments. There is a student seminar which is inter-collegiate, consisting of paper presentation by student scholars, moderated by an expert teacher.

Basic MS Word, Excel, Tally, Windows (Opening System) are the programmes that are imparted for B. Com. Second year students. NSS, NCC and Rotaract chapter are the ones that promote life skills necessary for leading meaningful life; life of sacrifice, togetherness, tolerance and work discipline as a value and management skills.

Final year students who cannot pursue higher education in the formal mode are counseled to pursue education through distant mode for which we have a KSOU study centre which offers a many number of courses.

### **2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

Several activities and programmes are conducted to nurture critical thinking creativity and scientific temper.

Student- centric learning is encouraged by printing/editing their papers in the college in –house Magazine ‘Blossoms’ and ‘Nudisiri’ brought out semester wise by the departments of English and Kannada. These magazines which contain articles on the texts will be kept in the library as a reference material.

‘Litwrite’ is the weekly wall magazine of the Department of English which provides an open platform for the students to express their views and opinions on various issues. Because this is a woman’s college, every encouragement and advice is given for the pursuit of higher education as an educated woman is a national asset who, in fact, shapes the destiny of the nation.

## *Self Study Report – Cycle 2*

The college has a club of interested students and staff called 'Mathu-Kathe'-a forum for Free discussion. Students intimate a topic –normally on current issues and opinions and views pool in. 'Abhivyakti'- the college annual magazine is coming out regularly which gives a free scope to write on varied topics.

The student union conducts several literacy activities like, elocution, essay writing, debate etc. Poetry appreciation and practical criticism is a regular feature in class room.

Workshops on individual development are often conducted by inviting resource persons.

The English faculty organizes inter collegiate seminars on texts where student scholars from different colleges present papers.

Though no special programmes are chalked out, all these mental faculties are developed during teaching-learning process. Gandhiji has rightly pointed out that there is no substitute to a great teacher. Teacher is a living text. Our teachers have in built mechanism to foster these faculties. At least some teachers create the environment which fosters creativity and innovation.

Literature classes provide ample opportunity for fostering creative thinking.

Openness, flexibility and independence in asking questions and in responding and 'out of box' thinking are the factors which contribute to creative thinking. This environment is created in the college. Some programmes are worth mentioning here.

- a. Second year BA optional English students produced a documentary film on their own.
- b. Sanskrit professor Sri Manjunath Bhat organized a novel programme called astavadhana.
- c. During seven day NSS annual camp NSS students are motivated to prepare, and enact theme – oriented skits which foster creative and novel thinking. They prepare skits about environment awareness, Aids awareness. Etc
- d. Analytical and logical reasoning classes provide scope for creative thinking.



**2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, Mobile education, etc.**

Free Internet facility is available for the faculty.

LCD projector and public address system is made available. Interactive Boards are installed.

Audio-visual tools such as CDS/DVD's/Radio/TV are also used for effective teaching.

**2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.) ?**

All departments in the college, including the library have been conducting several programmes and activities to update the recent development and trends in their subjects. Faculty is often sent to several seminars to present papers and also to take part.

Several departments in the college have availed the UGC financial assistance to conduct seminars. Even students are sent and invited to present papers in student seminars. The department of English brings out a book containing papers presented by the students.

Each department has an association at the college and the university level (History association, Economics Forum, Social study forum, Political science forum, Kannada forum, Commerce forum, English forum etc).

The meetings, conference and interactions and workshops of these forums give exposure to teachers to advanced level of knowledge and skills. The postgraduate degree holders society has been formed recently. All most all teachers are its members. This has a special academic wing where teachers interact about the latest trends.

Many teachers are subject experts to competitive exams such as civil science exams, Banking service exams and NET/SLET. So, it creates pressure on the part of the teachers to have exposure to advanced knowledge and skills.

The programmes of career and placement cell provide exposure to students about these. Students are motivated to read career oriented texts and journals.

**2.3.7. Detail (process and the number of students / benefitted) on the academic, personal and Psycho-social support and guidance services (Professional counseling /mentoring/ academic advise) provided to students?**

The college has class-mentor system. The class-mentors who are in charge of the class, monitor the regularity of attendance. The irregular students are counseled and motivated to attend regularly. Parents are asked to meet the class mentors or the principal in special cases.

Soon after each test, poor performers are asked to meet the respective teachers and they will be given attention so that they can improve their performance.

Many girl students are from economically weaker sections. They require psycho-social support as they have to compete with the elite group of students. Psychological, moral and financial support will be given to them.

**2.3.8. Provide details of innovative teaching approaches /methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- a) More often it is the lecture, question-answer method that is employed in the class rooms.
- b) However, seminars, presentations by students, power point presentations are encouraged.
- c) Skill Development programme is a part of the practical training for the B Com students where experimentation is involved.
- d) There is a specially designed Work Book for the students general English which promotes communication and self –study skills. It is not passive but participatory learning.

## *Self Study Report – Cycle 2*

- e) LCD is often used to better understanding on the subject.
- f) Project works and assignments are given to make the students analyze and conclude the project/ topic systematically and logically.
  - Inter collegiate student seminars are often financed by the college.
  - Interactive boards are installed.
  - Free Internet facility is made available.
  - Rs.10000/- is given by the management to faculty who pursue research leading to the educational tours, market surveys, socio-economic surveys are conducted occasionally.
  - The Library has subscribed to E-Library which enables access to 5000 magazines.
  - Student –Teacher system is being practiced by the Department of English.
  - Educational tours, market surveys, socio economic surveys are conducted occasionally.

Senior students are asked to teach their juniors. A part of the syllabus, which is convenient to student teachers, is given. Student –Teachers get prepared and teach their juniors. It boosts their confidence and minimizes their stage fears. It also makes them to study the allotted topic in detail.

Text based films are screened and discussed in the class. Following films were used in the last four years

- a. To kill a Mocking Bird, Academy Award film based on the novel by Harper Lee. A thought provoking discussion was held on the topic ‘Justice for the marginalized.
- b. Kannada novel kakana kote was a text the award winning film on the same title was screened and
- c. Other text oriented films such as ‘Hamlet’, ‘Julius caesar’, Jane eyre and ‘Bettada Jeeva’ were screened.

Many activities were conducted on the basis of films and the text

- (i) Adaptation problems.
- (ii) Representation of an issue in different media.
- (iii) Preparation of articles on those texts and films.
- d. Text based drama’s were staged and an interaction with the help of questionnaire was done A Marriage Proposal- Anton Chekhov was staged.

- e. The documentary and short film were screened by each department.
- f. Newspaper articles/photos related to curriculum are displayed and discussed.

**2.3.9. How are library resources used to augment the teaching –learning process?**

- Enough number of books can be borrowed.
- Free Internet facility is made available.

The institution has a well furnished computerized library with enough staff. It has internet facility and reprographic facility. Students make use of these facilities to the maximum extent. The teachers, in the beginning of each semester, supply the list of reference books which help the students to borrow them. Journals, magazines and newspapers are referred to by the teachers regularly. That information is passed on to the students. Newspaper cuttings, photos, and Xerox copies of the latest articles are displayed on the notice board. Library maintains 'Question Paper Bank' after each examination, the remaining question papers are categorized subject wise, they are filed and kept for ready reference of teachers and students. This method has benefitted a lot to the students and teachers.

Teachers also collect and study the latest catalogues and reviews. Many teachers maintain the file of book reviews of their subjects. While purchasing books for the library, selection is made on the basis of the catalogues and reviews.

**2.3.10. Does the institution face any challenge in completing the curriculum within the planned time frame and calendar ? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Such challenges normally do not arise. But in such cases extra classes, even on holidays and on Sundays, are conducted.

**2.3.11. How does the institute monitor and evaluate the quality of teaching learning? Has the institution introduced evaluation of the teachers by the students?**

The teachers are evaluated by the stakeholders in a prescribed format. The feedback is analyzed on different qualities and aspects. The grading system so obtained is sent to the Joint Director of Collegiate Education for sanctioning of increments. This is done annually.

## Self Study Report – Cycle 2

Our college management committee is highly committed to the quality of education. The members are very watchful and meticulous in this regard. They collect the information through personal interaction and through their own internal mechanism. Lapses are brought to the notice of the principal who in turn discuss the matter with the concerned teachers.

Student evaluation report is also studied by the management.

### 2.4. Teacher Quality

**2.4.1. Provide the following details and elaborate on the strategies adopted by the college in Planning and management (recruitment and retention) of its human resource (Qualified and competent teachers) to meet the changing requirements of the curriculum**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			04	01			05
M.Phil.			06	03			09
PG							
Temporary teachers							
Ph.D.			01				01
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

The appointments of the faculty are made in accordance with the government rules in force and UGC norms. Reservation policy and merit are the criteria. The college constitutes a selection committee at the time of the interview.

All the 24 members of the teaching staff are duly selected /appointed under the grant-in-aid scheme. Shortage of staff is compensated by management appointments who fulfill the UGC/State Norms of qualifications.

**2.4.2. How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioniformatics etc.?) Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

As per the state Government policy no fresh recruitment for private colleges is made for the last 20 Years. Hence the posts remain vacant once the teachers get retired. But the college has made a separate arrangement where in the retired teachers are requested to take classes. Hence the teachers are rehired and the students are benefitted.

Since our college is only Arts and Commerce College, the problem is not so serious. The present teachers of Arts and Commerce update their knowledge if there is change in syllabus.

If occasion arises, teachers invite their friends who are experts in particular area and ask them to cover the topics.

**2.4.3. Providing details on staff development Programmes during the last four years. Elaborate on the strategies adopted by the institution in enchancing the teacher quality.**

**a) Nomination to staff development Programmes**

<b>Academic Staff Development Programmes</b>	<b>Number of Faculty Nominated</b>
Refresher courses	
HRD Programmes	
Orientation Programmes	
Staff training conducted by the other institutions	
Summer/ Winter schools, Workshops,etc.	

**b) Faculty Training Programmes organized by the institution to empower and enable the use of Various tools and technology for improved teaching – learning**

- Teaching learning methods/ approaches
- Handling new curriculum
- Content/ Knowledge management
- Selection ,development and use of enrichment materials

- Assessment
- Cross cutting issues
- Auto Visual Aids/ multimedia
- OER's
- Teaching learning material development ,selection and use

**c) Percentage of Faculty**

- Invited as resource person in Workshops/Seminars /Conferences organized by External Professional agencies
- Participated in external Workshops/Seminars /Conferences recognized by national /international Professional bodies
- Presented Papers in Workshops/ Seminars /Conferences conducted or recognized by Professional agencies

No. Teacher	Percentage
25	More than 50%

**2.4.4. What Policies/systems are in place to recharge teachers? (eg: Providing research grants, Study leave support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

It is always the endeavor of the management to encourage professional development of the faculty. The management awards non-refundable Rs.10000/- for the faculty that pursues Ph.D. programmes besides granting them study leave. This is in addition to the normal benefits that they are eligible to.

Delegation fees and TA for participation/paper presentation will be met by the management if they are not met by the host institution / any other agency.

**Following is details of the faculty who availed the benefit:**

2008-09	06 faculty (UGC)
2009-10	07 faculty (UGC)

Along with this 02 teachers were deputed on FDP Programme. 04 teachers have availed the MRP of UGC. The college has given room, library and clerical help, and their infrastructure.

**2.4.5. Give the number of faculty who received awards/ recognition at the state, national and International level for excellence in teaching during the last four years. Enunciate how the Institutional culture and environment contributed to such Performance / achievement of the faculty.**

<i>Name of the faculty</i>	<i>Award/Recongnition</i>	<i>Purpose</i>
Prof. Satyanarayana	Shikshaka Ratna	

No doubt, all these achievements are because of the support extended by the college.

## **2.5. Evaluation Process and Reforms**

**2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process?**

Transparency in the evaluation methods is ensured as the students are made to answer the tests in blue book which will be returned after the assessment. The evaluation method in case of query is explained to the students.

University norms are strictly followed for the final examinations which are explained in 2.5.2.

**2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

All affiliated colleges are bound by the university norms. The university has introduced major changes in the examination from 2012-13

- a. Both the question paper and answer scripts are bar-coded.
- b. New coding and decoding method has been introduced.
- c. Every valuer will be given a code number and entry to marks sheet is done under this code number.
- d. As a result of these reforms, declaration of result is very quick and efficient. There is no scope for manipulation in the process. Further, secrecy and confidentiality is maintained.
- e. Answer scripts are colour coded, subject wise
  1. BA, BSW - Blue



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2. BSc, BCA - White
3. BCom, BBM - Pink

This method helps the colleges to issue and bifurcate the answer scripts on the examination day particularly when different course students write the exam in the same room or hall.

Each question paper has a code called Q.P code they are further sub-divided as ABCD.

For instance I degree English Q.P code is 10108. Fresher code is 10108 A, Repeater's paper code is 10108 B and old scheme code is 10108 C. This coding ensures easy identification of different schemes.

- a. If the student feels that his/her script is not valued fairly, he/she can obtain Xerox copy and get it valued by an expert and then he/she can apply for revaluation. There is also provision for third valuation. In rare cases, the vice chancellor and the registrar of evaluation can permit challenge valuation ; where the aggrieved party can challenge the valuation done and can get justice.
- b. Valuation process and result announcement is fully automated and out sourced, which ensure transparency
- c. Online payment of examination fee directly to the bank is introduced from this year.
- d. The latest reformation in the examination system introduced is the scheme called 'Sakala' it is a flagship initiative of the state government aimed at providing timely services to citizens under the Karnataka guarantee of services to citizens act 2011. This act gurantees quick and time bound service to the stake holders. It helps overcome the lethargy of the case workers while issuing marks cards, convocation certificates. Following is the list of services included under sakala with regard to university examination section.

### ***List of Services***

1. Name correction in marks card as per SSLC/PUC
2. Removal of 'withheld' from marks card
3. Removal of 'non-completion of lower exam' from the marks card

4. Migration certificate
5. Provisional degree certificate
6. Duplicate marks card
7. Duplicate degree certificate
8. Official Transcript
9. Duplicate migration certificate
10. Convocation certificate.

**2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own ?**

Internal tests are conducted with all seriousness by mixing up students' seating arrangements. Internal tests are conducted for 06 days in a semester with a separate time table. Room supervision work is allotted to teachers well in advance to take up the work seriously. All these measures have resulted in seriousness among the students and also completely avoided any sort of malpractice. Academic progress of the students is done continuously and in each semester a student has to take two tests for internal assessment. The student Performance is monitored and improvement tests are administered. The final internal assessment marks obtained by the student is announced and discrepancies, if any, are rectified.

**2.5.4. Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

Verbal tests, classroom interaction, pre reading questions; questions for debate after each unit, assignments are the formative approach to evaluation. Two internal tests and project work are used for summative approach.

Pre-reading questions before each unit has helped to test the knowledge of students about the topic. Students also get the confidence that they already know something about the unit. Debating questions after each unit motivates the students for further thinking and study. Formative approach provides an opportunity for students to speak out and the following skills are tested and developed gradually

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1. Listening skill.
2. Reading skill.
3. Speaking skill
4. Writing skill.

**2.5.5. Enumerate on how the institution monitors and communicates the progress an Performance of students through the duration of the course/ Programme? Provide an Analysis of the students results/ achievements (Programme/course wise for last four years ) and explain the differences if any and Patterns of achievement across the Programme /courses offered.**

Sl. No.	Year/ Semester	BA			B Com		
		Appear	Pass	Percentage	Appear	Pass	Percentage
1	2009-10 May/June						
	II-Semester	206	93	45%	128	95	74%
	IV-Semester	170	111	65%	106	82	77%
	VI-Semester	189	167	88%	129	54	42%
2	2010-11 May/June						
	II-Semester	224	115	47%	163	131	80%
	IV-Semester	176	122	69%	134	116	87%
	VI-Semester	168	139	82%	101	81	80%
3	2011-12 May/June						
	II-Semester	262	140	53%	165	141	85%
	IV-Semester	224	153	68%	162	144	88%
	VI-Semester	166	153	92%	129	108	84%
4	2012-13 May/June						
	II-Semester	255	182	71.37%	161	145	90.06%
	IV-Semester	220	160	72.72%	154	130	84.41%
	VI-Semester	210	199	94.76%	144	139	96.52%

There is rapid improvement in the result of B.Com. Degree from 70% range to 95%. This reflects the commitment and hard work of the department of commerce. We are proud to announce that the college gets university ranks every year. Four ranks are to our credit in the latest exam (2012-13). Maximum numbers of ranks have been bagged by our students. Following is the list:

1. Arpitha K.S                      97.53%              First Rank
2. Ashwini H.A                      97.20%              Second Rank

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3. Akhila M.N	96.07%	Fourth Rank
4. Shambavi S.V	95.20%	Seventh Rank

There is also gradual increase in the result of BA degree from the range of 45% to 94%. There were ranks in BA programme also in the previous years.

### **2.5.6. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall Development of students (weightage for behavioral aspects, independent learning, Communication skills etc).**

Each paper in each semester carries 100 marks. Out of which 20 is for internal assessment. Hence the university exam is conducted for 80 marks. Two internal exams in a semester are conducted to assess the students. The average marks of both the exams are included for the internal marks. Any absentee with a genuine reason will be given a retest. A separate time table for each test is followed. All tests will be conducted with all Seriousness. Skill Development record forms the second test for commerce students. A consolidated list of internal assessment marks of all subjects is announced. Students can get the marks corrected if any discrepancy is found. Students' signature will be obtained in the consolidated internal assessment marks forms.

Only a few evaluation reforms can be affected by the institution as it is an affiliating institution. However, the university has introduced coding exam system which ensures total objectivity and transparency. Students can go in for revaluation, re-totaling or are production of a Photo copy of the answer scripts. The institution conducts the examinations in accordance with the university calendar.

The teachers also keep in mind the following factors while finalizing the internal assessment marks in each semester.

- a. Regularity in attendance.
- b. Assignments or Project works.
- c. Student's participation in classroom discussions and presentations.

No weightage is given to behavioral aspects as it leads to many complications.

**2.5.7. Does the institution and individual teachers use assessment/ evaluation as indicator for evaluating student performance, achievement of learning objectives and planning ? If ‘yes’ provide details on the process and cite a few examples.**

Yes, the institution and individual teachers use the evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning. For example : The commerce students are given topics for their skill development record.

They are asked to visit business firms/ industries to collect information.

The department of English has introduced work book scheme where in students are to maintain a record of their class and home work. The record will be prepared by the concerned teacher and the Principal. Apart from this, weekly assignments are given to students.

**2.5.8. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?**

Grievances are attended by the respective teachers, even the heads of the depts. step in to set right things. This is restricted to test and I. A. Programmes.

The University has also a mechanism through which grievances of the students are addressed. The student also can obtain a photo copy of his answer paper if she wishes, and can prefer revaluation.

**2.6. Student Performance and Learning Outcomes**

**2.6.1. Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the Students and staff are made aware of these?**

Learning outcome is measured through the result analyses soon after the results are announced. Each department obtains the result and marks list.

Following data is obtained.

- a. How many have passed in that subject ?
- b. How many have passed with distinction ?
- c. Are there chances of getting the ranks in the final year ?

- d. Have the top scorers fared well in competitive exams or entrance exams to higher education courses ?
- e. Have they mastered analytical and communicative skills ? Personal interaction with each student gives us an idea about the learning outcome.

**2.6.2. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

Teaching and learning strategy: Teaching and learning strategies are structured on the basis of the courses and class-room situation. The institution offers Bcom and BA course. Bcom courses are related to everyday life situations such as Accountancy, Auditing, Banking and Business Economics. Hence Teaching and learning strategies are made interactive and participatory. Students already have some experience and knowledge of the subject moreover, both the teacher's and student's everyday interaction and transaction with the business and banking institution provide hands on experience, Everyday experience is connected to class room experience or class-room experience is connected to every day experience. The teachers change the mind set and attitude of the students to inter connect the class-room situation and hands on experience. Experiences in campus placement programmes, and competitive exams provide us new insights to work out the strategies.

For BA students, interactive method and media are used. Assessment strategies are worked out in the following manner.

- a. Feedback is obtained from the old students who visit the college on various occasions. They are mostly employees in banks, industry and business; they give the impartial opinion about the learning outcome.
- b. Many parents who visit the college express their opinion about the learning outcome of their sons or daughters.
- c. Our own students who become guest lecturers in our college discuss in detail the intended learning outcome.
- d. The management members whenever they meet the college students and their parents discuss the learning outcome and pass on the information to teachers during meetings.

**2.6.3. What are the measures /initiatives taken up by the institution to enhance the social and Economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

- A specially designed Spoken English Course is offered to enable the students for better communication in English
- Fashion Design and Interior Decoration course is offered.
- A Special course on Reasoning Aptitude is offered for the final year students.
- The Career Guidance and Placement Cell conducts several workshops, training
- Programmes on interviews techniques, better communication skills, grooming, etc.
- Job Melas (Camps Selection) are often organized by inviting reputed companies. The college has recognized the social and economic relevance of the courses offered to our students who (only girls) are from socially and economically disadvantaged categories. Hence, every attempt has been made by the institution to motivate the students towards women empowerment, particularly social and economic empowerment.

Following are some of the measures taken up by the institution to enhance their abilities and opportunities.

- a. We know that BA students have limited options, If they stick on to traditional approach. Hence, special counseling is done in the class room about ‘out of box thinking’. They are counseled to take up master’s degree in social work (MSW) which has both social and economic relevance for women. New P.G courses which are available in various universities are introduced to them such as MA in Fine arts with animation, MA in museology, P.G. Diploma’s in women studies. Human rights, Human resource management. PG courses in hospitality management are also introduced to them.

Our city can boast of a number of women entrepreneurs who visit our college and they motivate the girls, about self-reliant programmes.

B.Com course itself has its in built mechanism which promotes entrepreneurship and innovation.

**2.6.4. How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?**

- A student feedback form is given to each student. They grade each item asked in the form. They also are asked to point out the weaknesses so that they can be corrected.
- Parents meeting is organized where in the parents suggest many things-both on curricular and co-communication aspects. Possible suggestions are implemented.
- Old students' meeting also is often arranged in this regard. Data interpretation is done by the IQAC. Remedies are discussed in the staff meetings and department meetings.

**2.6.5. How does the institution monitor and ensure the achievement of learning outcomes ?**

Each department is entrusted with the responsibility of monitoring the learning outcome. The result of every semester is analyzed in the department meeting and that result is compared with the result of previous years and the result of their college in the respective subject.

Slow learners or poor performers are called for the personal discussion. Teachers also take the personal interest to meet the parents of such students. They are given moral support and academic support to improve their performance. For instance, such students are asked to answer old question papers or model question papers repeatedly.

**2.6.6. What are the graduates attributes specified by the college/ affiliating university ? How does the college ensure the attainment of these by the students ?**

Vision, Mission and objectives of the institution are in tune with the graduate attributes. Employability, competence, creativity in thinking, good citizenship and leadership qualities are some of the graduate attributes specified by the college.



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Through curricular, Co-curricular and extra-curricular activities, the institution ensures the attainment of these to students. Challenges of globalization, gender and environmental issues social concerns are the issues addressed in our programmes. Moreover, our city is culturally dynamic. All these issues are addressed, discussed and debated in the programmes of various organizations in the city. Since, easy access is possible to these programmes; students are motivated and sometimes deputed to these programmes.

### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1. Promotion of Research**

**Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

Has applied for the research center of the affiliating university. It is being processed.

**Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

A research committee has been constituted to monitor and address the issues of research. All Ph.D. holders are the members of this committee Following are the members.

- Dr. Narendra Naik, Coordinator  
Dept of Sociology
- Dr. Balakrishna Hegde, Member  
Dept of History
- Dr. Nagabhushan. H.S, Member  
Dept of English
- Dr. Ramaswamy, Member  
Dept of Political Science
- Dr. Maheshwari, Member  
Dept of Commerce
- Dr. Onkarappa A.P, Member  
Dept of Political Science

One of the recommendations of the committee is that Ph.D. holders should publish the Ph.D. work in book form so that other research scholars in the subject should get the benefit. It was also decided in the meeting that the Ph.D. holders should take up post doctoral projects sponsored by U.G.C.

It was further decided that the Ph.D. holders should publish well researched articles in the national and international journals.

As a result Dr. Narendra Naik, has Published his thesis in the book format.

Dr. H. S. Nagabhushan has been contributing articles in the journal which is solely devoted to research articles. (Shodha – a Journal devoted to research articles), Members of the Commerce faculty have been guiding student research project of students enrolled for MBA/M.Com. of KSOU. There is, however, a committee at the institutional level to encourage students to conduct survey and questionnaire method.

The teaching faculty is motivated to do Ph.D. and M. Phil. programmes. At present 06 teachers have registered for PhD and Prof. Shalini, Prof.Mamatha and Prof.Sachidananda Swamy, and Mr.Jagadeesh Kamalakar already possess MPhil degrees. Dr. Balakrishna Hegde, Dr. Narendra Naik, Dr. Nagabhushana. H. S., Dr. Ramaswamy. H. K, Dr. Maheshwari and Dr. Onkarappa. A. P possess Ph. D.

**What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

- **autonomy to the principal investigator**
- **timely availability or release of resources**
- **adequate infrastructure and human resources**
- **time-off, reduced teaching load, special leave etc. to teachers**
- **support in terms of technology and information needs**
- **facilitate timely auditing and submission of utilization certificate to the funding authorities**
- **any other**

☞ The principal investigator is given full autonomy and freedom to pursue in his/her project. Any financial assistance sponsored by any agency is made available to the researcher. Anyhow, the researchers are also extended loan in case of extreme urgency.

☞ Infrastructure support and office support is extended. The burden of extra – curricular & co-curricular activities will be reduced.

☞ All UGC norms are applicable as the research projects are taken up under the UGC funding. Hence researchers avail special leave.

☞ E-library facility is made available in which the researcher can browse nearly 5000 academic magazines. Also free internet facility is made available.

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- ☞ The administrative staff of the college submits all the required audited reports and utilization certificates to the funding agency.
- ☞ Library has purchased a number of books on Research Methodology.
- ☞ In addition to study leave, leave vacancy, FDP substitutes and the use of Internet facility are some of the provisions made by the institution for promotion of research. Free Delnet facility in the library is extended to the faculty pursuing higher qualification. Two of the faculty members have availed the FDP facility.

### **What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

The institution provides scientific and research atmosphere on the campus. Surveys, perspectives and mini projects like visit to the prison or old age homes will be converted into projects to be undertaken by the students.

1. The NSS students did a survey on the socio-economic status of the villagers of the place of annual camp.
2. The students on their own conducted a survey on the relevance of B.Com course.
3. The students were taken to the home for the aged to study their conditions from sociological aspect and the students are taken out to observe municipality council or ZP meetings to gain first hand experience of democracy at work.
4. The Department of English has been conducting various project works on various topics of study.
5. The students are provided greater exposure and intellectual stimulus as they are sent as participants to NINASAM, Heggodu center of art and culture which has recognition at the national level Heggodu for seminars and workshops.
6. Academic research for students at UG forms preparation of papers and presentations at the seminar.

### **Give details of the faculty involvement in active research (Guiding student research, Leading Research Projects, engaged in individual/collaborative research activity etc.**

Following have completed their PhD and they have been awarded Ph.D.

Further they are guiding research students or students who have taken up field

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surveys and project works at the institution level. They are also actively engaged in presenting research papers in journals and seminars.

1. Dr. Narendra Naik – Dept of Sociology
2. Dr. Maheshwari – Dept of Commerce
3. Dr. Onkarappa- Dept of Political Science
4. Dr. H.S. Nagabhushan – Dept of English
5. Dr. Ramaswamy - Dept of Political Science
6. Dr. Balakrishna Hegde – Dept of History

All the above have been presenting and publishing research papers in national level seminars and research oriented journals. Further, they are guiding and assisting guest lecturers and students in their project works and field surveys.

**Give details of workshops/ training programmes/ sensitization programmed conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

No such programmes have been conducted by the institution. However, whenever the university conducts workshops and training programmes, the teachers are deputed to such workshops.

**Provide details of prioritized research areas and the expertise available with the institution.**

- Dr. Narendra Naik an expert in tribal studies.
- Prof Shalini, Prof. Sachidananda Swamy and Prof Mamatha have been guiding the students of other institutions in carrying out their projects.
- Dr. H.S.Nagabhushana has been guiding the students in doing research in social activities (NSS) and bringing out projects on English literature.
- Dr. Balakrishna Hegde has published a number of articles related to History.

**Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.**

Great scholars who are invited for special lectures insist upon research to be taken and they also motivate teachers to undertake research work.

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Book release function is the commonest programme held in our college hall 'Kuvempu Sabhangana' by various cultural organizations and writers. This programme has a powerful impact on teachers to imbibe research culture. Great writers, scholars and experts who are invited for the book release programme, interact with the teachers and students.

The programmes of dept associations also boost the research culture as the experts are invited for the programmes. The institution sponsored the following programmes recently.

1. Book release programme : Dr. Narendra Naik's Ph.D thesis appeared in book form (A Sociological study of Lambani's) many scholars were invited for the book release programme.
2. 30/01/2014 Prof. J.S. Sadananda, Chairman, Department of Political Science, spoke on the book written by Dr. Onkarappa- "Political theory and thoughts", which has ISBN recognition.
3. The institution and Kuvempu University jointly sponsored an interaction with great writer, Jnana peetha awardee, ex-vice chancellor, Prof. Chandrashekar Kambar on 20/02/2014.
4. Several resource persons on various areas are often invited to interact with staff and students. Following are the details.

<i>Sl. No.</i>	<i>Resource Person</i>	<i>Area</i>
1.	Dr. Made Gowda	Commerce
2.	Dr. Shashidhara	English
3.	Dr. Chandrashekar Kambar	Kannada Literature
4.	Dr. U. R. Ananth Murthy.	Kannada and English Literature
5.	Dr.Girish Kasaravalli.	Cinema
6.	Dr.Girish Karnad.	Cinema and Drama
7.	Dr. H. S. Shivaprakash.	Literature
8.	Dr. Shashidar.	English Literature
9.	Sri. T.S. Nagabharan.	Cinema
10.	Dr. C. N. Ramachandra.	Kannada and English Literature
11.	Dr. Sumithra Nadiga.	Feminism
12.	Sri. Asghar Ali	Social Thinker

**What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

Sabbatical Leave facility is not given to UG teachers. Anyhow 10% of the faculty has utilized the FDP facility.

**Provide details of the initiatives taken up by the institution in creating awareness/ advocating/ transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

A copy of the Research outcome is kept in the library. Articles are also published in the academic journals.

### **3.2. RESOURCE MOBILISATION FOR RESEARCH**

**3.2.1. What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

No provision is made.

**3.2.2. Is there a provision in the institution to provide seed money to the faculty of research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

Any research work leading to the award of Ph.D. not funded by any agency avails a seed money (as a token of encouragement) of Rs. 10000/- by the Management.

Dr. H S Nagabhushana has availed the facility for his research work.

**3.2.3. What are the financial provisions made available to support student research projects by students?**

In general student project work does not involve much finance. Anyhow, students who present papers in other institutions are given TA/DA facility.

**3.2.4. How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

The Language and Literature depts. of the college often conduct interdisciplinary teacher and student seminars.

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- English literature students have made a study of a few works which are either translated to English from Kannada/Urdu or translated to Kannada/Urdu from English. For eg., ‘The Overcoat’ text by Gogol in English is available in its Kannada translation. The students are made to understand the art of translation. The same text was dramatized and enacted in Kannada.
- ‘Macbeth’ by Shakespeare also is translated and enacted in Kannada. The director/artists of the production were invited and had an interaction with them.
- Urdu students have made a comparative study of the translated works and held classes for other students.
- Kannada literature students presented papers on English Literary Theories which also have a great influence on Kannada Literature.
- The Dept. of English every year observed March 21<sup>st</sup> as International Poetry Day in which students render poems in different languages.

A special talk on Kalidasa’s ‘Meghadutam’ was organized for English literature students.

Film studies is becoming popular and gaining importance. Film study courses are conducted in the college and other institutes. Students actively involve themselves in such programmes. This has led to inter-disciplinary approach.

- Mrs. Manasa, alumni of this college, completed her Ph.D on Kannada novels adapted in to films. She has discussed the problems of adaptation which is a fine example of inter disciplinary approach.
- Prof. D.S.Manjunatha and Dr. H.S. Nagabushan of English dept recently presented papers in UGC sponsored national seminars held at kalpataru college Tiptur. The thrust area of the papers was on ‘Films and Literature’ – Problems of adaptation.

### **3.2.5. How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

Though the facility is minimal, optimal use is ensured.

- Teachers and students have the free opportunity to use ICT tools whenever they need them.



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- Learning resources in the library are at their finger tips.
- Our management has 42 institutes which has law college, Engineering College, College of Education. Our staff can avail inter college library facility.

### **3.2.6. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.**

Since our college is only Commerce and Arts College there is limited scope for such facility.

### **3.2.7. Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

#### *Minor Projects :*

Sl. No	Name	Project Name	Sponsored Institution	Grant/Fund Received
1	Prof. Sathyanarayana	Role of primary cooperative agricultural and rural developments in Karnataka – A case study of Shimoga district -	UGC	90,000.00
2	Dr. H.S. Nagabhushan	Minor Research Project Topic: Exploring Dramatic Text Through Performance	UGC	1,50,000.00
3	Dr. Balakrishna Hegde	“Developmental Potentiality of Heritage Tourism in Shimoga District”.	UGC	75,000.00
4	Prof. Jagadish Kamalakar, Librarian	“Uses Perception Towards The Use of Library Services In Public Library System In Karnataka – A Study of Shimoga District “	UGC	60,000.00

### **3.3. RESEARCH FACILITIES**

#### **3.3.1. What are the research facilities available to the students and research scholars within the campus?**

Learning resources in the library and ICT tools are the only minimum facilities which are available to research scholars.

**3.3.2. What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

A separate building committee is constituted to look after the infrastructural needs of the college. There is no separate infrastructural facility to meet the needs of the researchers as we do not have a research centre. However, all the required facilities are given to the researchers to carry out their work.

**3.3.3. Has the institution received any special grants or finances form the industry or other beneficiary agency for developing research facilities?? If ‘yes’ what are the Instruments/facilities created during the last four years.**

Not received.

**3.3.4. What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?**

- An MOU is established among six colleges wherein the students can visit those colleges and avail the library and faculty benefits.
- Students often visit business and industrial establishments to carry out their project/research work.

**3.3.5. Provide details on the library/information resource centre or any other facilities available specifically for the researchers.**

Books on research methodology are available in the library. The college also subscribes to some research journals.

***Research Journals :***

- The Indian Economic and Social History Review.
- The Journal of Social and Economic Development
- Shasana Adhyana (Kannada Journal)
- Shodha (Both Kannada and English)

**3.3.6. What are the collaborative research facilities developed/created by the research institutes in the college? For eg., Laboratories, library, instruments, computers, new technology etc.**

Attempts are being made in this regard.

### **3.4. RESEARCH PUBLICATIONS AND AWARDS**

#### **3.4.1. Highlight the major research achievements of the staff and students in terms of:**

- **Patents obtained and filed (process and Product)**
- **Original research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development.**

\* A research work leading to the award of Ph.D. is conducted by Dr. H S Nagabhushana on the impact of NSS programmes on students and villagers. The study analyses in detail the impact of NSS programmes. The suggestions given are considered and the government and departments have altered a few policies and schemes to suit the changed requirements of students and community.

\* Dr. H S Nagabhushana also has availed the MRP scheme on the impact of the enactment of dramatic texts. The study displays that the enactment of a prescribed text has its own greater impact on students.

\* Dr. Narendra Naik's research book "Sociological study of Lambanis has benefitted the lambani community. Lambani's is a schedule caste community which has unique culture. The study has drawn the attention of intellectuals and the lambani's community members. The book is historically important as it happens to be one of the very few books in English on that community. It has boosted the self confidence of lambani's, once upon a time, the marginalized class of Karnataka.

*Sub altern studies* is the trend of the day. In this context, Dr. Narendra Naik's book is an important document which has contributed the sub altern studies.

Dr. Maheshwari's thesis on hospital management has provided new insights in the area as high tech hospitals are coming up in Shimoga city.

#### **3.4.2. Does the Institute publish or partner in publication of research journal(s)? If 'yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

## *Self Study Report – Cycle 2*

The institution does not publish or has not become partner of any research journal. However, Ph.D. holders have been requested to take up his issue seriously.

### **3.4.3. Give details of publications by the faculty and students:**

- **Publication per faculty**
- **Number of papers published by faculty and students in peer reviewed journals (national/international)**
- **Number of publications listed in International Database (for eg., Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)**
- **Monographs**
- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**
- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

Publication details of the faculty.

- Dr. Narendra Naik: Has published his research thesis under the title- A Sociological Survey of Lambani's it has ISBN Recognition.
- Prof. Onkarappa: dept of political science recently published a text book under the title "Political theory and thought", which has ISBN recognition.
- 1. Prof. D.S. Manjunath: Department of English, has edited a number of books which are texts.
  - Shakespeare's 'Julius Caesar'
  - Shakespeare's Macbeth
  - Shakespeare's King Lear
  - G.B. Shaw's Pygmalion.
  - Illuminations – English Text book for BCom Students.
  - 'SWARNA KAMALA' – A Study of Girish Kasaravalli's Films.

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2. Bergman Chitrotsav - A Study of films of Swedish film Director Ingmar Bergman.
3. Has been the Editor of Kuvempu University English work book for the Past Ten Years-.
4. Dr. H.S.Nagabhushan: His articles in Kannada and English have appeared in a research oriented journal ‘ ‘
5. Prof. Sathyanarayan: Has published a collection of poems under the title “Swarna Sambrama and Economics For Managers” (text book).
6. Prof. Ashalatha : Many articles in kannada have appeared in the journals and magazines. She keeps on writing articles.

Dr. H.S. Nagabhushana, Department of English has worked as one of the editors for the I B.A./B.Sc./B.Com., Work –book published by the PRASARANGA of the University. Dr. C.S. Nanjundaiah, Guest Faculty, has edited and published, Shakespeare’s ‘Othello’ ‘Macbeth’ ‘Kinglear’ ‘Julius Ceasor’ Gogol’s ‘Overcoat’ etc., The students of Department of English have published two text books prescribed by the University for their own advantage. The student editors collected, edited and brought out the I and II year Optional English Text books. The same Text books are now being referred to in different colleges of the University.

### **3.4.4. Provide details (if any) of**

- **research awards received by the faculty**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

Two professors have received awards recognitions for their outstanding contribution to the field of education, social service and literature.

- A. Best paper award was received by Dr. Balakrishna Hegde during the international conference held at Goa during the academic year 2013-14. He also received Acharya Ratna for his contribution to lit and Research.
- B. Our principal Prof.Satyanarayana received Basavaratna National award for his contribution to education and social service. The award was given by

Sri.Basaveshwara karmaveera kala sahitya vedike, Bijapura, Karnataka. (13-14)

### **3.5. CONSULTANCY**

#### **3.5.1. Give details of the systems and strategies for establishing institute-industry interface?**

Nil

#### **3.5.2. What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and published?**

Since the teachers are well known and recognized, they are invited by the neighboring institutions that wish to avail their services in their respective areas.

Though no financial assistance is provided by the institution, their absence from the college would be treated as on official duty and their services are recognized. The services rendered are voluntary and free of cost.

The institution does not have the stated policy to promote consultancy. However, experts give their expertise to the local institutions on voluntary basis whenever the need arises. The local organizations seek consultancy service from our staff members on some areas.

#### **3.5.3. How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Though no financial assistance is provided by the institution, their absence from the college would be treated as on official duty and their services are recognized. The services rendered are voluntary and free of cost.

#### **3.5.4. List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Consultancy services in the following areas are conducted:

- Spoken English and English for competitive exams.
- Course on Reasoning
- Literary Trends
- Budget Analysis
- History of Archeology

- I. **Publication area:** Preparation of brochures, hand outs, pamphlets, booklets, Souvenir's, are designed and drafted by our experts.
- ii. Organization of annual meets special festivals by the district administration, or by private organizations. For instance, the district administration every year holds mega events like dasara festival and district cultural festival. During those festivals various events are conducted with the consultation of our experts. The senior staff members design the programme being a member on the advisory committee or even on voluntary basis. The film festivals of the city organization are done exclusively with the help of our staff members who are film critics. Our language teachers lend consultancy service during literary festivals.

Consultancy service is free of cost, as they are related to academic and cultural matters but not to industry or business.

**3.5.5. What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development.**

Since the consultancy service is free of cost income is not generated through it.

**3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)**

**3.6.1. How does the institution promote institution-neighborhood –community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

Inter collegiate seminars and workshops, competitions and personality training programmes and inculcation of job and life skills, blood donation and grouping develop a healthy and positive social attitude in the students. Students of our college are invited for participation and training by other institutions on a reciprocal basis.

Students are often deputed to other colleges to take part in seminars, workshops, sports and cultural events.

The Dept. of English has entered into an MOU with the Depts. of English of other 05 colleges to enhance academic activities. Several student seminars have been

conducted wherein students presented papers in these colleges. Our college also hosted such seminars in this regard.

Every year, the forest department and shimoga municipality conduct tree planting programme. Our college students and staff are sent to this programme.

Whenever the university conducts workshops and training programmes the teachers are deputed to such workshops. Youth Redcross (YRC), The Rotaract club and N.S.S programmes promote holistic development of students.

**3.6.2. What is the Institutional mechanism to track students' involvement in various social Movements/ activities which promote citizenship roles?**

Details about students' and membership to various organizations are collected in the admission application form. Also they are encouraged to take part in several activities conducted by other social organizations, such as Youth Red Cross, The Rotaract Club and the Rangers [Unit of scouts and sevadal]

**3.6.3. How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

A feedback form is given to students where in they answer various questions related to the institution. This gives enough knowledge about students' perception on the overall performance of the college. Also parents and old students' meetings express views opinions and suggestions on various issues.

**3.6.4. How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach Programmes and their impact on the overall development of students.**

Fund to Youth Red Cross. 50 Rs. Per candidate is collected from every student.

Major extension programme of 2013-14: the city municipality initiated a programme of planting one lakh saplings in the locality. Our students participated in this mega event and they are acting as guardians of these saplings.

Highlights of Youth Red Cross programme:



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- a. First Aid training programme was organized for the degree college students 200 YRC members attended the programmes.
- b. Dr. V.L.S.Kumar from National Disaster Management Cell conducted a special programme with the video clipping on Deluge in Uttarkand on 19.07.2013.
- c. Blood grouping and donation programme was arranged in the first week of Sept-2013.

**Funding :** YRC collects Rs Fifty only from all the students at the time of admission. 70% of the amount collected will be utilized by the college for its programmes and 30% goes to the central unit.

The Bharat Scouts and Guides unit for the college students under the title 'Rangers' is working in our college.

### **1. Rotaract club activities for the year 2012-13.**

- Workshop on mind management was held on 28.08.2013
- Training was arranged on effective public speaking on 30.08.2013.
- World Alzheimer's Day was organized on 21.09.2013.

### **2. The Rangers Club:**

It is a unit of Bharath Scouts and Guides meant for college students. Rupees fifty only is being collected per member. Seventy Two girls have become members in the current year (2012-13)

### **Following were the significant programmes.**

- a. One day orientation workshop on 'Community Service' was held on 29.08.2013.
- b. Six members were sent to Self-Defence Camp for five days held at Doddaballapura from 17.01.2014 to 21.01.2014.
- c. Three members attended state level nature awareness camp held from 07.02.2014 to 11.12.2014.

**3.6.5. How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?**

NSS, NCC and Rotaract Club are the organizations that encourage and promote involvement and participation in extension activities. Though the NCC unit of the College has not been working, NCC cadets are selected and sent to the NCC unit of another college, so that participation and training are not denied to them.

The college has two NSS units consisting of 200 volunteers and a Rotaract Club attached to the Rotary North, Shimoga. These organize and design programmes that promote social concerns, commitment and service mindedness through inter collegiate, special annual campus.

5% of the seats in the Masters' degree is reserved for admission to the PG courses. The college conducts Kuvempu University inter collegiate competitions and camps for fostering human values, discipline, vision and a sense of purpose in the students.

The institution also has the branch of Youth Red Cross society. 200 have become active members.

From the academic year 2012-13, Youth Red Cross unit is made compulsory in all institutes, by the government of India. This unit conducts first aid training camps, National integration programmes and blood grouping and donation camps. YRC has been doing a commendable work under the able leadership of Prof. Kiran Desai. YRC of our institute took leadership in organizing first aid training camp for 200 students from our college and the other colleges. YRC programmes worth mentioning here are

- a. Lecture cum photo clipping show by Dr. Kumar, member, national calamity monitoring cell. The programme was about deluge in uttaranchal (19.07.2013).
- b. Special lectures on 'Youth and Volunteerism' by Mr. Vishwanath. M. Koliwad, FPAI general secretary and by Mrs. Sujatha Natarajan, president PFAI Mumbai (National body).

**3.6.6. Give details on social surveys, research of extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

Socio-Economic survey was done by 2007-08 NSS volunteers at Holehanaswadi NSS annual camp for 10 days. During their stay, students under took socio-economic survey of the village to understand the ‘Socio-economic status of the people’ to know the education level and to know the utilization of governmental facilities among people of villages.

Students used questionnaire method as tools of study and have taken 200 houses as sample size

**Findings of the reports**

- Majority of the respondents come under the age group of 41-50. They are dynamic and are concerned with the well-being of the villages.
- Majority of them are agriculturists.
- Annual income of 42% of the respondents Rs. 5000/-, the socio economic survey done shows that the villagers live in better conditions, are aware of the progressive measures of the government for their own empowerment 90% of them are literates. They have higher secondary education.

**3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.**

- a. The extension activities have given exposure to great achievers in various fields. This exposure is a strong motivating force to reach the top. Student’s ambition, aspirations and dreams are strengthened. As a result they work hard to accomplish their dreams. Many have availed the reservation quota under NCC, NSS and sports in our university and other academic bodies.
- b. It has helped students to overcome narrow barriers of caste, creed and religion. Students of all caste and religion mingle freely, share food together and live together with sense of oneness.
- c. The students have become outspoken, assertive and dynamic

**3.6.8. How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

1. Our students involve themselves actively in awareness programmes organized by NGOs like the Rotary, Red Cross and Jaycees etc. Since the college is situated in the heart of the city and the cultural organizations need accommodation, they offer to conduct their programmes in association with our college. Karnataka sangha and ladies clubs regularly hold functions in association with our college.
2. NSS units not only adopt villages, but also take students to villages where they stay for 7 days in a special camp, interacting with the villagers continuously through various social welfare programmes like health check up, blood grouping, check up of cattle and domestic animals, tree planting, literacy programme etc.
  - a. *Annapoorna* a free mid meal launched by National Education Society, Shimoga for the deserving.
  - b. By associating with other academic bodies in conducting workshop seminars etc.
  - c. The YRC unit visited Shankar Eye Hospital where in the hospital management extended their guidance and hospitality to our YRC members.

**3.6.9. Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

Inter collegiate seminars and workshops, competitions and personality training Programmes and inculcation of job and life skills, blood donation and grouping develop a healthy and positive social attitude in the students. Students of our college are invited for participation and training by other institutions on a reciprocal basis. 'Bellisakshi' is a student chapter of the State Film Academy which works to inculcate the art of film appreciation through special talks, film screening, discussion etc. 'Bellisakshi' has been working successfully in the college.

### **3.7. COLLABORATION**

**3.7.1. How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits occurred of the initiatives-collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

**1. Academic institutions**

**2. Industry**

**3. Other agencies**

Nil

**3.7.2. Provide details on the MoUs/ collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

**Local bodies –Jaycees, Rotaract, Rotary**

**Community**

**State**

**National**

**International**

**Industry**

**Service sector**

**Agricultural sector**

**Administrative**

**Agency**

**Any other specify.**

Jaycees Red Cross, Mc.Gann Hospital, FPAI, Chamber of Commerce, Kannada Culture Dept., Kannada Sahitya Parishad, Belli Mandala, Manasa Trust, conduct programmes in association with our college.

<i>SL.No.</i>	<i>Name of Organization</i>	<i>Level</i>	<i>Purpose</i>
1.	Rotrary Club	State	For social service
2.	Mc. Gann Hospital	Local	Blood Grouping
3.	Bellimandala	State	Film Appreciation

The college Gym can also be utilized by the public only for ladies by becoming members

- 3.7.3. Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/ new technology/placement services etc.**

Contributions towards upgradation are expected and attempts have been made in this regard.

- 3.7.4. Highlighting the names of eminent scientists/ participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

**National of International Seminar are not organized so far. However eminent persons from various fields have visited the college and interacted with students.**

Dr. Chandrashekar Kamber - Jnanapeeth awardee

Dr. U. R. Ananth Murthy- Jnanapeeth awardee

Dr.Girish Kasaravalli- Internationally acclaimed film director.

Dr.Girish Karnad- Jnanapeeth awardee

Dr.H. S. Shivaprakash- Well known kannada poet

Dr.Shashidar- Great English Scholar

Sri. T.S. Nagabharan- National award winning film director

Dr.C.N. Ramachandra- Great Critic and scholar

Dr. Sumithra Nadiga- Feminist

Sri. Asghar Ali- A great scholar.

- 3.7.5. How many of the linkages/ collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/ or facilities-**

- a) Curriculum development /enrichment
- b) Internship / On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension

- h) Publication**
- I) Student Placement**
- j) Twinning programmes**
- k) Introduction of new courses**
- l) Student exchange**
- m) Any other**

The Dept. of English has an MOU with 5 colleges of Mangalore University. Apart from student seminars a few healthy practices are exchanged, like.,

- Changes in Syllabus
- Faculty is deputed/invited to deliver special talks
- A few articles are published in their journals/magazines.

**3.7.6. Detail on the systemic efforts of the institution in planning, and implementing the initiatives of the linkages / collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

There is limited scope for us in this area.

## **CRITERION - IV INFRASTRUCTURE AND LEARNING RESOURCES**

### **PHYSICAL FACILITIES**

**What is the policy of the Institution for enhancement of infrastructure that facilitate effective teaching and learning ?**

There is now adequate infrastructure facility for conducting classes. The management is friendly and responds to our needs at the earliest. Various committees in the college discuss the needs of the infrastructure in their meetings and appeal to the management. The management responds to our needs the management itself monitors our needs.

The infrastructure facility is expanded based on the necessity. As and when the necessity is felt the infrastructure is created and enhanced.

The institution and the management have decided to utilize the UGC funds available for the infrastructure development and learning resources under this heading. The building committee, the IQAC and the Governing Council discuss the needs and the funds available and take necessary steps.

#### **Detail the facilities available for**

- a. Curricular and co-curricular activities-classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.**
- b. Extra- curricular activities –sports, outdoor and indoor games, gymnasium auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**
- a. 20 well furnished well ventilated class rooms are readily available for conducting curricular and co-curricular activities. Each class room has large green ceramic boards to suit the commerce classes and BA classes. Each room has elevated platform so that teacher and board are visible to all.
- b. One multimedia class is ready for use. One computer lab with 42 computers is readily available.



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- c. 'Kuvempu Hall' with ready mike system and LCD facility is being used for seminars and workshops. Enough furniture is readily available. Extracurricular activities are also conducted here.
- d. Library building with all its facilities is used for teaching learning and research.
- e. Separate room is given to Tailoring Classes.
- f. IQAC has a separate well-furnished room. It is also used for department and IQAC meetings and discussion classes.

### **a) Academic Activities:**

Airy spacious and adequate classrooms and auditorium for conducting functions like seminars workshops, cultural and literary events and a computer lab with 45 computers for hands-on experience. Smart boards are installed in a few class rooms for special and effective teaching. The college has two NSS units with a strength of 200 volunteers. Through we do not have a separate NCC wing, the NCC cadets of the college are attached to Sahyadhri College.

A spacious sports room is provided where indoor games like chess, table tennis can be practiced. As part of sports culture, a multi-gym is installed in the sports room itself.

**How does the institution plan and ensure that the available infrastructure is in Line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four Years (Enclose the Master Plan of the Institution/ campus and indicate the Existing physical infrastructure and the future planned expansions if any).**

The college has an independent building with a separate chamber for the Principal, staff administration, library, computer lab, waiting-room, class rooms and examination office room. UPS is provided for library and computer labs. An auditorium 'Kuvempu Sabhangana' with a seating capacity of 250 is also made available. There is also sufficient space to park staff vehicles and a vehicle stand for the students (120x30). There is a rest room for the women staff as well as Vishranti, a waiting room for the students.

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Yes, The College constructed a huge library measuring hall 40x110 to stock 32000 volumes and reference books. In order to meet the expanding demand for academic growth, 1<sup>st</sup> floor on the Library hall was constructed in 2008 making for three spacious classrooms and a computer laboratory. A separate ‘Vishranti’ students resting room with a commode facility was constructed in 2009.

All the classrooms are fitted with fans and three water coolers are installed in three different vital points to keep pure potable water supply copious. There is also provision for LCD projections in the computer lab.

There is also a separate rest room for women staff.

- Spacious lecture halls that we have for students are used to impart educations well as workshops and seminars.
- On Saturdays and Sundays, the classrooms are utilized by the students of U.G. courses of the KSOU for week-end counseling.
- The ‘Kuvempu Auditorium is used by the general public to conduct musical concerts, meetings, seminars workshops and training programmes.
- The college building is utilized for conducting bank and public service Examinations on holidays and Sundays [KPSC, BSRB, Postal Exams] and Seminars and workshop in association with organizations.
- The building was regularly used by the Kuvempu University for carrying out central valuation work involving around 400-500 evaluators.

Since the college is situated at the center of the city, the banks, the governments and other organizations use the building for conducting competitive examinations and other programmes. The management rents out the building during holidays and vocation. It fetches income as the rental charges are collected.

On many occasions, the cultural and academic programmes are conducted here in association with private organizations. Thus, the building is used optimally.

Amount spent on the infrastructure development during the last four years:

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Year	Purpose	UGC Grant	Management Fund
2010-11	Hostel Building	40 lakhs released	-
2011-12	Hostel Building (Third floor) College Canteen	Expenditure 40,58,640 2 lakhs released	Excess amount spent by management
2012-13	Hostel Building Canteen	32 lakhs released expenditure 32,52,154	Excess paid by the management
2013-14	Hostel Building	1,13,596 Canteen	Hostel Advance paid 10,32,950 Canteen 6,50,292

The college is going to celebrate Golden Jubilee during 2014-15. We have applied to UGC for Golden Jubilee Memorial Hall to be constructed at the cost of Rs. 25 lakhs only. This is the future plan to develop infrastructure.

### **How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities ?**

There is a separate ramp for the differently abled persons, instead of stairs, to reach the classrooms, even on three wheelers.

The parking lot has enough space for special vehicles that may be required to be used. The main entrance doesn't pose any problem of their movement for the differently asked.

For the disabled, immediate and personal service is ensured in the library and administrative block.

Commode facility is made available in the student rest room

### **Give details on the residential facility and various provisions available within them:**

- **Hostel Facility- Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for the medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi-facility**

- **Recreational facility-common room with audio-visual equipments**
  - **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
  - **Security**
1. **Hostel facility**- Rooms 55 of Capacity 285.
  2. **Recreation facility** - There is a prayer hall meditation and prayer are done every day cultural programme in association with other cultural organizations are done in the prayer hall regularly.  
Arrangement is being made for carom and chess hostel day is celebrated in a grand manner with varieties of sports and cultural competitions. College gym is used by the girls.
  3. **Computer's Internet** - There is one computer with internet facility.
  4. **Medical service** - The institution is lucky indeed as many lady doctors visit the hostel on their own initiative and do medical checkup and free counseling emergency medical service is also provided by these visiting doctors.
  5. **Library facility** - The hostel subscribes to local, state and national newspapers both in Kannada and English languages. The institution has already decided to set up a library.
  6. **Common room with audio visual equipment** - Television with DTH facility is kept in the dining hall.
  7. **Residential facility for staff**- Provision is not made for the staff members to be the residents of the hostel. However, adhoc arrangement is made for the staff. They can stay in the hostel in case of need by paying Rs.500/- per day. Relatives of students can also stay for a day or two by making payment of Rs.150/- per day.
  8. **Supply of safe drinking water** - Three water coolers, some aqua guards and water filters are kept in different places for safe drinking water.
  9. **Security** - Big compound wall with a height of 20 feet is built around the hostel. It is guarded by one day watch man and one night watch man. CCTV camera is installed at the entrance.  
Another national advantage is that the police vehicle 'Divya Drusti' keeps on moving around the hostel throughout the day, there is also police station in the

vicinity of the hostel which is an added advantage both the police station staff and 'Divya Drusti' vehicle have and eagle eye watch on their own initiative.

Three lady employees reside in the hostel two staff members of the college are wardens who visit and monitor the hostel operations regularly.

**What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

Medical examinations of students are done. Lady Doctors are often invited to educate girls on hygiene, cleanliness and counseling.

Wherever cases regarding medical attention arise, they are referred to the doctors who also happen to be one of the directors of the management committee.

There is a common health centre run by the management at ATNC College where students and teachers have access to the doctor, who is a retired dist. Surgeon. General Health Checkup Camps, Eye, Blood, Dental Health checkup camps are often organized.

**Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The staff room which is on the ground floor is well furnished, fitted with water facility and fans. Each teacher is provided with a table and a chair, and pigeon hole (industrial lockers) to keep books and records in.

Clean water supply is ensured by installing water filters, and water cooler aqua guards. Separate toilets for both women and men staff are provided, in addition to the common toilet for students.

There is a separate parking space for teachers and students as well.

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The entire college building was earlier lent to central valuation work of the university where about 400 evaluators from different subjects would be valuing answer scripts. The Principal and staff had acted as Custodian and Coordinator for the entire process.

Four wheelers on the left side and two wheelers on the right are parked under a separate parking shed. Area canteen facility is also provided where students can have lunch and snacks.

There is a separate room called 'Vishranthi' for girls where they can relax and do light reading like going through news papers and magazines. The rest room is also used to accommodate free mid-day meal programme. The management provides free, healthy and sumptuous lunch for about 80 deserving students free of cost, under the scheme 'Annapoorna' which was launched in 2007. This is perhaps for the first time that such a scheme exists at the UG level.

Through there is no guest room on the college campus, the management has a well furnished deluxe guest rooms where guests and visitors are accommodated. These guest rooms are built on the campus of the Engineering College (JNNCE) run by the NES.

There is also a separate rest room for lady employees where they rest and have lunch. No transport facility is made for the students as the college is well connected by the transport system as it is in the heart of the city. However, the college buses maintained by the NES can also be utilized for excursions on holidays.

There is internet facility for both the stakeholders and even public on special request.

The Principal chamber has an attached toilet. All the floors have water coolers and constant copious water supply is ensured. These water coolers are attached to aqua guards, so that pure water is always ensured.

There is separate room for IQAC. A computer is also provided. IQAC meetings are conducted here.

## **LIBRARY AS A LEARNING RESOURCE**

### **4.2.1. Does the library have an Advisory Committee? Specify the composition of such committee. What significant initiatives have been implemented by the committee to render the library, students/ user friendly?**

Yes. The library has an Advisory Committee. The committee comprises of all the heads of the depts. as its members. The Principal is the chairperson and the librarian is the coordinator. All the major decisions connected to the library are to be sanctioned by the committee.

Following measures have been implemented for the benefit of students:

- Free Internet Facility
- Free E-Journals
- UGC Book Bank Scheme
- Back volumes Section for magazines
- Working Hours is adjusted to suit the students' free time.
- Observation of world Book Day every year. [24<sup>th</sup> April every year]

***Question Paper Bank*** : Additional question papers which remain after each semester are categorized, arranged orderly and bound so that it provides ready-access to students. This is user friendly and has benefitted a lot both to the teachers and students.

Significant initiatives taken and implementation made by the committee are:

- The committee decided to automate the library. In this regard, necessary hardware and software have been procured partially and the further procurements are underway.
- Committee recommended to offering the online resources and consequently the N-list of inflibnet has been extended to the users of college.
- Enhancing the reprographic services such as printing, Xerox, internet etc.
- Updating by inclusions of reference material and subscription to journals.
- Improving basic facilities.

### **4.2.2. provide details of the following :**

- Total area of the library (inSq.Mts) : 4212 or 391.300 sqmts.
- Total seating capacity : 90

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- Working hours (on working days, before examination days, during examination days, during vacation) : 9.30 AM to 5.00 PM
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
- A separate lounge is arranged for net browsing.
- Members of Staff have a separate space for reference.

### 4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library committee meeting is conducted twice or thrice a year. All the above details are discussed in the meeting catalogues/brochures are studied and referred to by the HOD's.

There is a library advisory committee for advising it on subscriptions and purchase of books, journals and audio/video material.

Sl. No	Year	Number of Books Purchased & Amount			Total Books	Total Amount
		College A/C	UGC A/C	Donated A/C		
1	2009-10	404	247	55	1506	1,60,383.00
		6,3768.00	8,9085.00	7,530.00		
2	2010-11	309	1,782	15	2107	3,16,341.68
		41,707.70	2,73,133.98	1,465.00		
3	2011-12	328	653	45	1126	1,71,741.00
		47,565.00	1,17,511.00	6,665.00		
4	2012-13	500	136	26	662	93,914.00
		65,878.00	24,186.00	3,850.00		

### Journals and News paper purchased report year wise 2012-13

Sl.No	Year	No. of Journals	Amount	International	News papers
1	2009-10	86	51,768.00	1	13
2	2010-11	83	58,240.00		13
3	2011-12	85	62,720.00		13
4	2012-13	86	57,088.00		021



**4.2.3. Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- \* **Electronic Resource Management package for e-journals**
- \* **Federated searching tools to search articles in multiple databases**
- \* **Library Website**
- \* **In-house /remote access to e-publications**
- \* **Library automation**
- \* **Total number of computers for public access**
- \* **Total numbers of printers for public access**
- \* **Internet band width /speed \* 2mbps      \*10mbps      \*1 gb(GB)**
- \* **Institutional Repository**
- \* **Content management system for e-learning**
- \* **Participation in Resource sharing networks/consortia (like Inflibnet)**
- ☞ **OPAC** : Shortly arrangements will be made for OPAC.
- ☞ **Electronic Resource Management** : N-LIST online resource facility of UGC inflibnet package for e-journals.
- ☞ Nil.
- ☞ **Library Website**: No separate website for library. But the college website provides library menu which contains all the details o library.
- ☞ In-house/remote access to e-publication
- ☞ **Library automation** : Using E-Lib library management software automation is partially done.
- ☞ Total number of computers for public access
- ☞ Total number of printers for public access 2.
- ☞ Internet band with speed : Broad Band (BSNL)
- ☞ Institutional repository : Nil
- ☞ Content management system for e-learning – Yes.
- ☞ Participation in resource sharing networks: Yes participating in INFLIBNET's N-LIST is provided.

**4.2.4 Provide details on the following items:**

- **Average number of walks-ins**
- **Average number of books issued/returned**
- **Ratio of library books to students enrolled**

- **Average number of books added during last three years**
- **Average number of login to opac (OPAC)**
- **Average number of login to e-resources**
- **Average number of e-resources downloaded /printed**
- **Number of information literacy training organized**
- **Details of” weeding out” of books and other materials**
  - a. Average number of walk 250 per day.
  - b. Average number of books issued/returned 200 per day returned.
  - c. Ratio of library books to students enrolled 1:28.
  - d. Average number of books added during last three years [2010-11,2011-12,2012-13]  
Average number of books added during last three years.
    - I. 2011-12 – 964 Books.
    - II. 2012-13 – 409 Books.
    - III. 2013-14 – 1313 Books.

**4.2.6. Give details of the specialized services provided by the library**

- **Manuscripts : Yes**
- **Reference : Reference service is provided.**
- **Reprography : Reprography service is provided.**
- **ILL (Inter Library Loan Service) : Inter library loan services is provided. (ATNCC, a sister institution) Shimoga.**
- **Information deployment and notification (Information Deployment and Notification): information about the new arrivals in the library is given to the staff and students by displaying them.**
- **Download: Downloading facility is provided.**
- **Printing: facility is provided to take print outs**
- **Reading list/ Bibliography compilation : Bibliography service is provided**
- **In-house / remote access to e-sources : In house access is provided at present.**
- **User Orientation and awareness : The new students are oriented in the beginning of the academic year to acquaint them facilities provided in the library and the way of utilizing them.**

- **Assistance in searching Databases :** Assistance (manual) is given in searching databases.
- **INFLIBNET/ IUC facilities :** facilities available.

**4.2.7. Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Library staff consists of six members who are user friendly. Following support is provided by the library staff.

- I. Staff members help students to locate the books needed.
- II. Xerox copies of reference material is provided by them
- III. Display of new arrivals.
- IV. Audio-visual resources are also displayed and shown.
- V. The librarian orients the students at the beginning of every academic year
- VI. The blurbs of the books, if available, are displayed on the notice board
- VII. The teaching staffs are kept informed of the new acquisitions.
- VIII. Question paper (Previous years) bank is prepared and kept for ready reference.
- IX. A separate reading space for staff members is provided.

**4.2.8. What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.**

The special students are allowed to borrow books/use library resources at one go. They can keep the books for the rest of the semester. The ever considerate staff offers a helping hand to them.

**4.2.9. Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used =for further improvement of the library services?)**

A suggestion Box is kept in the library in which the students/staff come, put their views, remarks or complaints related to library. The box is opened periodically and acted upon the remarks or complaints.

Yes the feedback is taken from the students and staff from time to time and analysed to meet their library requirements.

### **4.3. IT INFRASTRUCTURE**

#### **4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- \* **Number of computers with configuration (provide actual number with exact configuration of each available system): 216 various configurations.**
- \* **Computer student ratio: 1:10**
- \* **Dedicating computing facility: All the departments in general, computer science department., Library and path ways of the college in particular are provided with computers, printers and internet connections. The student are having access to computer and internet in computer science, Library, common utility center, an pathways training and placement cell.**
- \* **LAN facility : The college has LAN facility.**
- \* **Licensed software/Open sources : The college is having propriety software like**
- \* **logisys (in examination section) globerina (for language lab) MAT lab software, SOUL (in library)**
- \* **Number of nodes / computers with Internet facility.**
- \* **Any other**

#### **4.3.2. Details on the computer and internet facility made available to the faculty and students on the campus and off- campus?**

The college computer lab with internet facility is used.

#### **4.3.3. What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The institution's strategy is to utilize the UGC funds meant for the purpose.

#### **4.3.4. Provide details on the provision made in the annual budget for procurement Upgradation, deployment and maintenance of the computers and their accessories in the institution (year wise for last four years).**

The major steps taken for location upkeep and maintenance of sensitive equipment are:

- The management appoints electricians and computer technicians from the computer supply agencies are deployed frequently for verification.
- New generator is installed to overcome the problem of power cut.

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- The computer lab and the college have the back up of 7 UPS.
- Equipments are placed at proper and safe places.
- Regular water supply is ensured by means of underground water tank, overhead water tank and the bore well.

No separate budget allocation is made but UGC fund for computer is utilized as per the details given below.

2010	Rs. 14,071.00
2011	Nil
2012	Rs. 8,19,525.00
2013	Nil

### **4.3.5. How does the institution facilitate extensive use of ICT resources including development and use of computer –aided teaching/learning materials by its staff and students?**

LCD project and Internet are used for power point presentation.

### **4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching –learning resources, independent learning ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching –learning process and render the role of a facilitator for the teacher.**

The learning activities and technologies deployed by the institution place the student at the center of teaching learning process and render the role of a facilitator for the teacher by taking the following measures:

- Central computing facility is provided with forty five computers.
- Broad Band connection, printer, scanner and photo copier are provided, whenever assignment or project work is given students use ICT facilities.

For.eg. When a poem or a lesson taught, the teacher instructs the students to collect the photo of the writer, the landscape etc. History students are asked to collect photos of historical sites. Students download text based films or documentaries from YouTube and screen it on the LCD projector. The information down loaded is displayed in the wall magazines etc.

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Students also prepare notes using ICT tools CD's or DVD's, Pen drives are used by the students for the learning process.

Online journals are also browsed both by students and teachers.

### **4.3.7. Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

No the institution does not avail the national knowledge network connectivity directly or through the affiliating university.

## **4.4. MAINTENANCE OF CAMPUS FACILITIES**

### **4.4.1. How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during four years)?**

The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities in consultation with the governing council and the management.

Budget for the past two years are given below :

#### ***Budget Proposal for the year 2013 – 14***

	<b>Income</b>	<b>Amount in Rs.</b>		<b>Expenditure</b>	<b>Amount in Rs.</b>
1	Government Fee		1	Affiliation Fee	50000.00
1.	Application Fee	25200.00	2	Sports	107000.00
			3	Library	67000.00
			4	Journals	70000.00
2	Admission Fee	21200.00	5	Medical	20000.00
			6	Student Welfare	7200.00
			7	Student Support Fund	10800.00
3.	Tuition Fee	428500.00	8	Staff Welfare Fund	18000.00
			9	Cultural Activities	150000.00
			10	Class Tests	90000.00
			11	Scouts and Guides	50000.00
4	Medical Fee	25200.00	12	Youth Red Cross	50000.00
5	Reading Room Fee	70400.00	13	Tools / Implements	40000.00
6	Sports Fee	67200.00	14	Repair of Tools	15000.00

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7	Library Fee	67200.00	15	Univeristy Fee	435600.00
8	Student Welfare Fee	18000.00	16	Stationary and Printing	40000.00
9	Teachers Welfare Fund	18000.00	17	Electricity Bills	125000.00
10	Scouts and Guides	60000.00	18	Postal and Telephone Expense	20000.00
11	Youth Red Cross	60000.00	19	Travelling Allowance	2000.00
II	University Fee		20	I.D. Card	10000.00
1	First BA/BCom	214800.00	21	Advertisements	10000.00
2	Second BA/BCom	280800.00	22	Flags	24000.00
			23	Annual Magazine	90000.00
			24	Garden Maintanance	5000.00
III	Other Fees				
1	Culutral Forum	120000.00	25	Contingency	40000.00
2	Internal Assessment Tests	120000.00	26	Audit Fee	20000.00
3	College Magazine	90000.00	27	Zerox	30000.00
4	ID Card	10000.00	28.	Insurance	4500.00
5	Insurance	6000.00	29.	Computer Lab	75000.00
6	Flags	24000.00			
IV					
1	Special Development Fee	575000.00	30.	Honararium to Guest faculty	605000.00
2		30000.00			
V	Course Fee	1920000.00	31	Development Work	2716000
VI	Capital Expenditure	685600.00			
VII	Reimbursement from University				
1.	Fees				
2.	Sports	30000.00			
3.	Cultural Programmes	30000.00			
Total		4997100.00	Total		4997100.00

**Budget Proposal for the year 2014 – 15**

	Income	Amount in Rs.		Expenses	Amount in Rs.
To,	Collection from College Fee :		By,	Remittance to Govt/Univeristy	
	Application Fee	25200.00		S.W.F. (40%)	7200.00
	Admission Fee	19610.00		T.W.F.	18000.00
	Tution Fee	857000.00		Admission Fee	19610.00
	Medical Fee	25200.00		Tution fee (50%)	428500.00
	Laboratory Fee	40290.00		Red Cross (30%)	18000.00

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	Sports Fee	104000.00		University Fee	489190.00
	Library Fee	70400.00		Application Fee	25200.00
	S.W.F.	18000.00		Group insurance	5000.00
	T.W.F.	18000.00		Flag	24000.00
	Red Cross	60000.00			
	University Fee	489190.00		Library	
	Reading Room	70400.00		Purchase of books	35000.00
	Scout and Guide	60000.00		Purchase of news papers / journals	30000.00
	College Magazine	90000.00		Book binding charges	5000.00
	Other Fees :			Sports	
	Internal Exam Fee	120000.00		Purchase of sports material	25000.00
	Examination Fee			Sports Competition Expenditure	35000.00
	Identity Card Fee	10400.000		Sports day expenses	40400.00
	Group insurance	6000.00			
	Cultural Activity Fee	150000.00		Other Expnses	
	Flag	24000.00		Printing and Stationary	40000.00
	Others	24000.00		Electric Charges	125000.00
				Telephone charges	16000.00
	Other Receipts			Post and Telegraph	4000.00
	Uni. Fee. Reimbursement			Xerox charges	30000.00
	Miscellaneous receipts			Repair and maintenance	25000.00
				Red Cross unit expenses	42000.00
	U.G.C. Grants			T.A/D.A charges	4000.00
	a. Golden Jubilee	2500000.00		College professional tax	2500.00
	b. Books and Journals	250000.00		College affiliation fee	5000.00
	c. Remedial coaching	125000.00		S.W.F. (scholarship)	10800.00
	d. Additional assistance	1200000.00		Medical Expenses	20000.00
				Advertisement charges	10000.00
	Management fees			Miscellaneous expenses	40000.00
	Development fund	600000.00		Audit fees	20000.00
	Capital expenditure fee	634180.00		Internal exam expenses	120000.00
	Course fee	1920000.00		Scout and guide expenses	60000.00
				Lab expenses	40290.00
				Printing of I.D. Card	10400.00
				Garden Expenses	5000.00



			Studnets union expenses	
			Union inaguration	30000.00
			Cultural activity	50000.00
			Annualday	70000.00
			Gross salary	
			Salary to Honarary lecturers	1613160.00
			Salary to Non teaching staff	452952.00
			College Development work	1249668.00
			U.G.C. Grants	
			a. Golden jubilee	2500000.00
			b. Books and Journals	250000.00
			c. Remedial coaching	125000.00
			d. Additional assistance	1200000.00
	Grand Total	9510870.00	Grand Total	9510870.00

**4.4.2. What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The management has a full fledged team to maintain and repair the infrastructure facilities and equipment. The management has forty two institutions and has appointed a team of technicians such as electricians, plumbers, carpenters, welders, gardens etc. The principal, in consultation with the building committee sends work proposals to the management. The management sends its engineers to examine the work details, and then necessary actions are initiated at the earliest. The expenditure is met by the college from its college fund or by the management from its general fund.

**4.4.3. How and with what frequency does the institute take up calibration and other precision measure for the equipment / instruments?**

**4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage flucations, constant supply of water etc.)?**

Constant water supply is ensured by means of overhead tanks, underground tanks, water coolers, aqua- guards and water filters. A bore well is also dug to fulfill the

water shortage. Since our college is very close to the city municipality office, we request the concerned officials to supply water through tankers in case of emergencies. Voltage fluctuation is controlled by means of UPS and generators.

**4.4.5 Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

- a. Installation of C.C.T.V cameras: Since the college is a women's college, security is given due importance. 12 C.C.T.V cameras are installed at the entrance, corridors, library and other sensitive areas. The outsiders movement is watched closely.
- b. The city police have a special vehicle called 'Divya Drusti', with high tech monitoring system on their own initiative they keep on moving and halting in front of our college. This is an additional security measure to the college, which has avoided pranks by the Road Romeos.
- c. There is separate rest-room for the girls in addition to common toilets for them.
- d. Vehicle parking. A lot of space is available for two wheeler and four wheel parking both for teachers and staff.
- e. Right in front of our college, there is an auditorium which is called 'Dr Ambedkar Bhavan'. It is the district administration hall which can be hired at concessional rate. The college utilizes this opportunity to conduct cultural festivals, in case of necessity.
- f. The management has a supportive and encouraging attitude in extending the facilities available in other constituent institutions, particularly from its engineering college which is listed under to fifty colleges of the country. Infrastructure facility, transport facility, technical expertise, human resource available in other institutions of the management can be put to optional use and without any cost. This is the best practice of the management.

Constant water supply is ensured by means of overhead tanks, water coolers, Aqua guards and a bore well voltage fluctuation is controlled by means of generator and UPS.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1. STUDENT MENTORING AND SUPPORT**

#### **5.1.1. Does the institution publish its updated prospectus / handbook annually? If 'yes', what is the information provided to student through these documents And how does the institution ensure its commitment and accountability?**

The institution publishes prospectus annually containing information which a student needs to know at the time of admission. The prospectus highlights, infrastructure, academic and co-curricular profile of the institution with the details of the both the teaching and non-teaching members. The prospectus contains the syllabus to be studied in BA/B.Com courses. However, a detailed booklet containing changes in syllabi would be distributed to each student after the commencement of the course. The prospectus also provides information on the nature of scholarships, both state and central Govt. scholarships and cash awards instituted by the philanthropists.

Further the prospectus contains the details of the executive committee members with their photos. Photos of infrastructure and rank holders are also printed in the prospectus earlier; the prospectus would contain every detail such as papers to be studied, scholarships to be awarded and milestones in the history of the college. But from last year, the collegiate education of Karnataka has fixed the price of the prospectus at 20/- per copy. Hence, the institution has to provide only basic information about admission process and fee structure. However, all the details will be put on the college notice board.

The institution also provides all the details about the college in the college website.

The accountability and commitment are ensured in strict implementation of the procedure of admission and transparency. Right to information act, monitoring by joint director of collegiate education, the concern of the management and staff ensure accountability.

**5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time? and**

Specifications are given in 5.1.3. The financial aid was disbursed through cheques immediately after the receipt of them from the agencies.

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

Teachers and philanthropists have instituted cash awards. Students' are in receipt of cash awards from different institutions like the Wakf Board, poor Student Fund. Etc. Cash awards are instituted to encourage academic, cultural sports talent. (Rs.500/- cash awards for university representation, rank holders' act as impetus) List of different scholarships provided to students for the past two years.

**Table 1 : Scholarship Details of 2010 – 11**

SL.No	Category	No. of Students	Amount Distributed
1	Scheduled Tribe (ST) Scheduled Caste (SC)	142	3,72,516 .00
2	OBC	45	1,80,800.00
3	Physically Challenged	01	2,000.00
4	Sanchi Honnamma	07	14,000.00
5	University Scholarship	03	2,250.00
6	EX-Solider Scholarship	02	1,305.00
7	Zindal Foundation Scholarship	02	10,200.00
8	Shimoga City Municipality Scholarship.	11	22,000.00
9	Post Metric Scholarship	151	45,300.00
10	Amarnath Memorial Scholarship	01	300.00
11	Endowment Scholarship	05	2,500.00
12	Poor Boys Fund	34	10,234.00

**Table 2 : Scholarship Details of 2011 – 12**

<b>SL.No</b>	<b>Category</b>	<b>No. of Students</b>	<b>Amount Distributed</b>
1	Schedule Tribe Schedule Caste	191	5,00,318.00
2	Physically Challenged	05	8,700.00
3	Sanchi Honnamma	27	54,000.00
4	OBC Scholarship	169	34,500.00
5	E.B.L Scholarship	23	31,100.00
6	Zindal Foundation Scholarship	03	9,000.00
7	Municipality Scholarship	75	1,75,000.00
8	Minority Scholarship	17	68,000.00
9	Labour Welfare Fund	06	13,200.00
10	Amarnath Endowment Scholarship	06	2,800.00
11	Poor Boys Fund	31	10,850.00

**5.1.4 What are the specific support services/ facilities available for**

- **Students from SC/ST, OBC and economically weaker sections**
- **Students with physical disabilities**
- **Overse students**
- **Students to participate in various competitions/National and International**
- **Medical assistance to students: health centre, health insurance etc.**
- **Organizing coaching classes for competitive exams**
- **Skill development (spoken English, computer literacy, etc.,)**
- **Support for” slow learners”**
- **Exposures of students to other institution of higher learning/ corporate/business house etc.**
- **Publication of student magazines**

☞ Apart from scholarships, regular remedial classes are conducted for SC/ST, OBC and economically weaker students.

☞ Ramp is constructed for the easy mobility of physically challenged students. Toilet facility is made available in the ground floor. Separate seating

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arrangement is often made in the ground floor during exams. Class rooms are allotted to suit their easy mobility.

- ☞ So far only one student from Mauritius on deputation did Bachelor's Degree at our college on her own.
- ☞ The institution acts as a great patronage for students' participation in cultural and sports competitions. The college has formed separate cultural committee and sports committee to spot and nurture talents.
- ☞ Selections at the beginning of the year are made in advance in order to keep a reserve ready for competition at various levels.
- ☞ The selected candidates will represent the college at various levels in sports and extra curricular activities.
- ☞ The actual expenses incurred on their lodge and board will be paid by the College and the teams are invariably accompanied by a staff/ physical director. The number of teachers accompanying them depends on the size of the contingency representing the college.
- ☞ Bhavageete, Group Songs, Mono Acting, Drama and Dance Activities, Essay Writing, Debates and Quiz form programmes to encourage and prese local Cultures, and are organized from students perspective. Students are specially trained in local art forms like Veeragase, Dollukunita to preserve them.
- ☞ The sports selection committee that consists of coaches and technical experts makes selections in each discipline like Volley Ball, Tennicoit, Chess Basket Ball, Shuttle, Throw Ball and Athletics. Their expenses at the time of practice and matches are met by the sports department. Sports persons representing the university at state, national and international levels will be given cash incentives and such assistance to ease their burden. (Sports awards to exceptional students in sports and games and inter collegiate inter university cultural activities are given. Students are specially trained in local art forms like veeragase, Dollukunita to preserve them.
- ☞ The winners/achievers at different levels are recognized with the publicationof their photos in the college magazine Abhivyakti and in news papers and local cable channels.
- ☞ The college takes interest especially in organizing inter; collegiate competitions, coaching classes, matches with ladies clubs and organizations to develop match temperament and team spirit Sports and College Day are

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normally followed by intra-mural competitions where the outstanding achievers and winners and runners up in the competitions held in the academic year are felicitated by well known personalities in their respective fields.

- ☞ To instill a sense of national culture and its diversity, a day is separately set aside for the students who dress in different traditional dresses represent a cross section of the cultural heritage. This day is called ‘Vasantotsava’ which revitalizes a sense of belongingness’ as well as unity in diversity.
- ☞ An amount of Rs. Only five is collected during the admission towards safety insurance – Health checkup camps are regularly conducted. Eye and dental Checkup camps are held in association with hospitals and service organizations. The management has a health centre for students at ATNCC, a sister concern. An MBBS doctor is appointed. It works every day from 10 am to 11 pm. The staff and students can utilize this facility.
- ☞ Our own senior staff Dr. C. S. Nanjundaiah often conducts coaching classes for the candidates who take NET/SLET. Separate coaching classes for competitive exams are not done. But orientation programmes are conducted through the placement cell of the college and Employment Bureau of the university.
- ☞ Skill Development forms a part of syllabus. Students are given project works on various topics. The submitted project reports get internal assessment marks. Special certificate courses on Spoken English and enumerative skills are conducted. The college also runs an add on course on Fashion Designing and Interior Decoration.
- ☞ Slow learners and students who fail in exams are given extra coaching and guidance. This is done after the regular class hours.
- ☞ Students are taken / deputed to other institutions for academic exchange and for competitions. They are taken to institutions like, Chamber of Commerce, Dist Jails, University depts., etc. The experience is a real exposure to learn various aspects.
- ☞ The dept. of English and the department of Kannada run a weekly wall magazine called ‘Lit write’ and ‘Nudisiri’. The dept of English also brings out an in-house magazine called ‘Blossoms’ which is a collection of papers that the students present in different seminars. The college also brings out its

annual magazine – Abhivyakti- which is a collection of articles, photos, poems on various areas of interest.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

Student seminars are conducted on the topic Skill Development. This Scheme enables the Students to acquire the entrepreneur skills. Special Talks are arranged. Entrepreneurial skills, in fact, form the syllabus for B.Com. Students are trained by exposure to interaction with entrepreneurs like the Vice President of Cambridge Solution and Industrialists and practicing accountants.

This exposure is extended, in general to all the students. Students are encouraged to take part in competitions and events involving Managerial Skills organized by educational Institutions like JNNCE, AVK College, SBC College. Entrepreneurial skills necessary for self-employment which can be pursued from competitions like applying Mehendi, Bridal makeup which lead to entrepreneurial skills.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as Sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- **additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**

Students who excel in co-curricular activities are encouraged by arranging extra classes to make up the lost classes. No exam flexibility is allowed. However they are allowed to take up internal retests. Students who practice are given nutritious food and are given uniforms to take part in competitions. All material related to game are supplied by the college.

Both the college and the management encourage extra-curricular and co-curricular activities by lending academic, infrastructure and financial support. Each unit has committee which supports these activities.



**Following are the extra-curricular activities:**

**A.**

- a. Sports. In addition to university, and government level competitions which are conducted regularly, the college conducts inter class competitions for sports day.
- b. The management offers special scholarship amounting to Rs. 1000/- to outstanding sportsmen.
- c. The institution has a multigym facility and separate hall for indoor games.
- d. Sports uniform is provided to university players.

**B. Cultural activities:-** Since this college is a women's college, throughout the year the college brooms with cultural activities such as debate, essay, songs, dance, rangoli, etc. Annual college day celebration will be a grand festival where in students; teachers and parents participate in festive mood. Cooking with out fire and flower decorations are special attraction.

**C. Co-curricular activities:-** Students seminar, group discussion, wall magazines are co-curricular activities which contribute to the academic development of students. 'Lit write', wall magazine of English department and 'Nudisiri' wall magazine of Kannada department are totally run by the students only. This year second year optional students on their own initiative produced a documentary film. It is under completion.

The institution deutes students to co-curricular activities conducted by cultural associations in the city. Such students are given attendance for their absence on those days and financial support if need arises.

Special dietary requirements and material cost are met with by the management and teachers in special cases.

Special provision is made for conducting IA tests if they are unable to attend the scheduled tests.

Special co-curricular activities in the past four years which deserve special mention.

1. One month certificate course in drama was conducted in the year 2011-12. The Marathi play in translation called ‘Kuniye Guma’ was staged.
2. Participation of our students in one day state level workshop on gurudev Rabindranath Tagore conducted by Karnataka sangh local cultural association held during april 2012-13.
3. Participation of our students in two day workshop on study of drama as literary text held at Karnataka sangh on 16<sup>th</sup> & 17<sup>th</sup> march 2014.

**D. Women Empowerment Cell:**

The cell conducts debates and discusses gender sensitivity issues. Two programmes of this academic year are worth mentioning.

- (i) Security of women in the light of Delhi Gang Rape.
- (ii) Role of men in domestic work.

**E. College Annual Magazine:**

The institution publishes the annual magazine under the title ‘Abhivyakthi’. This annual magazine is a forum to record the achievements of students in extra-curricular activities and co-curricular activities. The magazine also provides space for prescribed topic oriented articles-field survey reports, market reports and other reports.

**F. NCC/NSS :**

Youth red cross/Legal awareness cell are other extra-curricular activities which are regularly done and encouraged by the institute.

*Special Note:* The management has a number of education institutions in the city and all these institution are well established and well furnished. Hence, the management has made it a policy to extend infrastructure facilities to all the constituent college to conduct extra and co-curricular activities. This policy is very encouraging and cost-effective to all the institutes. Bus facility, buildings , sports fields, conference halls etc of other institutes of the management in the city are used by us also.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-**

**NET, SLET, ATE/Cat/GRE/TOFEL/ GMAT/ Central/ State services, Defense, Civil Services, etc.**

Nil

–

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

The teachers take interest in the overall growth of the students. Academically the students are counseled in Good habits, acquisition of examination skills and overcoming exam fear. If indifference to learning becomes manifest due to poverty, tension at home or maladjustments, personal counseling is done.

They are properly counseled in the college by trained counselors.

The college has a unit called ‘Arogya Path’. Psychiatrists are invited to interact with the students. Further details are provided under the heading Best Practice-2 Counseling is infact, a continuous interaction between the teacher and the taught which will enable the students to overcome problems and define their goals and objectives clearly.

Class mentoring also forms a part of the counseling. Each section is in charge of a teacher, who usually teaches them one of the combinations and their progress and conduct is closely observed by them. Special personal attention is bestowed upon bright students and they are guided to suit their quickness and alertness while the slow learners are given more attention and care to help them study without anxiety. Assignments and paper presentations are encouraged. Above all, bright senior students are asked to teach their juniors, so that they not only improve their communication skills, but also confidence to face large audience. Immediate rapport and identification act to hasten the learning process.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

## *Self Study Report – Cycle 2*

The college has career guidance and placement cell which was started in 2007. Besides, the college also organizes career oriented programmes of instruction to make students more aware and keener.

The college in association with Rotary and such organizations organizes job meets where MNCs setup their offices to make selections for their companies.

Campus interviews are also conducted for the benefit of the students.

Special exhibition regarding career and job opportunities is organized in association with the University Employment Bureau.

Career development programmes are designed/ conducted and many well-known institutions are allowed to conduct interviews and selection trails on the college campus.

Infosys campus interview has been conducted every year. Six students have been selected this year.

### **5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last years.**

Yes. The institution has a grievance redressal cell.

The major complaint of the students and the staff was about the absence of privacy. This was addressed by creating a rest room for staff and a general waiting room for the girls with toilet amenity. This is in addition to general toilet facilities that cover the entire student population.

The function of the grievance redressal cell is to build a harmonious relationship between the members of the staff and stakeholders and address the problems immediately. If grievances are allowed to build up, it only creates more ill feeling and antagonism which will go against the development of the Institution.

There are security guards round the clock for safety. A canteen, which formed the major grievance, is also provided. All the class rooms are provided with electric fans and water coolers with aqua guard filter are replaced to ensure supply of pure water.

The library was equipped with wooden chairs -50 are replaced with the plastic chairs to make them more comfortable.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

No sexual harassment case is reported so far. Hence a provision to resolve the problem is not thought of.

**5.1.12 Is there an anti-ragging committee? How many instance (if any) have been reported during the last four years and what action has been taken on these?**

No ragging case is reported so far.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- Several scholarships are issued to the deserving student, as stated in 5.1.2.
- Library opens Book Bank Scheme, facility is extended.
- Free mid-day meal (Annapurna) Scheme is introduced for the deserving students. Nearly 80 students take benefit of the Scheme.

**5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its Activities and major contributions for institutional, academic and infrastructure development?**

There is an Alumni association called “NIRANTARA”. But it is not a registered body. Very few activities were conducted in the past and the present. It will be strengthened further in future. Some of the activities were as follows :

- a. 22/02/2012 – Our ex secretary Sri. S.V.Thimaiah delivered a special lecture on job opportunities.
- b. 11/03/2014 – A meeting was held to discuss the reconstitution of the association. An interaction with the old students was also held. The membership drive was made.
- c. 14/04/2014 – The association met all the outgoing students and requested them to join the Alumni
- d. Every year old students take part in cultural competitions and college annual day.

**5.2. STUDENT PROGRESSION**

**5.2.1 Providing the percentage of students progressing to higher education or employment ( for the last four batches ) highlight the trends observed.**

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Student Progression	%
UG to PG	20%
PG to M.Phil.	-
PG to Ph.D.	-
Employed	-
<ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	01%

Official records yet to be maintained. Attempts are made to orient and motivate the students about these things.

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/ batch wise as stipulated by the university)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating within the city/ district.**

Sl. No.	Year/ Semester	BA			BCOM		
		Appear	Pass	Percentage	Appear	Pass	Percentage
1	2009-10 May/June II-Semester	206	93	45%	128	95	74%
	IV-Semester	170	111	65%	106	82	77%
	VI-Semester	189	167	88%	129	54	42%
	2010-11 May/June II-Semester	224	115	47%	163	131	80%
2	IV-Semester	176	122	69%	134	116	87%
	VI-Semester	168	139	82%	101	81	80%
	2011-12 May/June II-Semester	262	140	53%	165	141	85%
	IV-Semester	224	153	68%	162	144	88%
3	VI-Semester	166	153	92%	129	108	84%
	2012-13 May/June II-Semester	255	182	71.37%	161	145	90.06%
	IV-Semester	220	160	72.72%	154	130	84.41%
	VI-Semester	210	199	94.76%	144	139	96.52%

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Sl.No	Year	Total	Percentage
1	<b>2008-09 Nov</b> I Sem BA 566/208 <b>2008-09 May</b> III Sem BA 407/226	Total -973 Pass- 434	44%
2	<b>2008-09 Nov</b> II Sem BA 386/177 <b>2008-09 May</b> IV Sem BA 323/140	Total 709 Pass 317	44%
3	<b>2009-10 Nov</b> I Sem BA 544/250 <b>2009-10 May</b> II Sem BA 481/152	Total 1025 Pass 402	39%
4	<b>2009-10 Nov</b> III Sem BA 302/148 <b>2009-10 May</b> IV sem BA 379/175	Total 681 Pass 323	47%
5	<b>2010-11 Nov</b> I Sem BA 564/180 <b>2010-11 May</b> II Sem BA 411/153	Total 975 Pass 333	34%
6	<b>2010-11 Nov</b> III Sem BA 366/114 <b>2010-11 May</b> IV Sem BA 371/197	Total 737 Pass 311	42%

**5.2.2 How does the institution facilitate student Progression to higher level of education and/ or towards employment?**

Orientation Programmes like –what after BA /Bcom? : - is conducted for final year students. Government Officers and business entrepreneurs are invited to share their experiences.

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The college established Career Guidance and Placement Cell in 2007 and has associated itself with NGOs in organizing job melas on mammoth scale.

Famous companies like Infosys, Cambridge Solutions, HP etc., took part in this drive towards campus appointment.

Quite often, the college also invites employers to conduct campus interviews for our students, eg., Cambridge Solutions, Time, Met Life, Wipro etc.,

Placement for higher education like MBA/M.Com., etc, is also organized.

### **5.2.3 Enumerate the special support provided to students who are at risk of failure and drop out?**

- ‘Annapurna’ – free mid-day meal scheme is launched for the deserving students. The purpose of the scheme is to bring the economically weaker students to involve in college activities actively and to avoid dropouts. Several individual development programmes are conducted to boost Confidence and morale.
- Remedial classes are conducted regularly to avoid failures and dropouts.

## **5.3 STUDENT PARTICIPATION AND ACTIVITIES**

### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

The institution acts as a great patronage for students’ participation in cultural and sports competitions. The college has formed separate cultural committee and sports committee to spot and nurture talents.

Selections at the beginning of the year are made in advance in order to keep a reserve ready for competition at various levels.

The selected candidates will represent the college at various levels in sports and extra curricular activities.

The actual expenses incurred on their lodge and board will be paid by the College and the teams are invariably accompanied by a staff/ physical director. The number of teachers accompanying them depends on the size of the contingency representing the college.



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Light music, group songs, Mono acting, Drama and Dance activities, Essay Writing, Debates and quiz form programmes to encourage and preserve local Cultures, and are organized from students' perspective. Students are specially trained in local art forms like veeragase, Dollukunita to preserve the rich folk art.

The sports selection committee that consists of coaches and technical experts makes selections in each discipline like Volley ball, Tennicoit, Chess Basket Ball, Shuttle, Throw Ball and Athletics. Their expenses at the time of practice and matches are met by the sports department. Sports persons representing the university at state, national and international level will be given cash incentives and such assistance to ease their burden. Sports awards to exceptional students in sports and games and inter collegiate /inter university cultural activities are given.

The winners/achievers at different levels are recognized with the publication of their photos in the college magazine – Abhivyakti- and in news papers and local cable channels.

The college takes interest especially in organizing inter collegiate competitions, coaching classes, matches with ladies clubs and organizations to develop match temperament and team spirit Sports and College Day are normally followed by intra-class competitions where the outstanding achievers and winners and runners up in the competitions held in the academic year are felicitated by well known personalities in their respective fields.

To instill a sense of national culture and its diversity, a day is separately set aside for the students who dress in different traditional dresses, represent a cross section of the cultural heritage. This day is called 'Vasantotsava' which revitalizes a sense of belongingness' as well as unity in diversity.

### **2010-11**

<b>Sl.No</b>	<b>Name of the student</b>	<b>Discipline</b>	<b>Level</b>	<b>Prize/Placement /Award</b>
1	Chaithra B N	Volley ball	outer university	Participation
2	Ashwini C	Hand ball	outer university	Participation
3	Ramya R	Volley ball	outer university	Participation
4	Shruthi T R	Athletics	outer university	Participation
5	Sandhya N	Volley ball	outer university	Participation

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6	Shwetha P	Volley ball	outer university	Participation
7	Mushira R	Kho- Kho	outer university	Participation
8	Akshatha A	Kho- Kho	outer university	Participation
9	Anusha S K	Volley ball	outer university	Participation
10	Shruthi T R	Athletics	outer university	Individual championship

**2011-12**

Sl. No	Name of the student	Discipline	Level	Prize/Placement /Award
1	Shilpa	Chess	Kuvempu university inter collegiate tournament	3 <sup>rd</sup> place
2	Sumathi	Chess	Kuvempu university inter collegiate tournament	3 <sup>rd</sup> place
3	Sowmya	Chess	Kuvempu university inter collegiate tournament	3 <sup>rd</sup> place
4	Bhavya	Chess	Kuvempu university inter collegiate tournament	3 <sup>rd</sup> place
5	Shandhya N	Volley ball	Inter university	Participation
6	Ashwini C	Volley ball	Inter university	Participation
7	Chaitra	Volley ball	Inter university	Participation
8	Vinutha	Volley ball	Inter university	Participation
9	Vaishnavi	Volley ball	Inter university	Participation
10	Vidhya Shree B K	Kho-Kho	Inter university	Participation
11	Shruthi T R	Athletics 200 mts 400 mts 4X100 mts 4X400 mts	Kuvempu university inter collegiate tournament	I place I place New meet Record or Record break
12	Shruthi T R	Athletic	Inter university	Participation
13	Divya	4X400 mts Relay	Kuvempu university inter collegiate tournament	I place
14	Ashwini	4X400 mts Relay	Kuvempu university inter collegiate tournament	I place
15	Vidyashree	4X400 mts Relay	Kuvempu university inter collegiate tournament	I place
16	Swathi H V	Shot put	Kuvempu university inter collegiate athletic tournament	I Place

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17	Swathi	Hammer throw	Kuvempu university inter collegiate athletic tournament	III Place
18	Muktha	Ball Badminton	Inter university	Participation
19	Muktha	Throw ball	Kuvempu university inter collegiate tournament	I place
20	Muktha	Ball Badminton	Kuvempu university inter collegiate tournament	I place

**2012-13**

Sl. No	Name of the student	Discipline	Level	Prize/Placement /Award
1	Ashwini C	Soft ball	Outer university	Participation
2	Ramya	Volley ball	Outer university	Participation
3	Ashwini C	Volley ball	Outer university	Participation
4	Vaishnaci	Volley ball	Outer university	Participation
5	Deepthi	Volley ball	Outer university	Participation
6	Vidhya shree B K	Athletics	Outer university	I Place
7	Vidhya shree B K	Athletics 100 mts Hurdles 400 mts Hurdles	Kuvempu university inter collegiate tournament	I Place
8	Divya	Athletics 5000 mts race	Kuvempu university inter collegiate tournament	III Place
9	Ashwini	Volley ball	Inter university invitation tournament	5 <sup>th</sup> Place 18,000/- Cash award
10	Vaishnavi	Volley ball	Inter university invitation tournament	5 <sup>th</sup> Place 18,000/- Cash award
11	Deepthi	Volley ball	Inter university invitation tournament	5 <sup>th</sup> Place 18,000/- Cash award
12	Latha N	Kho-Kho	Ruler university	Participation
13	Deepthi	Throw ball	National level	III place
14	Latha N	Kho-Kho	National level	I place

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15	Kuvempu University inter college tournament	
	Volley ball	I Place
	Throwball	II Place
	Ball Badminton	III Place
	Hand Ball	III Place

### 2013-14

Sl. No	Name of the student	Discipline	Level	Prize/placement /Award
1	Nayana	Ball badminton	Outer university	Participation
2	Arthitha	Ball badminton	Outer university	Participation
3	Latha N	Kho-Kho	Outer university	Participation
4	Sudha	Kho-Kho	Outer university	Participation
5	Supriya	Kho-Kho	Outer university	Participation
6	Vandana M C	Cross country	Inter university	Participation
7	Latha N	Kho-Kho	National	3 <sup>rd</sup> Place
8	Vandana M C	Cross country	Kuvempu university inter collegiate tournament	3 <sup>rd</sup> Place
9	Vandana	Cross country	State	

### 5.3.2 Furnish the details of major student achievements in co-curricular and cultural activities at different levels: University /State / Zonal / National / International, etc. for the previous four years.

Major achievement of students cultural/extra curricular activities at university /State /Zonal/National/ International level for the past two years.

Outstanding achievers in NCC and Cultural activities:

1. Kumari. Ayesha P
  - a. Attended NCC National Integration Camp held at Ranchi during 2009-10.
  - b. Attended Republic Day Parade under NSS held at Delhi on 26<sup>th</sup> January 2011.
2. Kumari. Chaitra attended Republic Day Parade (under NSS banner) held at Delhi on 26<sup>th</sup> January 2010.
3. Kumari Chethan .C attended State Level Republic Day Parade on 26<sup>th</sup> January 10 at Bangalore under NSS banner.
4. Miss Sahana Bhardhwaj III BA participated in State level dance competition and also in state level TV music competition conducted by ETV. She also won

first prize in south zone light music competition . She also stood first in voice of karnataka competition.

5. Miss.Medha Adiga III BA participated in State level music competition conducted by ETV.
6. Madhu K and Maitri K of III BCOM passed all India level C.A entrance exam.
7. Kumai. Ramyashree.N.K participated in National integration Camp (under NCC) held at West Bengal in the current year.
8. Kumari. Harshitha won first prize in State level essay and poetry competition during the academic year 2012-13.
9. Miss. Sameena I BCOM ‘A’ attended State level NSS camp at Perambur, Tamil Nadu inthe current year 2013-14.
10. Kumari. Ashwini G.S. attended National Integration Camp (under NCC) held at Old Army School Ranchi from 14.01.2010.
11. Kumari Asha B M’s field survey on the topic “Problems of Street Vendors” drew the attention of general public and opened the eyes of the municipal authorities (2010).

**5.3.3 How does the college seek and use data and feedback from its graduates and employers to improve the performance and quality of the institutional provisions?**

Feed back from the outgoing students is obtained informally through questionnaires and is acted upon. , for eg., the need for rest room and the fitting of fans and tube lights in class rooms, are the actions initiated on the basis of feedback.

**5.3.4 How does the college involve and encourage students to publish materials Like catalogues, wall magazines, college magazine , and other material ? List the publications/ materials brought out by the students during the Previous four academic sessions.**

The college brings out wall magazines in Kannada and English and college magazine ‘Abhivyakti’ regularly. These wall magazines called ‘LITWRITE’ in English and in Kannada NUDISIRI act as reporter as well as an opportunity to express the multi-faced talents of the students like cartooning, drawing, sketches and portraits and reporting and narrative skills. These are maintained by students.

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The college magazine 'ABHIVYAKTI' publishes articles, poems, experiences, reports of the various committees and accords recognition to the talented by publishing their photos. It also acts as memoir as it has the photos of the students of the final year. There is also student representation on the magazine committee.

In addition, the college magazine publishes the results of the Survey conducted by students under the guidance of the teachers. (Students' perspective on higher education, socio-economic survey of the NSS special camp area.) The students are also encouraged to interview writers and achievers which give them an insight into the minds of these personalities.

The English club brings out in house magazine called 'BLOSSOMS' which consists of papers presented at the intercollegiate seminar organized by the students of optional English of our college. This in-house magazine which carries two editions is edited and published by a committee of student editors under the guidance of the English Department. This sound practice which was started in 2007 is also part of our efforts to exchange students from other universities, like Mangalore University, for greater interaction and strengthening students' competition, scholarship, and research ability and confidence levels. The panel for discussion would be from the student community and moderated by a senior teacher teaching in that area, for eg., one day student seminar by the Students of our college was organized on 'Shakespeare and the 20<sup>th</sup> Century,' 'The Overcoat', 'A Passage to India'.

Siri Sahitya Sangah' run by the Department of Kannada also brings out a similar in-house magazine to encourage presentation of papers at inter-collegiate competitions organized by our college and these articles, in recognition of their academic interest and pursuit, are published in the form of a magazine.

The Kannada dept. has brought out publication of seminar papers on literary writers like P Lankesh and others.

### **5.3.5 Does the college have a Student Council or any similar body? Give details on Its selection constitution , activities and funding.**

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The college has a student union which functions under the title ‘Cultural Association’ which consists of teachers to guide the students. Elections are held to the cultural association. Two class representatives are elected from each section who, in turn, elect the Vice President, Secretary, Joint Secretary and the Treasurer. The Principal of the college is the Ex Officio President of the association. The composition is : President from the final year, Vice President from Final B.Com Secretary from Second Year, Joint Secretary from Second B.Com.

Democracy at work is what students experience in electing their leaders. The student body in turn conducts different competitions, programmes and activities which develop qualities of leadership, group dynamism and Working together as a team. In addition, the college encourages separate clubs for each discipline like English, Kannada Sociology, Political Science, Economics, Urdu, Hindi Commerce, Which have a forum for the students. These departmental platforms organize special lecture programmes and other student centric activities.

### **5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

Representation of students in cultural association, sports committee, and magazine committee is provided for greater coordination and involvement for the all-round development of the stake holders.

### **5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

An alumna Association is formed. The old students of the college meet once in a Year. They have their own executive committee which prepares a plan of action. They are given all the possible assistance from the college. Even the management people come and guide them. Two faculty members who are the alumna of the college are given the responsibility to establish a link between the college and association.

The former faculty and the retired teachers are invited to take classes regularly on part time basis Prof. Deshpande, Dr. C.S. Nanjundaiah, Prof. Seshirekha are invited and the best use of their experience and skills are made use of English department.

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The institution has the tradition of inviting the retired teachers during the department programmes. Each department has an association like commerce club, History club, Sociology club and during the programmes. The retired teachers from particular department are invited as the guests, resource persons or they are asked to chair the session during seminars and conferences. This tradition has boosted the morale of the young teachers as the achievements, work culture and commitment of the retired faculty act as the motivating force.



## **CRITERION VI : GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **INSTITUTIONAL VISION AND LEADERSHIP**

**State the vision and mission of the Institution and enumerate on how the mission Statement defines the institution’s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve institution’ traditions and value orientations, vision for the future, etc.?**

#### **VISION:**

##### **To prepare students to:**

- Cope with the technological and social transformations that are taking place at break-neck speed.
- Empower women students with entrepreneurial skills, rational and divergent thinking and creativity in all walks of life.
- Be builders of the family and nation on the strong foundations of moral, spiritual, ethical and cultural values.
- Make them responsible world citizens with a global outlook.
- Make the institution a trend setter in women’s education.

#### **MISSION:**

##### **Towards realizing our noble Vision, our Mission is to:**

- Combine competence and virtue.
- Prepare skilled and intellectually equipped students who are able to contribute solidly to the progress of the nation.
- Provide academic and research environment and extension services in the pursuit of excellence.
- Create a supporting system for a bold and dynamic leadership.
- Inculcate in students innovativeness, creativity, versatility and team ethics.
- Create awareness and employment opportunities.

Following are the institutions distinctive characteristics in terms of addressing the needs of the society:

- a. Being the first women’s college in the district for a long time, the institution has been imparting university education at an affordable fee structure to the girls. Since a large number of students who seek admission to BA course are from the OBC group or the minority section, the

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institution reflects its concern by extending maximum fee-concession, with regard to the management fee-structure. The institution ensures access for all deserving students during admission to BA course, as social inclusion is our goal. No student is denied the opportunity (to BA) due to financial constraints or low percentage. Blind admission policy is followed. This is in tune with the NKC report 2006.

- b. Conducive atmosphere is created in the college to attract the girls from all the sections of the society. The management shows its special concern in supporting the academic and co-curricular activities of the college. The needs and demands of the staff and students are fulfilled and met at the earliest.
- c. Gender sensitivity is the issue of the day. The institution enlightens and empowers women through its all programmes. Cultural activities of the college have become the forum for women to express themselves. The college has made it a policy to invite great women achievers entrepreneurs and feminists to address and interact with the students.
- d. Self financing course – Tailoring and Fashion Designing has proved very beneficial to poor students to earn their livelihood and continue their education.
- e. Through extensive sports activity the college develops professionalism and sportsmanship in students, the participation in sport gives courage and voice to students to express themselves in times of need.
- f. Making girl students employable in the competitive job market is another thrust of the institution. Hence, skills needed are developed by conducting spoken English classes and analytical skill classes, in addition to skill development activities in regular classes and co curricular programmes.
- g. The institution ensures active and equal participation of women (both lady staff members and students) in the process of decision making in all programmes.

### **What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The governing council comprises members from the NES management, Principal, senior members of the staff and highly respected representatives from

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different walks of life. It is at this meeting that the principal and the governing council interact actively to improve and enhance the reputation and accountability of the institution.

The institution also forms committees with teachers as conveners to achieve the goals set by the governing council. There are administrative, counseling, placement, mentoring, testing and assessment, infrastructure committees, to name a few, to coordinate and execute the academic, cultural, social and administrative programmes.

As the college is an aided institution it is governed by the rules and regulation of the collegiate department of the state both in financial and administrative matters. However the top management plays a significant role in infrastructure development, campus maintenance and appointment of guest faculty. All the issues are discussed both in the governing council meeting and the management meeting.

The role of principal: There is no principal cadre in the aided colleges in the state. Senior most faculty will act as the principal. Even the principal is not a salary drawing officer. However, the principal has the following administrative and academic responsibility.

- a. As the head of the institution, the principal has the responsibility of looking after all the affairs of the college in day to day functioning.
- b. In the beginning of the academic year the principal constitutes various committees.
- c. He carries out or implements the directives of the government and the university.
- d. The principal also monitors the examination process/ and other university works.
- e. On rotation basis, the principal becomes the member of the academic council and syndicate of the university.
- f. He is also responsible for all correspondence with the government, UGC and stake holders of the college.
- g. It is his responsibility to plan and implement the quality

The faculty and the non teaching staff assist the principal in all the matters by becoming the coordinators or members of various committees constituted by the principal.

The heads of different departments often meet to discuss problems concerning the academic performance, attendance and discipline.

**What is the involvement of the leadership in ensuring :**

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research Inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

Vision, mission and objectives, themselves are the policy statements. The management and the governing council prepare an action plan with the assistance of various committees of the college.

The building committee looks after the UGC funds released for the infrastructure development.

The registrar of the management acts as a public relation officer between the management and the college. The registrar with help of the principal and the secretary prepares action plans with regard to UGC grants and the management funds. Culture of excellence is strictly monitored by the management, through regular surprise visits and interaction. The management has nominated one executive committee member who monitors and controls all the above.

The leadership is committed to transparency and democratic approach. The management has a registrar and a deputy registrar who act as the bridge between the management and the college in carrying out the day to day affairs. The management has further appointed a committee member to visit the college quite often to monitor all the above aspects.

**What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The management reviews the activity of the college informally and on a personal contact basis.

The management has a Registrarr and a Dy, Registrar who monitor the functioning of the college.

Invariably one of the management representatives will be the invitee for the function/programmes organized or designed by the institution. This will permit them a closer view of the performance of the college. The governing council discusses the results obtained each year and calls to account that subject teacher who, in turn, puts more efforts, introduces novel schemes. for eg., in addition to two mandatory internal tests, the Dept. of English conducts an examination on lines of the question paper of the university and this has ensured cent percent result and has also been bagging the university toppers ever since the inception. The Registrar as PRO often meets the staff to discuss the problems and offers suggestions.

**Give details of the academic leadership provided to the faculty by the top management? The management sees to it that the teachers are not only involved on the activities but are also committed to their responsibilities.**

- a. A senior member of the college faculty is made a member on the governing council.
- b. Members of the staff are given financial incentives to pursue research and attend seminars, conferences and workshops.
- c. Registrar who is a retired professor and principal often holds meetings with the staff and shares his experience in improving teaching learning process.
- d. It is the Principal as head of the institution who plays a pivotal role in not only maintaining the quality of education but also a harmonious and cordial relationship with the management and the stakeholders. It is his devotion, commitment and dedication that set an example to other faculty members. The Principal allows for academic flexibility to the teacher to chalk out academic calendar and activities.

**How does the college groom leadership at various levels?**

- At the student level a student union is formed every year through elections. Students choose their class representatives and they in turn choose office bearers.
- The two NSS units have two student leaders.
- The in-house magazine of the Dept of English –Blossoms – is completely edited and brought out by student editors.
- Students are given complete responsibility and freedom in bringing out the weekly wall magazine. Lit write and ‘Nudisiri’. Almost all functions and programmes in the college are compeered and managed by students.
- In sports also apart from team captaincy, students are encouraged to take up leadership for the university teams.
- At faculty level, the teachers take active role in their teacher associations.
- The college was one of the valuation centers for the university exams.
- Several literacy and cultural activities of various associations are conducted in the college.
- The college often hosts university level sports meet.
- Several inter-college programmes and competitions are conducted in the college.
- Award ceremonies of several government depts. are conducted in association with our college.

**How does the college delegate authority and provide operational autonomy to the departments/ units of the institution and work towards decentralized governance system?**

1. Responsibilities are assigned to the faculty members by forming different committees to take care of the normal working of the college. Committees with the principal as its ex officio president, are formed. A lot of freedom and transparency are ensured so that a collective decision is arrived at, through discussion, for implementation; for e.g., library budget allotment in respect of subjects is decided on the number of the students in each major area and sometimes a special attention on acquisition of books is extended, if it is a newly introduced subject, to make it adequate and updated.
2. The following committees are formed:

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- Administration Committee,
- Internal Assessment Committee,
- Examination Committee,
- Time Table Committee,
- Discipline Committee,
- Library Committee,
- Sports Committee,
- Cultural Committee,
- Infrastructure Committee,
- Remedial Course Committee,
- Bridge Course Committee,
- Annapoorna Committee
- Rotaract Committee

Career guidance and placement, counseling , G.D. Committes, Departmental forums like the English Club, Siri Sahitya Sangha, Sociology, Forum, Political Science Club, History Club, Home Science club Economics Club, Commerce Forum, Legal Awareness and Human Rights Committees, Alumna Association, Teacher –Parent Committee, Magazine Committee, Event Management Committee for workshops and competitions.

### **Does the college promote a culture of participative management? If ‘yes’ indicate the levels of participative management.**

The college is managed by the reputed National Education Society which is quite democratic and secular. It always extends a helping hand for any positive initiative of the college. Matching grants or complete grants are given by the management for many prestigious and inter collegiate programmes. It takes keen interest in the development of the infrastructure. To improve the academics and effective work culture, it organizes several workshops for the staff.

The members of the Management often visit the college and interact with the staff. However, whenever there is an urgent matter to be attended, the management calls an emergency meeting. The management through the governing council and the registrar, meets the staff once in a year. The issues decided in the last meeting were

## ***Self Study Report – Cycle 2***

1. NAAC follow up was discussed.
2. Extension of Hostel building and Canteen.
3. The security of the college campus should be increased.

### **STRATEGY DEVELOPMENT AND DEPLOYMENT.**

**Does the Institution have a formally stated quality policy ? How is it developed, driven, deployed and reviewed ?**

The institution adheres to IQAC quality policy. The IQAC parameters are reviewed in the governing council meeting and the general meeting of the management. The management has its own format to review the progress of the college. (Format enclosed in appendix) The institution has whole heartedly accepted and adopted the quality policy of NAAC, and parameters of higher education. Pursuit of excellence, transparency and democratic approach are its quality policy. Following are the methods of development and review:

- a. The college conducts two governing council meetings every year to prepare the action plan, academic calendar and other aspects in accordance with the government and university norms.
- b. All HOD are IQAC members. All the matters are further discussed in IQAC meetings, and implemented accordingly.
- c. The management and the college development council of the university reviews the quality policy through its affiliation committee visits.
- d. The college gives at most importance to student's evaluation of teachers and stake holders evaluation of the college.

**Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

As for as infrastructure is concerned :

- A new auditorium is planned
- An entry lounge is planned
- The adjacent land which is under dispute is dealt with to resolve.
- More number of class rooms, to be constructed.
- An archeological museum, to be set up.

As for as academic development are concerned following are the plans.

- More no of combinations for arts stream is thought of.



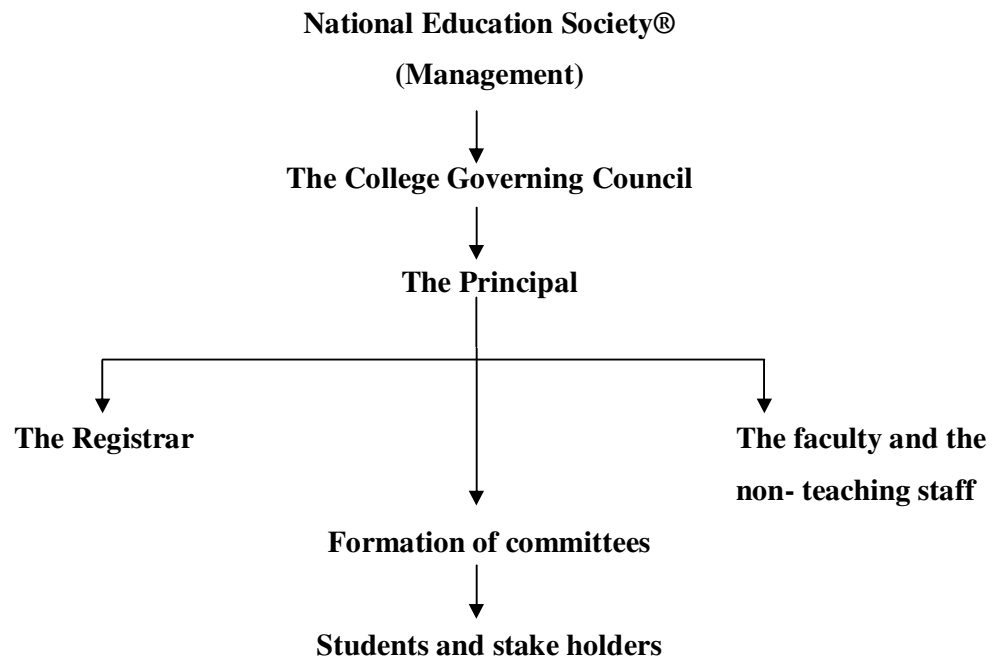
## ***Self Study Report – Cycle 2***

- PG studies in Kannada and Urdu are thought of.
- A well equipped lab to teach foreign language and English are thought of.
- Career guidance and placement cell needs to be strengthened.
- An audio-visual room to be developed.
- Green and inter-active boards to be installed

### **Describe the internal organizational structure and decision making processes.**

Several committees are formed for the effective implementation of plans. The decisions of the committee are intimated to the management and concerned government depts. through the principal. As and when the final decision is taken.

#### **Diagrammatic representation of internal structure**



#### **Decision making process through three tier communication**

1. Downstream communication process. (From Top management level to Root level)
2. Upward communication process. (From Root level to Top management)
3. Circular process. (At the institution level)

**Give a broad description of the quality improvement strategies of the institution for each of the following**

- **Teaching and Learning**

- **Research and Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

***Teaching and Learning :***

Academic calendar which will be announced by the university will be the basis for scheduling of tests and assignments for the purpose of assessment. Schedule and content of the tests, seminars and skills will be discussed at the Principal's meeting and a common test schedule is drawn. The students are provided a blue book in which they have to write answers of tests programme, which will be comprehensive as well as transparent. Those who have scored extremely low marks will be given retests for improvement.

A separate Skill Development note-book is prescribed for B.Com students. Lesson plan for each semester is prepared by each department.

***Research and Development :***

The representation committee has been constituted and appeal is made to the university to recognize our college as a research center. Dr. Narendra Naik of the Dept. of Sociology is guiding researchers for the Ph D programme in distance mode. Members of the Commerce faculty have been guiding student research project of students enrolled for MBA/ M.Com., of KSOU. There is however, a committee at the institutional level to encourage students to conduct survey and questionnaire method.

The teaching faculty are motivated to do PhD and M.Phil programmes. At present 6 teachers have completed their for Ph D and three for M.Phil degree. Prof. Satyanarayana, Jagadish Kamalakar already possess M Phil degrees, Dr. Hegde, Dr. Naik and Dr. Nagabhushana and Dr. Ramaswamy Dr.Onkarappa, Dr.Maheshwari and Dr.Nagaraj possess Ph D degrees. Recently, four members of the faculty have completed MRP sanctioned by the UGC.

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The faculty are :

**1. Dr. H. S. Nagabhushan**

**2. Dr. BalKrishna Hegde**

**3. Prof. Satyanarayana**

**4. Prof. Jagadish Kamalakar**

Sl. No	Name	Project Name	Sponsored Institution	Grant/Fund Received
1	Prof. Sathyanarayana	Role of primary cooperative agricultural and rural developments in Karnataka – A case study of shimoga district -	UGC	90,000.00
2	Dr. H.S. Nagabhushan	Minor Research Project Topic: Exploring Dramatic Text Through Performance	UGC	1,50,000.00
3	Dr. Balakrishna Hegde	“Developmental Potentiality of Heritage Tourism in Shimoga District”.	UGC	75,000.00
4	Prof. Jagadish Kamalakar Librarian	“Uses Perception Towards The Use of Library Services In Public Library System In Karnataka – A Study of Shimoga District “	UGC	60,000.00

As part of its efforts to professionalize teaching, the Management offers a cash award of Rs. 10000/- which is non refundable, to pursue Ph D.

### **Community Engagement :**

The institution provides scientific and research atmosphere on the campus. Surveys, perspectives and mini projects like visit to the prison or old age homes will be converted in to projects to be undertaken by the students.

The NSS students did a survey on the socio-economic status of the villagers of the place of annual camp.

1. The students on their own conducted a survey on the relevance of B Com course.
2. The students were taken to the home for the aged to study their conditions from a socio economic perspective.
3. The students are taken out to observe municipality council or ZP meetings to gain first hand experience of democracy at work.

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4. The dept. of English has been conducting various project works on various topics of study.
5. The students are provided greater exposure and intellectual stimulus as they are sent as participants to NINASAM Heggodu for seminars and workshops. Academic research for students at UG forms preparation of paper presentation at the seminar.

### **Human Resource Management :**

The college follows self appraisal and assessment of teachers by the students every year. The self appraisal is an introspection done by the individual teacher while the comprehensive assessment by the students about teachers cover various aspects of teachers' role in the class room.

At the end of the academic year, a feedback from the out-going students is also obtained so as to get a firsthand knowledge of things to be done/ have been done.

The information from the students is used to advise teachers on the basis of SWOC analysis and the increments sanctioned by the government are based on the satisfactory performance of teachers on the recommendation of the management. The methodologies of research / teaching skills of the teachers/experts are utilized by the management / college.

**Industry Interaction :** Rarely done.

### **6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the management and the stakeholders, to review the activities of the institution?**

The Head of the institution adopts several steps to get the adequate information and to make the some available for the top management and the stakeholder.

- Organizes separate meetings of different committees to get the needed information.
- Concerned staff is called for a personal contact for any clarification.
- Checks and goes through the work dairies of the staff.

- Information thus collected is intimated to the top management and the stakeholders through letter correspondence, personal meetings and over the phone. Information is displayed on the stakeholders.

**6.2.6 How does the management encourage and support involvement of the staff in Improving the effectiveness and efficiency of the institutional processes?**

The management sees to it that the teachers are not only involved on the activities but are also committed to their responsibilities.

- A senior member of the college faculty is made a member on the governing council.
- Members of the staff are given financial incentives to pursue research and attend seminars and conferences and workshops.
- The Registrar who is a retired professor and principal often holds meetings with the staff and shares his experience in improving teaching learning process.
- It is the principal as head of the institution who plays a pivotal role in not only maintaining the quality of education but also a harmonious and cordial relationship with the management and the stakeholders. It is his devotion, commitment and dedication that set an example to other faculty members. The principal allows for academic flexibility to the teacher to chalk out academic calendar and activities.

**6.2.7 Enumerate the resolution made by the Management Council in the last year and the status of implementations.**

No such specific resolution is made

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?**

Institution has decided to follow the principle ‘Wait and Watch’ as it has to study implications and imperatives of the autonomous status. The attitude of the Karnataka state government is not favorable to the aided colleges. Hence, the institution is not very eager to get the autonomous status.

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The affiliating university has made provisions to get autonomous status to institutions. Efforts are not made by the college to obtain the autonomy.

### **6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively ? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship ?**

- a. A complaint box is kept in the library in which the stakeholders can put their grievances/complaints. The authority will go through the same and try to solve if possible.
- b. Stakeholders can bring their grievances to their class teachers.
- c. Students have their own union through which they give representations to the principal.

Any grievance/ complaint received by the stakeholders will be discussed by the senior teachers and arrive at a sympathetic solution.

### **6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?**

No Such cases have been filed.

### **6.2.11 Does the institution have a mechanism for analyzing student feedback on Institutional performance ? If 'yes' what was the outcome and response of the institution to such an effort ?**

The feedback which we receive in the form of suggestion is analyzed and summarized, at an appropriate time and forum. The suggestions regarding syllabi in the curriculum are placed by the teachers in the BOS and BOE meetings. This will act as a pressure group to usher in changes or will at least raise issues of concern and relevance.

## **6.3 FACULTY EMPOWERMENT STRATEGIES**

### **6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff ?**

They are motivated to attend workshops, refresher programmes, conferences and such academically updating programmes. Actual TA and DA as admissible is extended to them by the management. It is the policy of the management to provide a seed capital of Rs. 10000/- non refundable to do research. Workshops are conducted on teaching methodology. Programmes on office administration are conducted for the administration staff. The sister institution ATNC college in the city conducted two workshops during 2010- 11 and 11-12, about new teaching methodology. All our teachers were deputed to the programme.

**6.3.2. What are the strategies adopted by the institution for faculty empowerment through training retraining and motivating the employees for the roles and responsibility they perform ?**

They are motivated to attend workshops, refresher programmes, conferences and such academically updating programmes. Actual TA and DA as admissible is extended to them by the management. It is the policy of the management to provide a seed capital of Rs. 10000/- non refundable to do research.

Based on the self appraisal and students' assessment, the needs of the faculty can be inferred and they are encouraged to undergo necessary skill up gradation. The institution organizes state level seminars, associates itself with other organizations to conduct workshops and seminars., for eg., state level seminars in the subjects of English, Commerce, Kannada, Library Science have been held in the last four years. In association with the Teachers' Association of Kuvempu University, a seminar on Chomsky, a seminar on Translation (with Sahitya Academy), a workshop on curriculum in English were sponsored and the college has actively involved in exposing the teachers to the best in their fields. TQM in administration was held at our college in association with the dist. level committee. The administrative staff is also deputed to get the necessary skills

IQAC collects biodata from the lecturers each year to update their curriculum vitae and assess their needs.

**6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured**

**and considered for better appraisal. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken ? How are they communicated to the appropriate stakeholders ?**

Both the management and the department of collegiate education have their own mechanism of performance appraisal system to evaluate and ensure the information he multiple activities.

The management obtains the annual report of all the activities and the programmes conduct in the college before its general body meeting every year some members are meticulous in observing the multiple activities such as participation of teachers in the overall development of the college, which includes campus maintenance, stock verification of the library annually etc. The register of the management pays surprise visit and official visit to the college to monitor multiple activities if any lapse is found, immediately the concerned staff member is sent for discussion.

The joint director has some prescriptions for multiple activities of the staff. The joint director has instructed the staff to write the dairy reporting the multiple activities.

**6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken ? How are they communicated to the appropriate stakeholders ?**

The management always plays a participatory role in the performance appraisal of staff. The management keeps a close track on the working behavior of members of the teaching as well as non teaching faculty. Annual increments and placements in the grades are all sanctioned under the resolution of the managing committee. The management in the recent past has initiated the tradition of recognizing and felicitating teachers who have completed Ph.D. The management takes proper decision and provides the appraisal details to the appropriate stake holders by incorporating the resolution in the proceedings of the meeting of the management committee.



**6.3.5 What are the welfare schemes available for teaching and nonteaching staff ?  
What percentage of staff have availed the benefit of such schemes in the last four years?**

The NES management has housing cooperative society where sites are allotted. The NES sites are situated in front of the Engineering College building. There is a health unit at Acharya Tulsi National College of Commerce, Shimoga managed by the National Education Society, Shimoga which has appointed a Rtd., Dist. Surgeon who will be meeting the medical needs of the employees.

Seed money of Rs. 10000/- for pursuing research which is non-refundable is one of the measures of the management to encourage teachers doctoral/post doctoral research. Interest free festival advances were also made once a year to the staff of the college and this had to be returned in 10 installments. Free admissions for the wards of the employees of NES in nonprofessional colleges are extended.

There is a well equipped multi-gym of the entire staff of the college. The buses of the management are made available free of cost or at reasonable rates for excursions and tours during the holidays. There is group insurance facility for the entire staff of the college.

**6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty**

The college management gives a paper ad to get application for the post. Candidates will be interviewed and selected on merit. The meritorious faculty will be continued. They are given festival advances, increment, and financial assistance to pursue their Ph. D. work. They will be deputed to seminars and workshops to upgrade their knowledge.

Even eminent retired teachers are retained with attractive remuneration. If the eminent faculty from the Grant in aid college of the other management wishes to join our college, he/she is thoroughly interviewed and allowed following government norms. There are such faculty members in our college.

**6.4 Financial Management and Resource Mobilization :**

**6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources ?**

The Principal constitutes different committees for monitoring effective and efficient use of financial resources. Following committees have been constituted. Some of the committees are as per the guidelines of the UGC.

- Building committee for UGC grants at the college level.
- The building committee of the management.
- Planning committee
- UGC committee
- Library committee
- Purchase committee

The development grants from UGC for all purposes will be discussed both during the proposal and implementation.

**6.4.2. What are the institutional mechanisms for internal and external audit ?  
When was the last audit done and what are the major audit objections ?  
Provide the details on compliance.**

The institution has transparent method for internal and external audit.

- The management has appointed the joint secretary for central audit. He visits the institution periodically and supervises the financial matters by verifying the cash book, day book and vouchers. There is no scope for delay in writing the account.
- The management has appointed a private auditor who audits all the college accounts every year after March 31. His opinion is also sought before the utilization of financial resources.

The last audit by the department of collegiate education for the year 2012 – 13 was done from 17/06/13 to 21/06/13. Two objections have been made

- **Objection 1** : The entire tuition fee must have been credited to the joint account. But the institution has been crediting the one part of the tuition fee to the joint account. Since many years.

**Compliance :** All the grant – in – aid colleges in Karantaka are crediting only one part of the tuition fee. The other part is used by the colleges. The colleges are seeking government permission to retain the other part. This problem is being discussed at the government level.

- **Objection 2 :** There is tuition fee due which amount to Rs. 98798/- only.

**Compliance :** This is the due from the students who discontinue their education. However, due will be collected while issuing transfer certificate.

**6.4.3. What are the major sources of institutional receipts / funding and how is the deficit managed ? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with institutions, if any.**

Details of budget allocated during last four years

**Fixed Assets & Depreciation for the year ended 31<sup>st</sup> March, 2013**

**Schedule -C**

Sl.No	Particulars	W.D.V	Additions	Total	Rate @ %	Depn.	Net Value
<b>a. College account</b>							
1	Building	16,92,767		16,92,767	10	1,69,277	15,23,490
2	Equipments	66,106	35,369	1,01,475	15	15,221	86,254
3	Library Books	62,684	57,943	1,20,627	60	72,376	48,251
4	Embroiding Machine	3,779		3,779	15	567	3,212
5	Computer	3,293		3,293	60	1,976	1,317
6	Sports Materials	66,487	57,859	1,24,346	60	74,608	49,378
7	K.M.digital (Xerox Machine)	33,599		33,599	15	5,040	28,559
8	Furniture	26,477		26,477	10	2,648	23,829
	<b>Sub Total</b>	<b>19,55,192</b>	<b>1,51,171</b>	<b>21,06,363</b>		<b>3,41,713</b>	<b>17,64,650</b>
<b>b. U.G.C Assets</b>							
9	Building	1,38,260		1,38,260	10	13,826	1,24,434
10	Equipments	2,77,676	4,71,727	7,49,403	15	1,12,410	6,36,993
11	Books	10,218		10,218	60	6,131	4,087
12	Furniture & Fixture	1,80,615		1,80,615	15	27,092	1,53,523
13	Hostel Building	6,48,007		6,48,007	10	64,801	5,83,206
14	Library Books	70,013		70,013	60	42,008	28,005
15	Printers	1,277	20,678	21,955	15	3,293	18,662

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16	Water Filter cum purifier aqua guard	12,253		12,253	15	1,838	10,415
17	Water Cooler	42,383		42,383	15	6,357	36,026
18	Computer & Accessories	3,38,024		3,38,024	60	2,02,814	1,35,210
19	Green Glass Board	74,826		74,826	15	11,224	63,602
20	Extension of Hostel Building	40,57,640	36,62,154	77,19,794			77,19,794
21	Canteen Building	28,160	6,50,292	6,78,452			6,78,452
22	40 KVA Kirloskar D.G		4,28,000	4,28,000			4,28,000
	Subtotal	58,79,352	52,32,851	,11,12,203		4,91,794	1,06,20,409
	<b>Grand Total</b>	<b>78,34,544</b>	<b>53,84,022</b>	<b>1,32,18,566</b>		<b>8,33,507</b>	<b>1,23,85,059</b>

**Fixed Assets & Depreciation for the year ended 31<sup>st</sup> March, 2012**

**Schedule –C**

Sl.No	Particulars	W.D.V	Additions	Total	Rate @ %	Depn.	Net Value
<b>a.College account</b>							
1	Building	1,880,852		1,880,852	10	188,085	1,692,767
2	Equipments	77,772		77,772	15	11,666	66,106
3	Library Books	74,201	82,508	156,709	60	94,025	62,684
4	Embroiding Machine	4,446		4,446	15	667	3,779
5	Computer	8,232		8,232	60	4,939	3,293
6	Sports Materials	58,366	107,852	166,218	60	99,731	66,487
7	K.M.digital (Xerox Machine)	39,528		39,528	15	5,929	33,599
8	Furniture	29,419		29,419	10	2,942	26,477
	<b>Sub Total</b>	<b>2,172,816</b>	<b>190,360</b>	<b>2,363,176</b>		<b>407,984</b>	<b>1,955,192</b>
<b>b. U.G.C Assets</b>							
9	Building	153,622		153,622	10	15,362	138,260
10	Equipments	319	326,359	326,678	15	49,002	277,676
11	Books	25,544		25,544	60	15,326	10,218
12	Furniture & Fixture	212,488		212,488	15	31,873	180,615
13	Hostel Building	720,008		720,008	10	72,001	648,007
14	Library Books	64,727	110,305	175,032	60	105,019	70,013
15	Printers	1,502		1,502	15	225	1,277
16	Water Filter cum purifier aqua guard	14,415		14,415	15	2,162	12,253

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17	Water Cooler	49,862		49,862	15	7,479	42,383
18	Computer & Accessories	25,535	819,525	845,060	60	507,036	338,024
19	Green Glass Board		88,031	88,031	15	13,205	74,826
20	Extension of Hostel Building		4,057,640	4,057,640			4,057,640
21	Canteen Building		28,160	28,160			28,160
	Subtotal	1,268,022	5,430,020	6,698,042		818,690	5,879,352
	<b>Grand Total</b>	<b>3,440,838</b>	<b>5,620,380</b>	<b>9,061,218</b>		<b>1,226,674</b>	<b>7,834,544</b>

**Fixed Assets & Depreciation for the year ended 31<sup>st</sup> March, 2011**

**Schedule -A**

Sl.No	Particulars	W.D.V	Additions	Total	Rate @ %	Deprn.	Net Value
1	Building	2,089,836		2,089,836	10	208,984	1,880,852
2	Equipments	155,544		155,544	50	77,772	77,772
3	Library Books	105,878	42,523	148,401	50	74,201	74,201
4	Embroding Machine	5,230		5,230	15	785	4,446
5	Computer	20,851		20,581	60	12,349	8,232
6	Sports Materials	49,469	67,262	116,731	50	58,366	58,366
7	K.M.digital (Xerox Machine)	46,503		46,503	15	6,975	39,528
8	Furniture	32,688		32,688	10	3,269	29,419
<b>b. U.G.C Assets</b>							
9	Building	170,691		170,691	10	17,069	153,622
10	Lab Equipments	638		638	50	319	319
11	Books	51,088		51,088	50	25,544	25,544
12	Furniture & Fixture	50,559	199,427	249,986	15	37,498	212,488
13	Hostel Building	800,009		800,009	10	80,001	720,008
14	Library Books	33,868	95,585	129,453	50	64,727	64,727
15	Printers	3,003		3,003	50	1,502	1,502
16	Water Filter cum purifier aqua guard	16,959		16,959	15	2,544	14,415
17	Water Cooler	58,661		58,661	15	8,799	49,862
18	Computer & Accessories	63,843		63,843	60	38,306	25,537
	<b>Grand Total</b>	<b>3,755,048</b>	<b>404,797</b>	<b>4,159,845</b>		<b>719,007</b>	<b>3,440,838</b>

**Fixed Assets & Depreciation for the year ended 31<sup>st</sup> March, 2010**

**Schedule -A**

Sl.No	Particulars	W.D.V	Additions	Total	Rate @ %	Depn.	Net Value
1	Building	2,322,040		2,322,040	10	232,204	2,089,836
2	Equipments	311,088		311,088	50	155,544	155,544
3	Library Books	211,755		211,755	50	105,878	105,878
4	Embroiding Machine	6,154		6,154	15	923	5,231
5	Computer	51,452		51,452	60	30,871	20,581
6	Sports Equipments	98,938		98,938	50	49,469	49,469
7	K.M.digital (Xerox Machine)	54,709		54,709	15	8,206	46,503
8	Furniture	36,320		36,320	10	3,632	32,688
<b>b. U.G.C Assets</b>							
9	Building	189,657		189,657	10	18,966	170,691
10	Lab Equipments	1,276		1,276	50	638	638
11	Books	102,176		102,176	50	51,088	51,088
12	Furniture & Fixture	28,825	30656	59,481	15	8,922	50,559
13	Hostel Building	888,899		888,899	10	88,890	800,009
14	Library Books	19,900	47,836	67,736	50	33,868	33,868
15	Printers	6,005		6,005	50	3,003	3,003
16	Water Filter cum purifier aqua guard	19,952		19,952	15	2,993	16,959
17	Water Cooler	69,013		69,013	15	10,352	58,661
18	Computer & Accessories	145,536	14,071	159,607	60	95,764	63,843
<b>Grand Total</b>		<b>4,563,695</b>	<b>92,563</b>	<b>4,656,258</b>		<b>901,210</b>	<b>3,755,048</b>

**6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

The institution has completed its fifty years. It has decided to celebrate 2014 – 15 as Golden Jubille year. Therefore, the institution has decided to utilize the gold jubilee grants as Rs. Twenty Five lakhs only from U.G.C. plan and proposal are ready for submission. It is being processed. Golden Jubilee memorial hal will be constructed in the second floor of easting library building.

## **6.5 Internal Quality Assurance System**

**6.5.1. Does the institution get the financial support from the government ? If yes, mention the grants received in the last three years under different heads. If no, give details of the sources of revenue and income generated during the last three years.**

Yes, The institution gets the financial support from the state government in the form of salary, scholarships and free ships.

The details of the financial support from the government are given in 4.1.1

The institution received Rs.3 lakh only in the months of may 2014 specially for IQAC. This grant can be utilized for five years for strengthening IQAC.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic an administrative activities ? If ‘yes’ give details on its operationalisation.**

a. Yes, The college has established on internal quality assurance cell(IQAC).

The motto of the college is mentioned in its vision and mission. The IQAC sees to it that all activities of the college suit the vision and mission. Hence the programmes are designed to suit the vision and mission.

- As all programmes come under IQAC, all students and alumna directly or indirectly contribute to IQAC in what ever the activity in which they are involved.
- All activities of all depts.(constituents) come under IQAC. All activities of each dept are in tune with the Vision and Mission of the college.

**6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures ? If ‘yes’, Give details enumerating its impact.**

The institution does not exclusively conduct the training programmes for quality assurance. However, the principal and the office manager regularly attend the workshops and meetings conducted by the department of collegiate education and college development council of the university where in quality assurance procedure training will be given. One such training programme was conducted by the collegiate department on 15<sup>th</sup> and 16<sup>th</sup> of March 2014.

**6.5.4 Does the institution undertake academic audit or other external review of the academic provisions ? If ‘yes’ give details enumerating its impact.**

Yes, the institution undertakes the academic audit every year.

- a. Student’s evaluation of teachers and syllabi is the common approach
- b. Matters related to syllabi are discussed on BOS and BOE meetings. All senior faculty members of all departments are usually members of BOS and BOE. That is an excellent opportunity for academic audit.
- c. Central valuation work of the university examinations provides a forum academic audit and review of academic provisions. Each department has almost made it mandatory to hold an association meeting during the valuation period. Review of the academic provisions are made during these meetings each year, these associations submit memorandum to the university suggesting changes which are implemented since all senior faculty members of our college attend central valuation, they their concerns about the syllabus, question paper pattern, academic calendar and valuation modalities.

The syllabi and question paper patterns are revised constantly (once in three years) to suit the current needs.

However, the institution does not have flexibility in this matter.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

Provision is not yet made. Modalities are being worked out.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome ?**

The institution has its own mechanism to continuously review the teaching-learning process. Following is the process

- a. The IQAC conducts meetings quite often both for the academic and administrative staff (library staff) all workshops, seminars and other programmes are conducted and monitored by IQAC.



## *Self Study Report – Cycle 2*

- b. After each semester result analysis is done in HOD's meeting.
- c. The department of collegiate education reviews the teaching learning process every year.
- d. Self appraisal of teaching learning process is done in an informal way when felicitation programme is arranged every year for rank holders and for outstanding achievers.
- e. The institution has five first grade colleges offering BA, BSC, BCOM, BBM and BCA degrees. Whenever the management conducts the principal's meeting and informal interaction of faculty members provide scope for the review. As a result, there is healthy competitive spirit among the teachers to make improvement in teaching- learning process, and to improve the result. The outstanding achievement of our institution is that the college secured four ranks during the academic year 2012-13 and topped first among the five first grade colleges of the management. In the previous years our sister institution ATNCC was the topper. We broke the record of that college.

The institution has the best practice of 'exchange programme'.

- I. Senior most faculty members of constituent colleges of the management deliver special talks on certain topics. These are done in an informal manner and without financial commitments.
- II. inter college book borrowing facility is made both for students and teachers
- III. Whenever special lecture and other programmes are arranged for students in one college the students of the other constituent colleges are allowed to participate. This approach has contributed a lot to the teaching-learning process. Three instances are worth mentioning.
  - a. The girls of our institution enacted an one act play based on the prescribed text. A marriage proposal by Chekhov. This play was staged again and again for the benefit of other sister institutions of our management and a common discussion was held (2011-12).
  - b. Our sister institution ATNCC college has been conducting special lectures and seminars every year for students. Our college students are sent to these programmes.
  - c. All career guidance training programmes are organized for all the students of constituent colleges of the management.

The outcome of all these programmes has yielded good result in terms of performance, leadership quality and sense of competition.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The institution has the tradition of organizing academic and co-curricular activities in association with various organizations in the city. The members of these organizations are both internal and external stake holders. Hence the joint programmes provide us a platform to communicate quality assurance policies.

We are fortunate indeed to get wide publicity in the press for all our programmes through the media. Our quality assurance policies are reflected and that itself is a process of communication to all stake holders.

## **CRITERIA VII : INNOVATIONS AND BEST PRACTICES**

### **7.1. ENVIRONMENT CONSCIOUSNESS**

#### **7.1.1 Does the institution conduct a Green Audit of its campus and facilities?**

The institute does not have formal green audit mechanism since the college campus area is very limited. There is no scope for evolving green audit mechanism. In spite of the limited area , a number of shady trees have been planted and they have grown very well. Lawn has been developed here and there. A rose garden is also established this year. The campus is green and cool throughout the year.

The campus has a natural advantage. There is excellent ‘Gandhi Park’ of the city corporation in front of the college which adds to the ambience of the college.

However, there is a garden committee to monitor the college campus. .

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

Both the management and the institute have shown immense concern to make the campus eco-friendly, in spite of the limited area available.

Following are the initiatives taken by the college towards this:

- a. Garden committee has been constituted where senior faculty members are its members. They monitor the maintenance of the campus.
- b. The attenders have been allotted specific areas to remove the dirt and waste every day.
- c. Small rose garden is established in front of the library
- d. The management sends its team of gardeners to trim the trees and to remove the weed and wild plants, in regular frequency.
- e. The N.S.S volunteers also clean the campus and plant the saplings every now and then.
- f. There is a tree planted by Kannada poet Laurette and Jnana Peetha awardee kuvempu. This tree was planted by the poet forty years ago and it has been well protected with special care and concern.
- g. The campus has been made plastic free zone. As a result, the campus is green and colorful.
- h. Former principal Prof. Padmanabha has contributed money to a tube well to meet the water requirement.

## **7.2. INNOVATIONS**

**7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

**Innovations:**

- The library is computerized which helped the students to trace the titles easily.
- The details of newly admitted students are put in the data base. It helps the administration to pluck any information about the student easily.
- The college has introduced free SMS scheme which helps the communicate all information about the college easily and quickly.
- “Annapoorna” a free midday meal for the needy is introduced which has helped the students to take up studies seriously.

## **7.3 BEST PRACTICES**

**7.3.1 Elaborate on any two best practices as per the annexed format Which have contributed to the achievement of the institutional Objectives and /or contributed to the quality Improvement of the core activities of the college.**

**Best Practice No:1**

- 1. Title of the practice-** ‘Annapoorna Free Mid Day Meal’.
- 2. Goal:** More than forty percent students are from economically weaker section of the society. They are the daughters of daily wage laborers. Some among them commute every day from distance places (From ten to thirty km distance). Such students have been identified and the college and the management felt that there is an urgent need to feed them so that they go without hunger until the evening.  
Hence, the main objective is to feed the hungry stomach.  
This scheme is first of its kind in the history of first grade colleges perhaps in the state. Even government first grade college do not have this scheme.
- 3. The context:** The management has highly mechanized kitchen and vehicle facility with a large staff in its technical institutes. To exploit the full potential and to feed the hungry stomachs and to encourage the women education, this scheme has been introduced. More over the management is committed to make this women’s college a centre of women empowerment In every sense of the word.

## *Self Study Report – Cycle 2*

1. **The practice and the evidence of success:** This scheme is in practice for the past seven years. A special committee is constituted to monitor the scheme.  
Every year the list of needy students is prepared. The lunch arrives at 1 pm every day. Eighty students are beneficiaries of this scheme.  
The success is evident through drop out rate, and improvement in the attendance. Attendance until the last period has improved considerably. Such students also take active part in sports and cultural activities even after class hours as they are fed stomach full.
2. **Problems encountered and resources required:** The free mid day meal scheme is problem free. This is going on without hitch. Resource requirement is looked after by the management. Since our management is a big management with forty two institutes resource mobilization has not been a problem.

### **Best Practice-2**

- I. **Title of practice : Arogya path** [path to good health]
- II. **Objective :** OBC category students are in large number. They come from various backgrounds. Their parents are not well educated. They need mental and moral support to continue their education. Hence the institution felt the need for counseling to boost the self confidence of students. ‘Arogya Path’ was started in the academic year 2012-13.
- III. **Mechanism of operation:** A committee has been constituted to conduct programmes. A senior faculty member is working as the coordinator (Prof. Mamatha). Regular health check up programmes will be conducted. Counseling by psychiatrist and interaction with them will be given utmost importance.
- IV. **Resource Mobilization and Success Rate:** No fee will be collected separately from students. The psychiatrist and the doctor are generous enough to give free counseling sessions. Sundry expenses are met by the college from its regular funds.
- V. This practice is a great success as it has provided an outlet for students to give vent to their anxieties stress and emotions, particularly problems related to menstruations. This programme has succeeded in removing inhibitions to discuss psycho and gyno problems. It is a surprise that the girls were hesitant to discuss the commonest problems related to their biological functions. After the orientation and the motivation, they feel free to discuss such problems with the doctors and the psychiatrists.

## *Self Study Report – Cycle 2*

Following three programmes were conducted during the academic year 2013-14.

1. 14.02.2014- Oral health check up by Dr. Deepak J R dentist.
2. 24.02.2014- 'Menata Health For Women' by Dr. Karthik U.M Phychiatrist.
3. 26.02.2014- Women and Health- A counselling and interaction session by Dr. Shubratha, Psychiatrist.
4. The psychiatrist Dr. Shubratha, and the counselor Smt.Sandyakaveri keep on visiting the college frequently.

**V Number of beneficiaries:** 300 students, every year.

## EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the department** : ENGLISH
2. **Year of Establishment** : 1965
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.)**

Sl.No	Name of Programme	Year of Establishment
1	BA UG	1965
2	BCom UG	1985
3	BA (Optional English) History, English, Sociology	

4. **Annual/ semester/choice based credit system (programme wise) :**

Semester Scheme Two Semesters per year.

5. **Number of Teaching posts :**

	Sanctioned	Filled
Professors		
Associate Professors	03	02
Asst. Professors		

6. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M.Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. D.S. Manjunath	M.A	Associate professor		34	
Dr. H.S.Nagabhushan	M.A	Associate professor		27	

7. **List of senior visiting faculty**

Sl. No	Name	Year	Course	Subject
01	Prof. T.A.Shashirekha		M.A	English
02	Ms. Hina Kousar		M.A	English

8. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	64	32	50%

**Self Study Report – Cycle 2**

**9. Student -Teacher Ratio (programme wise) :**

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA I yrs II yrs	650	04	165:1
2	BCOM I yrs II yrs	340	04	85:1

**10. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil / PG.**

Sl.No	Name	Qualification	Specialization
1	Dr. H.S.Nagabhushan	M.A., Ph.D	Value variations in NSS - A comparative study

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/Fund Received
1	Dr. H.S. Nagabhushan	Minor Research Project Topic: Exploring Dramatic Text Through Performance	UGC	1,50,000.00

**b. International : Nil**

**12. Publications:**

**Publication per faculty :** Prof. D. S. Manjunath

**Books Edited:**

- 1) Shakespeare's 'Julius Caesar'
- 2) Shakespeare's Macbeth
- 3) Shakespeare's King Lear
- 4) G.B. Shaw's Pygmalion.
- 5) Illuminations – English Text book for BCom Students.
- 6) 'SWARNA KAMALA' – A Study of Girish Kasaravalli's Films.
- 7) Bergman Chitrotsav- A Study of films of Swedish film Director Ingmar Bergman.
- 8) Has been the Editor of Kuvempu University English work book for the Past Ten Years.

**Number of papers published in peer reviewed journals (national/international) by faculty and students**

Sl. No	National/International/ State	Topic	Journal	Year
1	Dr. H.S. Nagabhushan		Shodha	2014

**13. Awards / Recognitions received by faculty and students : Nil**



**Self Study Report – Cycle 2**

14. List of eminent academicians and scientists / visitors to the department : Nil
15. Seminars/ Conferences/Workshops organized & the source of funding
  - a) National
  - b) International
16. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4) 2013-14 (BA optional English)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
I year	57	57		57	I sem 90%
II year	51	51		51	III sem 94%
III year	46	46		46	V sem 99%

**17. Student progression**

Student progression	Against % enrolled
UG to PG To English MA	25%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

**18. Details of Infrastructural facilities**

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories

**19. Number of students receiving financial assistance from college, university, government or other agencies**

**20. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.**

***Student Enrichment Programmes for the year 2013-14***

1. English club was inaugurated on 20/07/2013 Sri.T.N.Sitaram, well known media person inaugurated club stage and TV artist Smt. Bhargan Narayan was the chief guest.
2. Much discussed Hindi film ‘Welcome to Sajjanpur’ was screened and discussed on

## ***Self Study Report – Cycle 2***

24/07/2013.

3. Prof. C. Channappa, Department of English, Kuvempu University delivered a special talk on phonetics on 21/08/13.
4. A special talk on Kalidas Meghadutam was organized on 17/02/201. Prof. Manjunath Bhat, Department of Sanskrit was the resource person.
5. A special talk on literary theories was held on 14/04/2014 Dr. U.H.Ganesh was the resource person.
6. A special talk on ‘Feminism’ was held on 15/04/14. Prof. M.S.Nagaraja Rao delivered the lecture.
7. Prof. Shivakumar delivered a talk on orientalism and popular culture on 21/04/2014. The film ‘Oliver Twist’ and Hamlet were screened and discussed as they have been prescribed as the text. Twenty students were selected and sent to Karnataka Sangha Shimoga to participate in two day workshop on drama appreciation course.
8. One day workshop on New English Text Book was held on 12/09/2013. Prof.V.S.Sridhar, Prof.Yoganarasimha and Prof. Davind board (England) were the resource persons.

‘Litwrite’ a weekly wall magazine was brought out by students only nearly twenty issues were brought out.

### **21. Teaching methods adopted to improve student learning**

### **22. Participation in Institutional Social Responsibility (ISR) and Extension activities**

### **23. SWOC analysis of the department and Future plans**

Strength	<ul style="list-style-type: none"><li>○ Experienced and committed faculty.</li><li>○ Both students and teachers exploit the opportunities available in the city with regard to art, literature and films. to cite, two day workshop on drama appreciation course, was held in the city. All the optional English students and teachers attended the course.</li><li>○ Personal resources of the teachers are utilized for the benefit of students such as films, cds, books and journals (4) the college film club is run by the dept.</li></ul>
Weakness	No Permanent appointment /No separate chamber
Opportunities	English optional is gaining importance
Challenges	Number of govt colleges and high tech private colleges are increasing every year.

**Self Study Report – Cycle 2**

- Name of the Department : ECONOMICS**
- Year of Establishment : 1965**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Sl.No	Name of Programme	Year of Establishment
1	BA Economics	1965

- Annual/ semester/choice based credit system (programme wise) : Semester Scheme Two Semesters per year.**
- Number of Teaching posts**

	Sanctioned	Filled
Professors		
Associate Professors	03	
Asst. Professors		

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. Sathyanarayana	M.A	Associate Professor		34	
Prof. N.Ujjinappa	M.A	Associate Professor	Industry & Labour Economics	23	
Prof. Sakamma B	M.A	Associate Professor	Agriculture Economics	22	

- List of senior visiting faculty**

Sl. No	Name	Year	Course	Subject
1	Praveen	01	M.A	Economics

- Percentage of lectures delivered and practical classes handled(programme wise by temporary faculty**

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	48		

**9. Student -Teacher Ratio (programme wise)**

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA	269	03	90:1

**10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Sl.No	Name	Qualification	Specialization
1	Prof.Sathyanarayana	M.A. M.Phil	
2	Prof. N.Ujjinappa	M.A. M.Phil	
3	Prof. Sakamma.B	M.A M.Phil	

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/ Fund Received
1	Prof. Sathyanarayana	Role of primary cooperative agricultural and rural developments in Karnataka – A case study of Shimoga District -	UGC	90,000.00

**b. International**

**12. Publications:**

☞ **Publication per faculty :**

☞ **Number of papers published in peer reviewed journals (national /international) by faculty and students**

**National Seminar and Conference :**

Participated and Presented papers in different Universities.

International Seminar & Conference:

Participated and presented research papers in different Universities

Published in other States :

Many Articles and Kavanas have been Published in other states.

Indo American Magazine :

Kavana Published in Indo American Magazine at international level.

Research Papers other than economics:

Many Research Papers have been presented in different regions other than economics.

Awards received at University level, State Level & National Level:

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State Level Kavya Shree Award, Mandya 2006, State Level Koutilya Excellence Award, Bangalore 2006, State Level Basava Jyothi Award 2007 University Level Best NSS unit award 1993, NSS Silver Jubilee Award 1993, Bharathiya Shishaka Rathna Award at National level,

National Achievement award for educational excellence, Bharathiya Shikshaka gold Medal Award 2005, New Delhi.

Broader Outlook Learner Teaches Award ( BOLT) by Air India in Collaboration with Prajavani & Deccan Herald 2008 Basava Ratna Award in 2013 at Bijapur .

### **13. Awards / Recognitions received by faculty and students**

### **14. List of eminent academicians and scientists / visitors to the department**

### **15. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
I BA	132	132	-	132	
II BA	127	127	-	127	
III BA	116	116	-	116	

**\*M = Male \*F = Female**

### **16. Student progression**

Student progression	Against % enrolled
UG to PG To English MA	25%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

### **17. Details of Infrastructural facilities**

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories

### **18. Number of students receiving financial assistance from college, university, government or other agencies**

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### **19. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts**

- 08/08/2009, Special I.Lecture programme on money and management by Prof. T.N. Malleshappa.
- Sep.2010, Guest lecture series on international trade.
- 26/03/2011 National level seminar on ‘The impact of global financial crisis on Indian- emerging challenges (UGC).

Jan -12

- Special lectures by Prof. B.M.Kumaraswamy on WTO.
- Special lecture by Prof. G. Narayana Rao on deficit financing.
- Jan-23-13 Special lecture by Dr. Jayanthi on ‘Foreign Exchange’.
- March -03-14 One day UGC sponsored National seminar on “Human Resource Development And Employment Pattern in Indian Economy”.

### **20. Teaching methods adopted to improve student learning**

### **21. Participation in Institutional Social Responsibility (ISR) and Extension activities**

### **22. SWOC analysis of the department and Future plans**

<b>Strength</b>	a. Committed and experienced faculty. b. Good result every year (above 90%) c. Good rapport between teachers & students. d. Personal care e. Good tradition of the college in general
<b>Weakness</b>	a. No regular appointment by government. b. Management employees keep on changing c. Research activities have to be improved. d. Separate staff room with enough furniture and computer to be provided.
<b>Opportunities</b>	a. PG courses may be started. b. New combinations can be started like History, Journalism and Arts/ Economics with specialization in Financial sector/Political Science & Public Administration /Sociology may be combined with anthropology or MSW.
<b>Challenges</b>	a. All arts courses are on the decline. b. Innumerable government colleges are opened every year even in remote places.Hence, There is a threat to admission to BA courses. c. BA course itself has become redundant. d. Syllabus has to be revitalized

**Self Study Report – Cycle 2**

1. Name of the department : **KANNADA**
2. Year of Establishment : **1965**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc.)

Sl.No	Name of Programme	Year of Establishment
1	BA Kannada optional	1965

4. Annual/ semester/choice based credit system (programme wise) : Semester Scheme Two Semesters per year.

5. Number of Teaching posts

	Sanctioned	Filled
Professors	Four	One
Associate Professors	Dakshayini K C	
Asst. Professors		

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dakshyini K C	M A	Associate Professors	Kannada	30 Years	Regd for Ph.d
Bhagyalakshmi	M A	Guest faculty	Kannada	3 Years	Regd for Ph.d
Snehashree K P	M.A	Guest faculty	Kannada	1 Years	

7. List of senior visiting faculty

Sl. No	Name	Year	Course	Subject
01	Prof. KiranRavindra Desai		BA/BCOM	Kannada

8. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	62	46	74%

9. Student -Teacher Ratio (programme wise)

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA	143	4	35

**10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Sl.No	Name	Qualification	Specialization
1	Dakshyini K C	MA	
2	Bhagyalakshmi	MA	
3	Snehashree K P	MA	

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/Fund Received

**b. International**

**12. Publications:**

- Publication per faculty :

**Dakshayini.K.C**

Two article published

Editor- Seemoge –District Kannada Sahitya Parishad Patrika

Editor- Sumuka

Editor – College Magazine

**Kiran Ravindra Desai**

Shunya Pthika – Dr. Jayarajashekar Abhinandana grantha.

Amrutha sharadhi – H Ibrahim Saheb Abhinandana grantha.

Saujanyashree – Kamashi Chandrashekar abhinandane

Member: abhivyakthi magazine editorial board.

- Number of papers published in peer reviewed journals (national /international) by faculty and students

Sl. No	National/ International/State	Topic	Journal	Year

**13. Awards / Recognitions received by faculty and students**

**14. List of eminent academicians and scientists / visitors to the department**

Sl.No	Name	Institution	Year
1	Sri. Krishnappa	Eminent writer Banglore	
2	Smt. Vydehi	Eminent writer Banglore	
3	B.N.Sumitra Bai	Well Knoun feminist, Bangalore.	



## Self Study Report – Cycle 2

4	Prof. Rajendra Chenni	Well Known kannada and English critic, Shimoga	
5	Prof. Asha devi .M. S	Femisnist thinker and writer	
6	Prof. Chandra Shekar Kambara	Jnanapeeth awardee	
7	Dr. N.Magosale	Well knoun kannada writer	
8	Mr. Vinaya vakkunda	Well knoun kannada writer	

### 15. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Pass percentage
I BA II Semester	58	58	87.93%
II BA IV Semester	43	43	90.69%
III BA VI Semester	42	42	97.61%

### 17. Student progression

Student progression	Against % enrolled
UG to PG To English MA	25%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

### 18. Details of Infrastructural facilities

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories

### 19. Number of students receiving financial assistance from college, university, government or other agencies

### 20. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

### 21. Teaching methods adopted to improve student learning

### 22. Participation in Institutional Social Responsibility (ISR) and Extension activities.

**23. SWOC analysis of the department and Future plans**

<b>Strength</b>	a. Good reputation since the establishment of the college. b. Retired professors volunteer themselves to serve in the department. c. Good result every year and a number of students join PG courses. d. Committed faculty including the guest lecturers have made an impact. e. The department has been conducting various literary and cultural programmes in association with the cultural associations of the city. f. Great writers in Kannada reality agree to visit the college.
<b>Weakness</b>	a. No regular appointment by government. b. Management employees keep on changing c. Research activities have to be improved. d. Separate staff room with enough furniture and computer to be provided.
<b>Opportunities</b>	a. Kannada optional may be combined with journalism or English optional which enhances job potential. b. PG course (MA in kannada) may be started. c. Certificate course in creative writing in kannada may be started. d. Cultural studies in kannada may be started as it is gaining importance. e. Theatre and film studies may be included as special papers.
<b>Challenges</b>	a. All arts courses are on the decline due to market trends. b. Special motivation need to be done to attract students who may join government colleges. c. There are no job opportunities to kannada optional students even after MA in the subject.

**Kannada**

- UGC sponsored state level seminar on ‘Negotiating Autobiographies of Women’ 07.03.2014 As part of international women’s day celebration one day university level workshop was held on ‘ Mahila Dristi, Sristi (Women- Perceptions and Constructions).
- A weekly wall magazine ‘Siri’ is being brought out by Kannada optional students.
- ‘Siri’ Sahitya Sangha is an active Kannada literature club which conducts various activities which enrich students.
- Highlights of the programmes for the past two years.
- 21.08.2013 prof. sabita bannadi delivered special lecture and inaugurated ‘Siri Sahitya Sangha’
- 07.09.2013 Text based film ‘Kakana Kote’ was screened and discussion was held.
- 01.10.2013 interaction by experts with students on relevance of Gandhi in the present context.

***Self Study Report – Cycle 2***

- 23.09.2013 Kannada optional students participated in ‘Kuvempu Sahitya’ Vichara sankirana, held at sahyadri college, shimoga.
- Documentary film on Dr. G.S.Shivarudrappa was screened Dr. G.S.Shivaraudrapa, the poet laurette of Karnataka died recently.
- & 17.03.2014 twenty kannada optional students participated in two day workshop on ‘dramatics’ held at Karnataka sangha, shimoga.
- 18.03.2014 ‘Siri Sahitya’ in association with all Indian sharana sahitya parisad organized a special lecture on ‘Allama and Shankar dasimya’.

**Self Study Report – Cycle 2**

1. Name of the department : **SOCIOLOGY**
2. Year of Establishment : **1965**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Sl.No	Name of Programme	Year of Establishment
1	Sociology BA	1965

4. Annual/ semester/choice based credit system (programme wise) : **Semester Scheme Two Semesters per year.**
5. Number of teaching posts

	Sanctioned	Filled
Professors	-Nil-	
Associate Professors	03	02
Asst. Professors	Nil	Nil
Guest Faculty	01	01

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. V. Umesha	M.A. Med. M.Phil	Associate Prof.		27 Years	
Dr. T. H Narendra Naik	M.A. PhD.	Associate Prof.		22Years	
Dr. Ramesh	M.A. PhD.	Guest Faculty, Associate Prof.		01	

7. List of senior visiting faculty

Sl. No	Name	Year	Course	Subject
01				

8. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	44	12	27%

*Self Study Report – Cycle 2*

**9. Student -Teacher Ratio (programme wise)**

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA	460	03	1:153

**10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Sl.No	Name	Qualification	Specialization
1	Prof. V. Umesha	M.A. Med., M.Phil	
2	Dr. T. H Narendra Naik	M.A. PhD.	

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/Fund Received

**b. International**

**12. Publications:**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national / international) by faculty and students

Sl. No	National/ International/State	Topic	Journal	Year
1				

**13. Awards / Recognitions received by faculty and students**

**14. List of eminent academicians and scientists / visitors to the department**

**15. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A 1 <sup>st</sup> Sem	135	135		135	Results of 13 <sup>th</sup> June.
B.A 2 <sup>nd</sup> Sem	182	182		182	
B.A 3 <sup>rd</sup> Sem	147	147		147	

**17. Student progression**

Student progression	Against % enrolled
UG to PG To English MA	20%
PG to M.Phil.	
PG to Ph.D.	

*Self Study Report – Cycle 2*

Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	02
Entrepreneurship/Self-employment	

**18. Details of Infrastructural facilities**

- a) Library
- b) Internet facilities for Staff & Students
- c) Class rooms with ICT facility
- d) Laboratories

**19. Number of students receiving financial assistance from college, University government or other agencies**

**20. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts**

**21. Teaching methods adopted to improve student learning -Assignments/ Seminars, Interactive Methods, Audio-Visual tools**

Taken Strength to the spot where the problems are in the students.

**22. Participation in Institutional Social Responsibility (ISR) and Extension activities**  
BOE -2013-14 KSOU Coordinator.

**23. SWOC analysis of the department and Future plans**

<b>Strength</b>	<ul style="list-style-type: none"> <li>a. Committed and experienced faculty.</li> <li>b. Good result every year (above 90%)</li> <li>c. Good rapport between teachers &amp; students.</li> <li>d. Personal care</li> <li>e. Good tradition of the college in general</li> </ul>
<b>Weakness</b>	<ul style="list-style-type: none"> <li>a. No regular appointment by government.</li> <li>b. Management employees keep on changing</li> <li>c. Research activities have to be improved.</li> <li>d. Separate staff room with enough furniture and computer to be provided.</li> </ul>
<b>Opportunities</b>	<ul style="list-style-type: none"> <li>a. PG courses may be started.</li> <li>b. New combinations can be started like History, Journalism and Arts/Economics with specialization in Financial sector/ Political Science &amp; Public Administration /Sociology may be combined with anthropology or MSW.</li> </ul>
<b>Challenges</b>	<ul style="list-style-type: none"> <li>a. All arts courses are on the decline.</li> <li>b. Innumerable government colleges are opened every year even in remote places. Hence, There is a threat to admission to BA courses.</li> </ul>

*Self Study Report – Cycle 2*

	<p>c. BA course itself has become redundant.</p> <p>d. Syllabus has to be revitalized</p>
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*Self Study Report – Cycle 2*

1. Name of the department : HISTORY
2. Year of Establishment : 1965
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Sl.No	Name of Programme	Year of Establishment
1	History BA	1965

4. Annual/ semester/choice based credit system (programme wise) : Semester Scheme Two Semesters per year.

5. Number of Teaching posts

	Sanctioned	Filled
Professors	02	
Associate Professors	04	02
Asst. Professors	02	-Nil-

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. S.B. Ramesh	M.A. Dip	Associate Prof.		28Years	
Dr. Balakrishna Hegde	M.A. P.hd Dip	Associate Prof.			
Anjali.	M.A	Guest Lectures		3	
Usha	M.A. MPhil.	Guest Lectures		3	
Nagaraj	MA	Guest Lectures		3	

7. List of senior visiting faculty: Guest Faculty

Sl. No	Name	Year	Course	Subject
01				Economics

8. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	66 Hours	34 Hours	27%



*Self Study Report – Cycle 2*

**9. Student -Teacher Ratio (programme wise)**

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA	900	05	180

**10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /PG.**

Sl.No	Name	Qualification	Specialization
1	Dr. Balakrishna Hegde	M.A. Phd	History
2	Usha	M.A. M Phil.	History

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/Fund Received
1	Dr. Balakrishna Hegde	“Developmental Potentiality of Heritage Tourism in Shimoga District.	UGC	75,000.00

**b. International**

**12. Publications:**

- Publication per faculty :
- Number of papers published in peer reviewed journals (national / international) by faculty and students seminar/Conferences

Sl. No	Title of the Research Paper	Date	State/National /International	Organisers
1	Architecture of Keladi Region	2,3 <sup>rd</sup> Aug.2009	State Level	Sri Marula Siddheshwara Veerashaiwa Adhyana Samsthe, Kavaledurga, held at Tirthahalli,
2	Sculptural Art of Vijayanagara	5,6 Sept.2009	National Level	Bharatiya Itihasa Sankalana Samiti, New Delhi. held at Hosahalli.
3	Sculptural Art of Shimoga	29-31 Oct.2009	State Level	Karnataka History Congress & Dept .of History, held at Bangalore University
4	Relativity of the Names Hasudi and Hosudi	13-15 Feb 2010	National Level	XXIX Annual Conference of Place Names Society of India and Dr.Babasaheb Ambedkar Marathawada University, Aurangabad (M.S.)

***Self Study Report – Cycle 2***

5	Unpublished Inscription of Anandapuram	13-15 Feb 2010	National Level	XXXV Annual Congress of Epigraphical Society of India and Dr.Babasaheb Ambedkar Marathawada University, Aurangabad (M.S.)
6	How old Shimoga is?-An Archaeological view	26.27 Feb.2008	National Level	Dept.of History and Archalology, Kuvempu University and Dept.of State Archives, govt.of Karnataka, held at Shankaraghatta
7	Museology in India-A bird view	13,14 Feb.2011	National Level	Department of History, Archaeology and Museology, Sahyadri Arts & Commerce college, Shimoga.
8	Anti-Caste Movement & Social Changes in south India with special reference to Karnataka since 12 <sup>th</sup> C.A.D.	1 & 2 Feb.2011	National Level	Department of History, Kanchi Mamulnivar Centre for Post-Graduate Studies (autonomous), Puducherry
9	South Indian Historians of Yesteryears	25-27 Dec.2010	National Level	Karnataka Ku8lapurohita Alur Venkatarao Pratishthana in Association with Dept.of AIH and Epi, Karnatak University, Dharwad
10	Ethical Values in Indian Literature	4 <sup>th</sup> May 2011	National Level	Sahyadri Arts College, Shimoga
11	Influence of Jainism in In Indian Art and Culture	2 <sup>nd</sup> Jan 2012	International Level	JAIN University, Bangalore
12	Some Noteworthy Architecture of Kelady Dynasty	3-5 Feb 2012	National Level	South Indian History Congress XXXII Annual Session and Dept.of History, University of Madras, Chennai
13	Gurupura (Purle) Veerasomeshvara Temple –A Note	22-24 Sept 2012	State Level	Karnataka Hitihasa Academly (Reg), 26 <sup>th</sup> Annual Session, Bangalore and Shringeri Mutt.
14	Development of typical North Kanara Culture by migrants from	11,12 Oct.2012	National Level	SANCHALANA-2012, P.G.Dept.of Social Works, St.Mary's College, Shirva

*Self Study Report – Cycle 2*

	neighborhood of Karnataka			
15	A Study on Performance of the Ankola Urban Co-op.Bank Ltd.in the new economic scenario.	12,13 Oct.2012	National Level	S.D.M.College of Arts, Science, Commerece, BBA and P.G.Centre, Honnavara U.K.
15	Role of Media in the development of Kannada Language	16-18 Nov,2012	National Level	Alva's Educational Foundation (Reg) Moodbidre, D.K.
16	Cultural Impact of Migration on Karnataka with special reference to Shimoga and Uttara Kannada dist.	28-30 Dec.2012	National Level	Indian History Congress 73 <sup>rd</sup> Annual Session and Dept.of History, University of Bombay, Mumbai
17	The Impact of Tourism on Socio-Economic Development in Uttara Kannada district, Karnataka State	3-5 Dec 2012	National Level	UGC and University of Pune, Dept.of Geography, MBP, Pune and SSC College, Junnar <b>ISBN-978-93-81354-40-7</b>
18	Heritage Tourism: 'A Boon' for Rural Development in India with special reference to Malnad Region, Karnataka	3-5 Dec. 2012	National Level	UGC and University of Pune, Dept.of Geography, MBP, Pune and SSC College, Junnar <b>ISBN-978-93-81354-40-7</b>
19	Dr.B.R.Ambedkr-'Beacon of Light' of downtrodden Class in India	11,12 Jan. 2013	<b>International Level</b>	Ramakrishna Mahavidyalaya, Darapur, Amaravati, Maharastra <b>ISBN-978-93-82588-06-1</b>
20	Purle Sri Veerasomeshwara Temple- An Overall View	10-12 Jan.2013	National Level	Karnataka History Congress XXII Session and Dept of History, Kuvempu University, Shankaraghatta
21	Semester and Annual System of Examination in Higher Education in Karnataka	14,15 Feb. 2013	<b>International Level</b>	Sheshadripuram First Grade College and Bangalore University Teachers' Council of Commerce and Management, Bangalore
22	Impact of Heritage and Eco Tourism on Socio-Cultural development of Shimoga	23-25 Feb 2013	<b>International Level</b>	Department of History, Tourism and Travel Management, Ethiraj college

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	and Uttara Kannada districts of Karnataka State, India in the changed Global Scenario			for Women (Autonomous), Chennai. <b>ISBN 978-81-924353-0-5</b>
23	Urban Waste Management: Challenges and Remedies pertaining to Uttara Kannada district, Karnataka state, India	27,28 Mar 2013	<b>International Level</b>	Union of Geographic Information Technologists (UGIT) & UGC-SA_-DRS-1, Dept.of Geography, Bangalore University, Bangalore
24	The Role of Local government in Heritage and Cultural Tourism development in Shimoga district, Karnataka, India	9,10 May 2013	National Level	DON BOSCO Institute of Technology, Dept.of Management Studies & Research, Bagalore
25	The Role of Public-Private Partnership on existing Product Infrastructure Development for Destination and Circuits (PIDDC) in Uttara Kannada district, Karnataka, India	9,10 May 2013	National Level	DON BOSCO Institute of Technology, Dept.of Management Studies & Research, Bagalore
26	The Role of Public-Private Partnership on Existing Product Infrastructure Development for Destination and Circuits (PIDDC) in Uttara Kannada district, Karnataka, India	10 <sup>th</sup> May 2013	National Level	SAMBHRAM School of Management and Department of Tourism, Govt.of Karnataka, Bangalore
27	Tourism Development of Karnataka with Public-Private Partnership with special reference to Shimoga district	10 <sup>th</sup> May 2013	National Level	SAMBHRAM School of Management and Department of Tourism, Govt.of Karnataka, Bangalore
28	Women Empowerment through Micro Finance in Shimoga and Uttara Kannada districts-A Case	3,4 May 2013	National Level	School of Management, SAMBHRAM Academy of Management Studies, Bangalore

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	study			<b>ISBN 978-93-82880-22-6</b>
29	Architectural Heritage of Shimoga - A Study	11-13 Jan.2013	National Level	South Indian History Congress, 33 <sup>rd</sup> Annual Session-2013 and Dept.of History, University of Kerala, Trivendrum <b>ISSN 2229 3671</b>
30	A New Inscription found at Bannikere	9—11 Sept.2011	State Level	Karnataka Itihasa Academy 25 <sup>th</sup> Annual Session, Mythic Society, Bangalore
31	Eco and Heritage tourism potentialities in Karnataka with special reference to Shivamoga Region	22-24 Feb 2012	<b>International Level</b>	Deccan Geographical Society of India and Dept.of Geography, Bangalore University, Bangalore
32	Shimoga name and its origin	24-26 Feb.2012	National Level	XXXI Annual Conference of the Place Names Society of India and M.S.University Baroda, Gujarat,
33	Some more note on Bannikere Inscription	24-26 Feb 2012	National Level	XXXI Annual Conference of the Place Names Society of India and M.S.University Baroda, Gujarat
34	‘The Role of South India in the Freedom Movement,1750-1947:A Review of New Findings and New Interpretations’	23-25Mar 2012	National Level	ICHR, New Delhi and Depat.of History, Bharatidasan University, Tiruchirapalli, Tamilunadu.
35	‘The Maritime Contacts of Malnad Karnataka and its Impact on Society’	9,10 Mar 2012	State Level	UGC and Smt.Indiragandhi Govt.First Grade College Sagar, Shimoga
36	A Rare Anantashayana Sculpture found at Hulkoti	9-11 Oct. 2011	State Level	Krnataka Itihasa Academy, Bangalore and Sri Adichunchanagiri Mutt, Adichunchanagiri.
37	Kappatguddada Prachyavasheshagalu-A study	22-24 Sept 2012	State Level	Karnataka Itihasa Academy, Bangalore and Sri Shringeri Mutt, Shringeri
38	Role of Missionaries in Development of Education	9-11 Sept 2011	State Level	Karnataka Itihasa Academy,Mythic Society,

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	in North Karnataka 18 <sup>th</sup> -19 <sup>th</sup> Century			Bangalore
39	Unpublished Copper plate inscription found at Anandapuram	23-25 Feb 2011	State Level	Karnataka History Congress and KSOU Mysore, Mysore.
40	Dr.K.V.Ramesh-An Unforgettable Archaeologist of India	June30 to July 1,2 2013	National Level	Indian Institute of Oceanography,Society of Marine Archaeology, Goa.
41	Yalavattiylli Shodhitvaada Puraatana Jaina Shilpa	Sept 21-23, 2013	National Level	Karnataka Itihasa Academy, Bangalore held at Mythic Society, Bangalore
42	Development of Sustainable cultural and Heritage Tourism in India with special reference to Uttara Kannada and Malenadu Karnataka	Sept 28-29, 2013	<b>International</b> Level	Research Development Asociation & Research Development Research Foundation in Collaboration with Rajastan Chamber of Commerce & Industry, Rajasthan, Jaipur and in Association with Karnataka Law Society's Institute of Management Education and Research, Belgaum, Karnatakata held at The International Centre, Goa.
43	Rural Infrastructure Development of India through Public Private Partnership especially in Tourism spots of Shimoga District	25 <sup>th</sup> Oct.2013	<b>International</b> Level	International Conference on Strategic Management: Emerging Economies' Perspective organized by THE OXFORD COLLEGE OF BUSINESS MANAGEMENT, Bangalore.
44	Participated	Nov.30 to Dec 2, 2013	National Level	XXVII Statutory Conference-2013 organized by All India Federation of University and College Teachers' Organisations-AIFUCTO and Association of Mangalore University College Teachers-AMUCT

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				an FUCTAK held at Mangalore.
45	Participated	Dec.1, 2013	National Level	National Seminar on Changing Paradigms of Higher Education :XII five Year Plan Initiatives organized by AMUCT, FUCTAK and AIFUCTO
46	Some more note on newly found Jaina stone sculpture	28-30 Dec.2013	National Level	Indian History Congress 74 <sup>th</sup> Annual Session organized by Ravenshaw University, Cuttack, Orissa.
47	Changing Life Style and its Impact on Food Habit in Uttara Kannada, Karnataka State	06-07 Feb.2014	National Level	National Seminar on “Cultural History of Food in South India”Jointly organized by ICHR, New Delhi, Govt.of Puducherry and Dept of History, Kanchi Mamunivar Centre for Post Graduate Studies (Autonomous), Puducherry.
48	Public-Private Partnership (PPP)- A media for Tourism Development in Shimoga District.	21-22 Feb.2014	National Level	National Conference on “Issues, Challenges and Opportunities in Horticulture, Tourism and Information Technology in India”. (NCHTIT)-2014 jointly organized by Govt.of Karnataka Dept.of collegiate Education, Research Development Forum (RDF), Sirsi and G.F.Gr.College, Sirsi.
49	Heritage and Cultural Tourism; A Boon for Economic Development	28 <sup>th</sup> Feb, 1 <sup>st</sup> & 2 <sup>nd</sup> Mar.2014	National Level	34 <sup>th</sup> Annual Session of South Indian History Congress organized by A Veeriyar Vandayar memorial Sri Pushpam College (Autonomous), Poondi, Tanjavuru dist.Tamilu Nadu

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<b>Sl.No.</b>	<b>Title of the Research Paper</b>	<b>Publication Details</b>
1	Hero Stones of Karnataka with special reference to Shimoga-Sirsi Region	'South Indian History Congress Proceedings Volume XXXI-2011
2	Trivikrama Temple-A Car Temple	'Studies in Karnataka History and Culture' Proceedings Volume-XI, of Karnataka History Congress-2013
3	Hulkotiya Prachyavasheshagalu	'Itihasa Darshana' Proceedings Volume of Karnataka Itihasa Academy, Bangalore.
4	Heritage Tourism:A Boon for Regional Development in India with special reference to Malnad region, Karnataka	'Sustainable Development with Inclusive Approach'-Proceedings volume of 29 <sup>th</sup> National Level Conference organized by Sri Shiv Chhatrapati College, Junnar and Maharashtra Bhoogol Parishad, Pune. <b>ISBN-978-93-81354-40-7</b>
5	Impact of Tourism on Socio-Economic development in Shimoga-Uttara Kannada districts of Karnataka State	'Sustainable Development with Inclusive Approach'-Proceedings volume of 29 <sup>th</sup> National Level Conference organized by Sri Shiv Chhatrapati College, Junnar and Maharashtra Bhoogol Parishad, Pune. <b>ISBN-978-93-81354-40-7</b>
6	Impact of Heritage and Eco Tourism on Socio-cultural development of Shimoga and Uttara Kannada district of Karnataka, India in the changed Global Scenario	Proceedings Volume of International Conference on social Sciences-2013, organized by Department of History, Tourism and Travel Management, Ethiraj college for Women (Autonomous), Chennai. <b>ISBN 978-81-924353-0-5</b>
7	Cultural Impact of the Migrants on Karnataka with special reference to Shimoga-Uttara Kannada district	Proceedings Volume of Indian History Congress 73 <sup>rd</sup> Session-2013, organized by Department of History, University of Bombay, Maharashtra.
8	Women Empowerment through Micro Finance in Shimoga and Uttara Kannada districts-A Case study	'Inclusive Growth and Micro Finance Access' – Proceedings Volume of National Conference organized by School of Management, SAMBHRAM Academy of Management Studies, Bangalore <b>ISBN 978-93-82880-22-6</b>
9	Architectural Heritage of Shimoga - A Study	Proceedings Volume of South Indian History Congress, 33 <sup>rd</sup> Annual Session-2013 <b>ISSN 2229-3671</b>



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10	Dr.B.R.Ambedkar: A Ray of Hope of Downtrodden in India	International Journal of Social Science & Interdisciplinary Research_ <b>ISSN 2277 3630</b>
11	Dr.B.R.Ambedkr-'Beacon of Light' of downtrodden Class in India	'Theories of Identity inhuman Rights and Dr.B.R.Ambedkar's Thoughts'-Proceedings volume of Interdisciplinary Intrnational Conference -2013, organized by Ramakrishna Mahavidyalaya, Darapur, Amaravati, Maharastra <b>ISBN-978-93-82588-06-1</b>
12	Cultural Impact by the Migrants on Karnataka with special reference to Uttara Kannada district.	Proceedings of the Indian History Congress 73 <sup>rd</sup> Session, Mumbai-2012 <b>ISSN 2249-1937</b>
13	Gurupura Vira Someshwara Devalaya-Ondu Tippani	Itihasa Darshana Vol.28. Proceedings of the Karnataka Itihasa Academy 26 <sup>th</sup> Annual Conference, Shrungeri-2013 <b>ISBN-978-81-921-255-3-4</b>
14	Rural Infrastructure Development of India Through Public-Private-Partnership especially in Tourism spots of Shimoga district, Karnataka-A case study	International Conference on Strategic Management-Emerging Economies' Perspective 2th Oct.2013 Proceedings of the Oxford College of Business Management, Bangalore <b>ISBN 978-93-5142-199-3</b>
15	Public-Private-Partnership (PPP): A Media for Tourism Development in Shimoga district	Issues, Challenges and Opportunites in Horticulture, Tourism and Information Technology in India.NCHTIT-2014 Proceedings. <b>ISBN:978-81-921937-2-1</b>
16	<i>Jalandra</i> Stone Inscription-A Divine Hunt into Jaina Culture	Bi-Annual Journal of Indian Art, Culture, Heritage and Tourism. Vol.2 Apr.2011 Sept.2011 Issue 2, Chennai <b>ISSN: 0975-9352.</b>
17	Semester and Annual System of Examination in Higher Education In Karnataka, India-A study	Convergences and Cross-Currents in Management and Information Technology. International Seminar Proceedings-2013 <b>ISBN 978-81-8281-484-4</b>
18	Role of Local Government in Heritage and Cultural tourism development in Shimoga district, Karnataka, India	Proceedings of National Conference on Contemporary Issues in Global Business NACCIGB-13 organised by Don Bosco Institute of Technology, Department of Management Studies and Research, Bangalore. <b>ISBN: 978-93-83241-00-2</b>
19	Development of Tourism Infrastructure in	National Conference Proceedings of

**Self Study Report – Cycle 2**

	Uttara Kannada district of Karnataka state, India; A case study	“Contemporary Issues in Global Business NACCIGB-13”, organised by Don Bosco Institute of Technology, Department of Management Studies and Research, Bangalore. <b>ISBN: 978-93-83241-00-2</b>
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**13. Awards / Recognitions received by faculty and students**

**14. List of eminent academicians and scientists / visitors to the department**

**15. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. -1 <sup>st</sup> Sem					Results of 13 <sup>th</sup> June.
B.A. -3 <sup>rd</sup> Sem	215				94%
B.A. -5 <sup>th</sup> Sem	217				94%

**17. Student progression**

Student progression	Against % enrolled
UG to PG To English MA	20%
PG to M.Phil.	05%
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	02
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

**18. Details of Infrastructural facilities**

**a) Library**

**b) Internet facilities for Staff & Students**

**c) Class rooms with ICT facility**

**d) Laboratories**

**19. Number of students receiving financial assistance from college, University government or other agencies**

**20. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts**

**21. Teaching methods adopted to improve student learning Assignments/ Seminars, Interactive Methods, Audio-Visual tools  
Historical Tours- Existing of Photos.**

**22. Participation in Institutional Social Responsibility (ISR) and Extension activities  
BOE -Chairman.**

**23. SWOC analysis of the department and Future plans**

<b>Strength</b>	<ul style="list-style-type: none"><li>a. Committed and experienced faculty.</li><li>b. Good result every year (above 90%)</li><li>c. Good rapport between teachers &amp; students.</li><li>d. Personal care</li><li>e. Good tradition of the college in general</li></ul>
<b>Weakness</b>	<ul style="list-style-type: none"><li>a. No regular appointment by government.</li><li>b. Management employees keep on changing</li><li>c. Research activities have to be improved.</li><li>d. Separate staff room with enough furniture and computer to be provided.</li></ul>
<b>Opportunities</b>	<ul style="list-style-type: none"><li>a. PG courses may be started.</li><li>b. New combinations can be started like History, Journalism and Arts/ Economics with specialization in Financial sector/Political Science &amp; Public Administration /Sociology may be combined with anthropology or MSW.</li></ul>
<b>Challenges</b>	<ul style="list-style-type: none"><li>a. All arts courses are on the decline.</li><li>b. Innumerable government colleges are opened every year even in remote places. Hence, There is a threat to admission to BA courses.</li><li>c. BA course itself has become redundant.</li><li>d. Syllabus has to be revitalized</li></ul>

**Self Study Report – Cycle 2**

1. Name of the department : **COMMERCE**
2. Year of Establishment : June 1985
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Sl.No	Name of Programme	Year of Establishment
1	Commerce	1985

4. Annual/ semester/choice based credit system (programme wise) : Semester Scheme Two Semesters per year.
5. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	06	05
Asst. Professors		

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
Shalini. V	M.Com. M. Phil.	Asso.Prof.		28 Years	
Mamatha. P R	M.Com. M. Phil	Asso.Prof.		23 Years	
P.M. Sachhidananda Swamy	M.Com. M. Phil	Asso.Prof.		30 Years	
Dr.Maheshwari.	M.Com Ph.d	Asso.Prof.		27 Years	
AshaLatha.	M.com	Asst. Prof.		8 Years	
<u>Guest Faculty</u> Renuka.	M.Sc. (Mathematics)	Asst. Prof.		7 Years	
Rashmi	M.Com.	Asst. Prof.		3 Years	
Ashwini.	M.Sc. (Computer Science)	Asst. Prof.		2 Years	

7. List of senior visiting faculty: Guest Faculty

Sl. No	Name	Year	Course	Subject
01				

**Self Study Report – Cycle 2**

**8. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty**

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty
1	120-Theroy 8- Practical Computer	40- Theory 8- Practical.	33.33%- Theory 100%- Practical (Excluding Economics 4 Classes)

**9. Student -Teacher Ratio (programme wise)**

Sl.No	Course	Students Strength	Teachers	Ratio
1	B.Com	520	09 (5+4)	520:9 57.7:1

**10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Sl.No	Name	Qualification	Specialization
1	Dr.Maheshwari	Ph.d	Hospital Management in Karnataka with Special Reference to Shimoga District.
2	P.M. Sachhidananda Swamy	M. Phil.	
3	Shalini. V	M. Phil	“A Study of Savings and Investment Preferences and Patterns of Retail investors in Corporate Securities.”
4	Mamatha. P R.	M. Phil	

**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

**b. International**

**12. Publications:**

Publication per faculty :

Number of papers published in peer reviewed journals (national / international) by faculty and students

Sl. No	National/ International/State	Topic	Journal	Year
1				

**13. Awards / Recognitions received by faculty and students**

**14. List of eminent academicians and scientists / visitors to the department**

**15. Student profile programme/course wise: 2013**

## Self Study Report – Cycle 2

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Pass percentage
I B.Com. II Semester	298	161	90.06%
II B.Com IV Semester	290	154	84.41%
III B.Com VI Semester	150	144	96.52%

### 17. Student progression

Student progression	Against % enrolled
UG to PG To English MA	About 20%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	04
Entrepreneurship/Self-employment	

### 18. Details of Infrastructural facilities

- Library
- Internet facilities for Staff & Students
- Class rooms with ICT facility
- Laboratories

### 19. Number of students receiving financial assistance from college, University government or other agencies

### 20. Details on student enrichment programmes (special lectures /workshops /seminar) with external experts

#### Activities of Commerce Forum 2012-13

- orientation classes for non commerce students of I B.com (Basic Accountancy Classes) July August.
- Programme on career after graduation held on 07.08.2012, by G.C.Rao Academy, Bangalore.
- Inaugural Programme of commerce forum & guest lecture on “Foreign Direct Investment” on 23.08.2012.  
Welcome to I Bcom students  
Chief Guest  
Prof. B.M.Kumaraswamy, Retd. Principal, DVS College, Shimoga

## ***Self Study Report – Cycle 2***

4. Coaching classes on “Quantitative Aptitude Data Interpretation and Analytical Reasoning” (for competitive examinations) – Classes by Smt. Renuka.
  5. Send – off to final B.com students. 2013-14
- 
1. Orientation classes for I B.com students on Basic Accounting.
  2. A programme on “Protection of Investors interest by SEBI” – by Manoj Saldana, Chartered Accountant, shimoga.
  3. Inauguration of activities for 2013-14 chief guest 17.08.13  
Dr. J. Made gowda,,  
HOD of commerce,  
Kuvempu University, Shankaraghatt.
  4. Welcome to IBcom students 20.08.2013.
  5. Students participation in management fest organized by institute of advanced studies, JNNCE, Shimoga 17.08.2013.

### 2011-12

1. Commerce forum activities inauguration 12.09.11 chief guest S.G.Ramesh, chief officer, canara bank, shimoga circle.
2. Orientation classes on accountancy for non commerce students of I Bcom.
3. 04.01.2012 programme on job opportunities – Lepaksha. K, Jetking, Rajajinagar, Banglore.
5. 21.01.2012 guidelines on higher studies, career development etc – Sri.Muralidhar, UTI office, shimoga.
6. 09.02.2012 programme on career after gradation- abhijith ADEPT, Shimoga.
7. Coaching classes for competitive examinations 25.02.2012 – 07.03.2012 (30 hours)

- Resource persons:
1. Sudheer, Msc Maths  
KGPUC, Shimoga
  2. Basavaraj, Msc statistics,  
KGPUC, Shimoga
  3. Renuka, Msc maths  
KNMNC, Shimoga

*Self Study Report – Cycle 2*

21. Teaching methods adopted to improve student learning- Assignments/ Seminars, Interactive Methods, Audio-Visual tools.

22. Participation in Institutional Social Responsibility (ISR) and Extension activities Last 3 Years.

B.O.S. -Member. B.O.E- Member

23. SWOC analysis of the department and Future plans

<b>Strength</b>	<p>a. Excellent and committed faculty who have become a faith to students.</p> <p>b. Ranks and distinction every year the department obtained four ranks last year (2012-13) including the first rank.</p> <p>c. First choice of commerce students for BCOM degree is our college (women only)</p> <p>d. good library collection related to commerce and management.</p>
<b>Weakness</b>	<p>a. No regular appointment by government.</p> <p>b. Management employees keep on changing</p> <p>c. Research activities have to be improved.</p> <p>d. Separate staff room with enough furniture and computer to be provided.</p>
<b>Opportunities</b>	<p>a. PG courses like MCOM, PGD in HRM may be started both the staff and the library are adequate.</p> <p>b. Value addition courses may be designed which enhance the employability of BCOM graduates. Certificate course in auditing or certificate course import and export business or correspondence can be started.</p> <p>c. Since there is heavy demand for the commerce course on more section can be opened .</p> <p>d. To meet the market demands, new combination like BCOM in financial sector or BCOM in corporate journalism may be thought of mathematic should be included in commerce.</p>
<b>Challenges or Threats</b>	<p>a. New government colleges are being opened everywhere where there is no tuition fee for girl students. Hence, there may be threat to admission.</p> <p>b. If commerce syllabus is not updated periodically, the course may lose its value.</p>



**Self Study Report – Cycle 2**

1. Name of the department : POLITICAL SCIENCE
2. Year of Establishment : 1965
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Sl.No	Name of Programme	Year of Establishment
1	B.A. H.E.P.& H.S.P	

4. Semester/choice based credit system (programme wise) : Semester Scheme Two Semesters per year.

5. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors	03	02
Asst. Professors		01

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

7. List of senior visiting faculty

Sl.No	Name	Year	Course	Subject
01	Mr. Kumaraswamy	2014	B.A. BCom.	Indian Constitution

8. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Sl.No	Total Workload	Class Handled by Guest Faculty	% of classes handled by Guest Faculty

9. Student -Teacher Ratio (programme wise)

Sl.No	Course	Students Strength	Teachers	Ratio
1	BA			

10. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

Sl.No	Name	Qualification	Specialization
1	Dr. Ramaswamy. H K	M.A Ph.D	Impact of Examination in Panchat Raj Institution

**Self Study Report – Cycle 2**

2	Dr. Onkarappa. A P	M.A.M.Phil Ph.D	The Patterns & Challenges to Political Socialization of High School Students: A case Study of Shivamogga District.
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**11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.**

**a. National**

Sl. No	Name	Project Name	Sponsored institution	Grant/Fund Received
1				

**b. International**

**12. Publications:**

- Publication per faculty: 1) Dr. Onkarappa. A P.**
  - (a) Modern Governments Institutions & Principles.**
  - (b) Basic Concepts of Political Science.**
  - (c) Political Theory and Thinkers [ISBN recognition]**
- Number of papers published in peer reviewed journals (national /international) by faculty and students**

Sl. No	National/ International/State	Topic	Journal	Year

**13. Awards / Recognitions received by faculty and students**

**14. List of eminent academicians and scientists / visitors to the department**

- 1) Prof. Thimmappa Gowda. Tunga College 2009-10
- 2) Prof. Nagaraj Rao. Principal Vijaya College Bangalore 2007-08.

**15. Seminars/ Conferences/Workshops organized & the source of funding**

**a) National b) International**

**16. Student profile programme/course wise:\**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.-1 <sup>st</sup>	155	155			
B.A.-2 <sup>nd</sup>	144	144			
B.A.-3 <sup>rd</sup>	126	126			

## **Self Study Report – Cycle 2**

### **17. Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG To English MA	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

### **18. Details of Infrastructural facilities**

#### **a) Library**

#### **b) Internet facilities for Staff & Students**

#### **c) Class rooms with ICT facility**

#### **d) Laboratories:**

### **19. Number of students receiving financial assistance from college, university, Government or other agencies**

### **20. Details on student enrichment programmes (special lectures/workshops /seminar) with external experts**

### **21. Teaching methods adopted to improve student learning**

**(a) Interactive method. (b) Audio-visual.**

### **22. Participation in Institutional Social Responsibility (ISR) and Extension activities.**

B.O.S. & B.O.E.

### **23. SWOC analysis of the department and Future plans**

Strength	a. Committed and experienced faculty. b. Good result every year (above 90%) c. Good rapport between teachers & students. d. Personal care e. Good tradition of the college in general
Weakness	a. No regular appointment by government. b. Management employees keep on changing c. Research activities have to be improved. d. Separate staff room with enough furniture and computer to be provided.
Opportunities	a. PG courses may be started. b. New combinations can be started like History, Journalism and Arts/

***Self Study Report – Cycle 2***

	Economics with specialization in Financial sector/ Political Science & Public Administration /Sociology may be combined with anthropology or MSW.
Challenges	<p>a. All arts courses are on the decline.</p> <p>b. Innumerable government colleges are opened every year even in remote places. Hence, There is a threat to admission to BA courses.</p> <p>c. BA course itself has become redundant.</p> <p>d. Syllabus has to be revitalized</p>

## **POST ACCREDITATION INITIATIVES**

### **Journey from the first cycle of accreditation to the second cycle of accreditation :**

The institution whole heartedly accepted total quality maintenance and sustenance bench marks of NAAC. Hence it explored the potentialities of the institution and exploited the available resources to enhance the quality of the higher education.

The college went for the first cycle of accreditation in 2003 and was accredited at the 'B' Grade level. The observations and the recommendations of the then peer team not only gave us directions to move ahead in the right path but also motivated us to initiate new measures.

The Internal Quality Assurance Cell was constituted on 31/08.2005 as per the NAAC guidelines and Annual Quality Assurance Reports have been sent regularly.

We are proud to say that considerable improvements have been made in all the areas (seven criteria). Some important achievements have been highlighted here for your quick reference. The number of teachers who have done PhD has increased. Six professors have received doctoral degree and seven have got M.Phil. Preference has been given to M.Phil and PhD holders during the appointment of guest lectures. One guest lecturer has Phd and two have M.Phil degrees. Other guest lecturers have also registered for PhD degrees and have appeared for NET and SLET examinations.

Achievements of students both in academic and sports fields are worth mentioning. Ranks, distinctions and representation in sports at the national level have been the continuing tradition of the college. We are proud to say that four BCOM students have obtained rank in the last academic year (2012-13), including the first rank. Two students represented the university at the national level championship in the current year.

Every year, senior teachers of our institution will be the members of board of studies or board of examination of kuvempu university and other universities and autonomous colleges. Six professors are in BOE in the current academic year. These teachers play a significant role in syllabus designing and text book production. The language teachers such as Prof. K. C. Dakshayini, HOD, Department of Kannada and Prof. D.S.Manjunatha HOD

## ***Self Study Report – Cycle 2***

Department of English are at present in the text book committee. Prof.D.SManjunatha HOD English has been preparing English work book for the first year degree students for the past ten years. Prof. Fareeda Begum Dept. of Urdu is also a member of text book committee.

Dr. Narendra Naik (Dept of Sociology) and Dr. Onkarappa have published books of high quality (dept of political science). Prof. Sathyanarayana Principal, and Dr. Balakrishna Hegde not only attended a number of national and state level conferences but also presented papers.

The institution and the management encourage all academic endeavors. As a result, our teachers have attended a number of state level and national level seminars and conferences and shared their knowledge to the benefit of the stake holders.

The note worthy feature of the college is that many literary luminaries visit us on their own initiative. Dr. Chandrashekhar kambar, kannada writer and jnanapeeth awardee visited our college in the current academic year on his own initiative and interacted with the students.

The other best tradition of the college is that our students are deputed to cultural programmes and workshops which are conducted in the city cultural forums.

There is remarkable improvement in infrastructure facility. Three more class rooms, new computer lab, new canteen, a record room, ladies waiting room have been built. The notable achievement is the construction of new library building with all modern facility. The college can boast of the open access system which is rare in first grade colleges. The hostel building has been extended which now accommodates 224 students. Installation of generator, CCTV cameras, Green Metallic Board and Bio metric machine are the other improvements with regard to infrastructure facility.

The youth related organizations such as youth Red Cross(YRC). The Rotaract Club and Rangers Club have been started to engage the students in various activities. The YRC is admired by the Indian Red Cross society as the best in the university.

## ***Self Study Report – Cycle 2***

Following are some of the best practices adopted within the existing infrastructure, human resource and expertise:

- Certificate course in Tailoring and fashion designing (self- financing course).
- Spoken English classes.
- Annapoorna -free-mid-day meal scheme.
- Arogya path – women health care unit.
- Gender sensitivity is the issue of the day. Since our institution being the women’s college, the women empowerment through education has been our main objective. Keeping this objective in mind, the programmes are chalked out during these years.
- All academic programmes are women centric. In the current year, UGC sponsored state level seminar was held on “Negotiating Women Autobiographies”. A passionate debate was held on ‘Security of Women In The Light of Delhi Gang rape’.
- Innumerable co curricular and extra-curricular activities are being conducted throughout the year for all round development of the college. Every department has a club which conducts student enrichment academic programmes.

Thus, as stated in the beginning, the journey from first accreditation to reaccreditation is a journey of exploration and exploitation of our resources to the optimum level.

**SECTION-C**

**Annexures**

1. University Affiliation Certificate
2. UGC 12B 2F
3. Building plan
4. First Accreditation Certificate.
5. Peer Team Report.
6. Layout plan of the library.